

Wendi Hess
Communications Center

Travis Solem
Communications Center

Bridget Edson
EMS

Mindy Benson
Emergency Management

Michele Bischof
Fire Department

Curtis Woten
Fire Department (Volunteer)

David Ness
Municipal Police Department

Daniel Schaffer
Municipal Police Department

Dan Fank
Sheriff's Office

Jeff Vandewater
Sheriff's Office

Rhonda Braudis
Member-At-Large

Anna Voss
ILEA

Cindy Heick
Iowa DPH

Daniel Brown
Iowa DOT

Michael Strauser
Iowa DNR

Heath Hove
Iowa DPS

Patrick Updike
Iowa DOC

Blake DeRouchey
HSEMD

Jessica Turba
Office of the CIO

Legislative Members
Senator Jesse Green
Senator Todd E. Taylor
Representative Phil
Thompson
Representative Ross Wilburn

Meeting Minutes
Iowa Statewide Interoperable Communications System Board
March 14, 2024 10:30 a.m. – 12:00 p.m.

IN-PERSON LOCATION:

Dallas County Human Services Campus
25747 N. Ave.
Adel, IA 50003

GOTO MEETING LINK:

<https://global.gotomeeting.com/join/231010213>

Conference Call to Listen +1 (312) 757-3121
Access Code: 231-010-213

Meeting called to order by Chair Bischof at 10:30 a.m.

The meeting was conducted via in-person and GoTo Meeting. The GoTo Meeting conference telephone line was opened for board members and public listening and comment.

Fifteen voting board members were present via in-person and GoTo Meeting, establishing a quorum.

Voting Members Present In-Person: Dan Brown, Heath Hove, Travis Solem, Curtis Woten

Voting Members in Attendance via GoTo Meeting and GoTo Meeting Conference Line: Mindy Benson, Michele Bischof, Rhonda Braudis, Bridget Edson, Dan Fank, Cindy Heick, Wendi Hess, David Ness, Dan Schaffer, Michael Strauser, Patrick Updike, Jeff Vandewater

Non-Voting in Attendance via GoTo Meeting link and GoTo Meeting Conference Line: Administrative Assistant Hollie Davidson, SWIC Haley Nichols

Absent: Blake DeRouchey, Jessica Turba, Anna Voss

Guests: Dave Brittain, Brad Button, Rob Dehnert, Luke Erpelding, Chad Gappa, Steve Gray, Phil Hamilton, Jayme Hoch, Robby Johannesen, Brian Krumm, Tom Lampe, Chris Maiers, Doug McCasland, Terry McClannahan, Mark Miller, Tom Millikin, Richard Pierce, Tyler Richard, Scott Richardson, Hannah Short, Connie Stufflebeem, Curtis "Wally" Walser

Welcoming Remarks: Chair Bischof welcomed everyone and thanked them for attending.

Approval of Agenda: Travis Solem motioned to approve today's agenda. Curtis Woten seconded the motion. All in favor. Motion passes.

Approval of Minutes: Dave Ness motioned to approve the January 2023 ISICSB Meeting Minutes. Dan Brown seconded the motion. All in favor. Motion passes.

SWIC Report: SWIC Haley Nichols reports the following:

- Through TA requests, Iowa continues to strive to grow COMU personnel
- Outside opportunities are available for Iowans to get their Position Task Books (PTBs) signed off on
 - Central States Commex in September in Joplin, MO
 - Wisconsin Commex in October 2024
- 2024 RAGBRAI route has been announced and will take place across Southern Iowa
- SWIC Nichols thanked all of the individuals involved in ISICSB Committees for their hard work while reviewing and revising standards – several standards were attached were included in today's meeting documents and will be brought forward for action by the Board at the April 2024 ISICSB meeting
- REMCDP update:
 - Coordination with POLK COUNTY CO CMED to create an alternative to CMED for mass notifications in conjunction with a 700/800 MHz interop ISICS medical talkgroup for field to hospital communications within the grant project
 - The REMCDP group has been sharing a talkgroup plan with the ISICSB Committees

911 Council Report & E911 Program Manager: No report.

User Group Committee (UGC): UGC Chair Hess reports the Committee met and reviewed two new user applications that are up for approval today under New Business.

Finance Report: Finance Committee Chair Brown reports the monthly net expenditures for February 2024 for the Interoperable and Broadband Communications Fund were \$14,465.47. The remaining amount available is \$117,320.56.

Governance Committee: Governance Committee Chair Ness reports the Committee met and discussed and made edits to ISICS Standard 2.2.0 – Maintenance of Alias List. The standard will be brought forward for Board action at the April 2024 ISICSB Meeting.

Operations Committee: Operations Chair Edson reports the Committee met and discussed and reviewed two standards. Standard 1.5.1 and Standard 1.5.3 were combined to create one standard regarding transport and travel. The standard is up for approval for 30-day comment under New Business.

