

Wendi Hess
Communications Center

Travis Solem
Communications Center

Bridget Edson
EMS

Mindy Benson
Emergency Management

Michele Bischof
Fire Department

Curtis Woten
Fire Department (Volunteer)

David Ness
Municipal Police Department

Daniel Schaffer
Municipal Police Department

Dan Fank
Sheriff's Office

Jeff Vandewater
Sheriff's Office

Rhonda Braudis
Member-At-Large

Anna Voss
ILEA

Cindy Heick
Iowa DPH

Daniel Brown
Iowa DOT

Michael Strauser
Iowa DNR

Heath Hove
Iowa DPS

Patrick Updike
Iowa DOC

Blake DeRouchev
HSEMD

Jessica Turba
Office of the CIO

Legislative Members
Senator Jesse Green
Senator Todd E. Taylor
Representative Phil
Thompson
Representative Ross Wilburn

Meeting Minutes
Iowa Statewide Interoperable Communications System Board
April 11, 2024 10:30 a.m. – 12:00 p.m.

IN-PERSON LOCATION:

Dallas County Human Services Campus
25747 N. Ave.
Adel, IA 50003

GOTO MEETING LINK:

<https://global.gotomeeting.com/join/231010213>

Conference Call to Listen +1 (312) 757-3121
Access Code: 231-010-213

Meeting called to order by Chair Bischof at 10:30 a.m.

The meeting was conducted via in-person and GoTo Meeting. The GoTo Meeting conference telephone line was opened for board members and public listening and comment.

Sixteen voting board members were present via in-person and GoTo Meeting, establishing a quorum.

Voting Members Present In-Person: Rhonda Braudis, Daniel Brown, Cindy Heick, Heath Hove, Travis Solem, Curtis Woten

Voting Members in Attendance via GoTo Meeting and GoTo Meeting Conference Line: Michele Bischof, Blake DeRouchev, Bridget Edson, Wendi Hess, David Ness, Dan Schaffer, Jessica Turba, Patrick Updike, Jeff Vandewater, Anna Voss

Non-Voting in Attendance via GoTo Meeting link and GoTo Meeting Conference Line: Administrative Assistant Hollie Davidson, SWIC Haley Nichols

Absent: Mindy Benson, Dan Fank, Michael Strauser

Guests: Tracey Bearden, Dave Brittain, Brad Button, Josh Duden, Luke Erpelding, Dave Gordon, Steve Gray, Brian Krumm, Tom Lampe, Chris Maiers, Terry McClannahan, Mark Miller, TJ Millikin, Richard Pierce, Don Pool, Scott Richardson, Jason Scanlan, Hannah Short, Connie Stufflebeem, Curtis "Wally" Walser

Welcoming Remarks: Chair Bischof welcomed everyone and thanked them for attending.

Approval of Agenda: Rhonda Braudis motioned to approve today's agenda. Travis Solem seconded the motion. All in favor. Motion passes.

Approval of Minutes: Dave Ness motioned to approve the March ISICSB Meeting Minutes. Dan Brown seconded the motion. All in favor. Motion passes.

SWIC Report: SWIC Haley Nichols reports the following:

- Outreach efforts are on-going
- Conducted ISICS coverage testing in Wayne County – very positive results
- ISICS Presentation to Louisa County
- Deputy SWIC Walser took his Yagi antenna to the National Weather Service (NWS) office in LaCrosse, WI to try to reach back to ISICS – results were positive, and NWS will work to procure equipment that will work on the ISICS System and begin discussions to create best practices
- Regarding REMCDP – good progress continues with outreach, planning, and procurement
- Standards 1.5.1 and 2.11.0 remain open for public comment until April 14, 2024
- COMMEX
 - planned for June 18-20, 2024 in Story County
 - Central States COMMEX in Joplin, MO
 - WI will hold COMMEX this fall and will be available for Iowa Stakeholders to attend
- SWIC Nichols will be attending Cyber Resilient CR911 Symposium in May
- Attended a webinar by Mission Critical Partners on safeguarding mission-critical public safety infrastructure (including LMR systems) from cybersecurity threats

SWIC Nichols recognized and thanked 911 dispatchers, as April is telecommunications month.

911 Council Report & E911 Program Manager: 911 Program Manager Blake DeRouche reports the following:

- Recognized 911 dispatchers for their dedication and service
- The 911 Council met and had an extensive discussion regarding legislation and surcharge
- Text to 911 is now possible across state lines with bordering states
- Will attend Cyber Resilient CR911 Symposium in May
- Approved 9 months of online training for all PSAPs in the state

User Group Committee (UGC): UGC Chair Hess reports the Committee met and reviewed two new user applications that are up for approval today under New Business. The Committee also discussed ISICS Standard 2.9.0 – Requesting Participation by Non-Public Service Organization. Chair Hess will update the Board work continues on this standard.

Finance Report: Finance Committee Chair Brown reports the monthly net expenditures for March 2024 for the Interoperable and Broadband Communications Fund were \$14,271.41. The remaining amount available is \$103,584.54.

Governance Committee: Governance Committee Chair Ness reports the Committee met and reviewed three standards/policies, two of which had no significant edits made (ISICS Policy 2023-01.G – Policy Naming Convention and ISICSB Standard 3.2.0 – Talkgroup and Multigroup Names). ISICS Standard 2.2.0 – Maintenance of Alias List is up for adoption in New Business.

Operations Committee: Operations Chair Edson reports the Committee met and discussed and reviewed ISICS Standard 1.3.0 – Plain Language, which is up for Board adoption under New Business.

The Committee began work on a new standard regarding bi-directional amplifiers.

Training & Outreach Committee: Training & Outreach Committee Chair Solem reports the Committee met and discussed the following:

- Finalized the training module for ISICS Standard 1.17.0 – StatusBoard
- Reviewed and discussed whitepapers regarding the following:
 - Radio Basics
 - Affiliation and Scanning
 - Patching

Technology Committee: Technology Chair Updike reports the Committee met once and continued discussing ISICS Standard 3.11.0 – Talkgroup Site Access and Roaming

FirstNet Broadband Subcommittee: SWIC Nichols reports the FirstNet Broadband Subcommittee met, and there were no actionable items. Anyone interested in attending the FirstNet Subcommittee meetings, contact Hollie @ hdavidso@dps.state.ia.us for a calendar invite.

Other Reports:

Information Sharing Board Members:

Chair Bischof reports that the Senate File Bill for restructuring the Board has passed in the Senate and has now moved to the House.

ISICS System Administrator Report:

ISICS Assistant System Administrator Scott Richardson reports the following maintenance and repair issues:

- RF maintenance schedule for 2024 has started
 - Numbers for March 2024:
 - Radios = 37,058 (up 186 from February 2024)
 - Talkgroups = 3,252 (up 14 from February 2024)
 - Push-to-Talks = 2,784,987 (up 138,624 from February 2024)
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FirstNet Authority Update:

FirstNet Authority (FNA) Representative Tom Lampe reports the following:

- FNA is working on how to better communicate outages
 - 2nd annual 5x5 Innovation Summit in Chicago – June 25-27, 2024
 - FNA will have a panel at the International Association of Chiefs of Police technology conference in May 2024 to discuss LMR-LTE integration
 - Working with CISA on a plan for national interoperability talkgroups on FirstNet
 - FNA assisted with deployables after the recent bridge collapse
 - There are 3 spots available for anyone who would like to visit the Boulder Lab – expenses paid by FNA
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AT&T Update: No report.

CISA Update:

CISA Representative Chris Maiers presented a slide deck regarding the following:

- Emergency Communications Month
- SCIP Update – April 2024
- Highlights from IWCE – Comms Cybersecurity
- Highlights from IWCE – P25 Standards Update
- Regional New of Note

The PowerPoint presentation can be located at

<https://drive.google.com/file/d/1Lzq1THhaJsbJb-6qZTwcjNmB86bm99Ki/view?pli=1>

Contact Chris Maiers at Christopher.Maiers@cisa.dhs.gov with any questions.

Old Business: None

New Business:

New User Applicant Participation Plan Approval: UGC Chair Hess made a motion to approve the following new users: Bremer County Sheriff's Office (update) – Level 4; Sioux County Sheriff's Office – Level 3. Travis Solem seconded the motion. All in favor. Motion passes.

Adoption of ISICS Standard 1.3.0 – Plain Language – Version 2.0: Operations Chair Edson made a motion to adopt ISICS Standard 1.3.0 – Plain Language. Cindy Heick seconded the motion. All in favor. Motion passes.

Adoption of ISICS Standard 2.5.0 – Network Management – Version 2.0: Technology Chair Updike made a motion to adopt ISICS Standard 2.5.0 – Network Management. Rhonda Braudis seconded the motion. All in favor. Motion passes.

Adoption of ISICS Standard 2.14.0 – Security Equipment Site – Version 2.0: Technology Chair Updike made a motion to adopt ISICS Standard 2.14.0 – Security Equipment Sites. Heath Hove seconded the motion. All in favor. Motion passes.

Adoption of ISICS Standard 3.5.0 – Statewide Wide Area Talkgroup Access and Management – Version 2.0: Technology Chair Updike made a motion to adopt ISICS Standard 3.5.0 – Statewide Wide Area Talkgroup Access and Management. Heath Hove seconded the motion. All in favor. Motions passes.

Adoption of ISICS Standard 2.2.0 – Maintenance of Alias List – Version 2.0: Heath Hove made a motion to adopt ISICS Standard 2.2.0 – Maintenance of Alias List. Rhonda Braudis seconded the motion. All in favor. Motion passes.

Public Comment: None

Motion to Adjourn: Rhonda Braudis motioned to adjourn the meeting. Daniel Brown seconded the motion. All in favor. Motion passes and meeting adjourned at 11:10 a.m.

YouTube link for the April 11, 2024, ISICSB Meeting:

<https://www.youtube.com/watch?v=hZyOvygWCvc&t=28s>