The Operations Committee also reviewed Standard 1.3.0 – Plain Language, which will be up for Board action at the April 2024 ISICSB Meeting.

Chair Edson also reports the Operations Committee discussed the REMCDP proposed talkgroup plan.

Training & Outreach Committee: Training & Outreach Committee Chair Solem reports the Committee met and discussed the following:

- Reviewed and revised ISICS Standard 1.17.0 – StatusBoard
- Reviewed ISICS Standard 2.11.0 – Training ISICS End Users (Version 2) (under New Business for Board action)
- Initial discussion regarding a training module on patching and scanning
- Set timelines for SCIP goals
- Chair Solem will be sending out an email flyer to all PSAP directors regarding training offerings
- Commex in Story County on June 19, 2024

Technology Committee: Technology Chair Updike reports the Committee met twice and discussed the following:

- Set timelines for SCIP goals
- Continued review of Technology standards
 - No changes made to ISICS Standard 3.14.0 – Computer Aided Dispatch and Air Traffic Information Access Connectivity
 - Standards 2.5.0, 2.14.0, 3.5.0 will be ready for Board action at the April ISICSB meeting (see #15 on the agenda)
 - Discussed ISICS Standard 3.11.0 – Talkgroup Site Access and Roaming
- Discussed paging to the ISICS system
 - Will work with system administrators to develop wording to add to Standard 3.11.0
 - Plan to develop an additional standard to coincide with Standard 3.11.0

FirstNet Broadband Subcommittee: FirstNet Broadband Committee Chair Benson reports the following:

- Committee met and worked with SWIC Nichols to discuss the objectives, goals, and timelines
- Presentation by Joe Anderson with FirstNet Authority regarding push-to-talk solutions

Other Reports:

Information Sharing Board Members: Chair Bischof reports there are several standards that were included in the today's meeting packet. Please review the standards prior to the April ISICSB Meeting where they will be brought forward for Board action.

Chair Bischof reports there has been no action at the legislature regarding the Board realignment.

ISICS System Administrator Report:

ISICS Assistant System Administrator Scott Richardson reports the following maintenance and repair issues:

- RF maintenance schedule for 2024 has started
 - Numbers for January 2023:
 - Radios = 36,872 (up 617 from January 2024)
 - Talkgroups = 3,238 (up 8 from January 2024)
 - Push-to-Talks = 2,646,363 (down 555,734 from January 2024)
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FirstNet Authority Update:

FirstNet Authority (FNA) Representative Tom Lampe reports the following:

- 2nd annual 5x5 Summit in Chicago – June 25-27, 2024
 - FNA will have a panel at the International Association of Chiefs of Police technology conference in May 2024 to discuss LMR-LTE integration
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AT&T Update: AT&T Representative Tyler Richard reports the following:

- No new macro sites
 - Key addition was added to the network near the Iowa Speedway (site is now equipped with band 14)
 - Planning for RAGBRAI will begin towards the end of March
 - Regarding the recent AT&T outage, click on the following press release regarding the outage: <https://www.firstnet.gov/newsroom/blog/update-february-22-network-outage>
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CISA Update:

CISA Representative Chris Maiers presented a slide deck regarding the following:

- SCIP Update – March 2024
- Self-Contained Breathing Apparatus (SCBA) Market Survey Report
- SVR Cyber Actors Adapt for Cloud Access
- #StopRansomware: Phobos Ransomware
- #StopRansomware: ALPHV Blackcat

The PowerPoint presentation can be located at

https://dps.iowa.gov/sites/default/files/commissioners-office/interoperability-communications/isics-board/pdfs/isicsb%20meeting%20pdfs/March_2024_CISA_Update.pdf

Contact Chris Maiers at Christopher.Maiers@cisa.dhs.gov with any questions.

Old Business: None

New Business:

New User Applicant Participation Plan Approval: UGC Chair Hess made a motion to approve the following new users: Lucas County E911/Lucas County Board of Supervisors – Level 2; Wodward Resource Center – Level 2. Mindy Benson seconded the motion. All in favor. Motion passes.

Approval of 30-day comment on ISICS Standard 1.5.1 – Transport and Travel Interoperability (Version 2 – combining standards 1.5.1 and 1.5.3): Operations Chair Edson made a motion to approve ISICS Standard 1.5.1 – Transport and Travel Interoperability. Dan Fank seconded the motion. All in favor. Motion passes.

Approval of 30-day comment on ISICS Standard 2.11.0 – Training ISICS End Users (Version 2): Training Committee Chair Solem motioned to approve ISICS Standard 2.11.0 – Training ISICS End Users. Curtis Woten seconded the motion. All in favor. Motion passes.

Public Comment: None

Motion to Adjourn: Travis Solem motioned to adjourn the meeting. Daniel Brown seconded the motion. All in favor. Motion passes and meeting adjourned at 11:15 a.m.

YouTube link for the March 14, 2024, ISICSB Meeting:
<https://www.youtube.com/watch?v=z9pB80Po45k>