

Wendi Hess
Communications Center

Travis Solem
Communications Center

Bridget Edson
EMS

Mindy Benson
Emergency Management

Michele Bischof
Fire Department

Curtis Woten
Fire Department (Volunteer)

David Ness
Municipal Police Department

Daniel Schaffer
Municipal Police Department

Dan Fank
Sheriff's Office

Jeff Vandewater
Sheriff's Office

Rhonda Braudis
Member-At-Large

Anna Voss
ILEA

Cindy Heick
Iowa DPH

Daniel Brown
Iowa DOT

Michael Strauser
Iowa DNR

Heath Hove
Iowa DPS

Patrick Updike
Iowa DOC

Blake DeRouchey
HSEMD

Jessica Turba
Office of the CIO

Legislative Members
Senator Jesse Green
Senator Todd E. Taylor
Representative Phil
Thompson
Representative Ross Wilburn

Meeting Minutes
Iowa Statewide Interoperable Communications System Board
February 8, 2024 10:30 a.m. – 12:00 p.m.

IN-PERSON LOCATION:

Dallas County Human Services Campus
25747 N. Ave.
Adel, IA 50003

GOTO MEETING LINK:

<https://global.gotomeeting.com/join/231010213>

Conference Call to Listen +1 (312) 757-3121
Access Code: 231-010-213

Meeting called to order by Chair Bischof at 10:30 a.m.

The meeting was conducted via in-person and GoTo Meeting. The GoTo Meeting conference telephone line was opened for board members and public listening and comment.

Fifteen voting board members were present via in-person and GoTo Meeting, establishing a quorum.

Voting Members Present In-Person: Michele Bischof, Daniel Brown, Matt Bruner (fill-in for Michael Strauser), Blake DeRouchey, Bridget Edson, Cindy Heick, Wendi Hess, Heath Hove, David Ness, Travis Solem, Patrick Updike, Curtis Woten

Voting Members in Attendance via GoTo Meeting and GoTo Meeting Conference Line: Mindy Benson, Jessica Turba, Anna Voss

Non-Voting in Attendance via GoTo Meeting link and GoTo Meeting Conference Line: Administrative Assistant Hollie Davidson, Representative Jesse Green, SWIC Haley Nichols

Absent: Rhonda Braudis, Dan Fank, Dan Schaffer, Jeff Vandewater

Guests: Tracey Bearden, Bart Blank, Nic Briseno, Brad Button, Jeremy Cremeans, Rob Dehnert, Josh Duden, Luke Erpelding, Chad Gappa, Steve Gray, Jason Hoffman, Brian Krumm, Chris Maiers, TJ Millikin, Richard Pierce, Don Pool, Scott Richardson, Curtis "Wally" Walser

Welcoming Remarks: Chair Bischof welcomed everyone and thanked them for attending.

Approval of Agenda: Cindy Heick motioned to approve today's agenda. Travis Solem seconded the motion. All in favor. Motion passes.

Approval of Minutes: Travis Solem motioned to approve the January 2023 ISICSB Meeting Minutes. Curtis Woten seconded the motion. All in favor. Motion passes.

SWIC Report: SWIC Haley Nichols reminded the group that the SCIP Workshop will take place following today's ISICSB Meeting.

SWIC Nichols reports that the annual SPOC/DPS Legislative open house was held on January 17, 2024. Herself and Chair Bischof were on hand to meet with legislators and answer questions about ISICS and future needs of the system.

SWIC Nichols, Scott Richardson, Shawn Page, and Gabe Starling gave a presentation regarding ISICS at the State Fire School. Topics of discussion included the ISICS system, usage and best practices, and a use case involving a Tama County incident. A panel was then held to answer questions. The 3-hour course was well received.

Regarding the REMCDP grant, SWIC Nichols reports the following:

- Visits were made to Carroll County St. Anthony Hospital and Manning Hospital to discuss implementation of products from the grant
- Meeting with Calhoun County soon
- Temp/part-time grant assistant position offered to retired DPS Cpt. Mark Miller – he will start with DPS on 3/1/2024

SWIC Nichols reports she has submitted a notice of interest to apply for the 2024 Homeland Security Grant project to provide cybersecurity for the ISICS system. The application was advanced to the application process, which was completed on 2/7/2024. SWIC Nichols will keep the Board updated.

Regarding the West STR deployed to Dickinson County for Winterfest, Luke Erpelding reports that all went well, and the generator ran for 93 hours and used just shy of ½ tank of fuel. Arrangements are being made to get the generator serviced due to its regular schedule.

Disaster Recovery PSAP was deployed in Palo Alto County in January 2024, as the PSAP was moving. The Central STR trailer and 22 cache radios were on hand for the INTD course held in West Des Moines earlier in the month.

SWIC Nichols gave praise to the Board and the great work that has already taken place in 2024, especially in regards to policy/standards review per the schedule created by the Governance Committee. There has also been an uptick in Committee Member applications Committee involvement.

911 Council Report & E911 Program Manager: 911 Program Manager Blake DeRouchey reports the following:

- Reviewed the 911 Program financials
- Approved two training fund requests:

- NENA Spring Conference - \$5,000 – “Training is a Team Sport”
- Polk County/Westcom - \$10,800 – “How to Save a Life”

User Group Committee (UGC): UGC Chair Hess reports the Committee met and reviewed two new user applications that are up for approval today under New Business.

Finance Report: SWIC Nichols reports the monthly net expenditures for January 2023 for the Interoperable and Broadband Communications Fund were \$14,452.44. The remaining amount available is \$131,176.18.

Governance Committee: Governance Committee Chair Ness reports the Committee met and discussed the use case for additional encryption.

Operations Committee: Operations Chair Edson reports the Committee met and has been working to get a better understanding of what the specific needs are for discipline-specific encryption for interoperability talkgroups. The Committee continues to collect information and is looking at the option of working at the sub-regional level, as the requests have come from agencies that are in Region 1.

Training & Outreach Committee: Training & Outreach Committee Chair Solem reports the Committee met and discussed the following:

- Reviewed ISICS Standard 1.17.0 – StatusBoard
 - Submitted to SWIC Nichols edits to better align standard with updated StatusBoard training module
 - Updated StatusBoard module posted to website at <https://rise.articulate.com/share/TRIY5PdZwwQAhi9DWcuISCLuDTJz6eDe#/lessons/1U-ftpycEXsTek0FD7Hyq5pAzE0gwKIZ>
- Reviewed and agreed on a Training Flyer to send out to PSAP
 - Training offerings
 - Includes URL and QR Code
- Rhonda Braudis stepped down as the Training and Outreach Committee Vice-Chair
 - Rhonda will remain on the Committee as a member
 - Jacob

Technology Committee: Technology Chair Updike reports the Committee met twice and discussed the following:

- Began reviewing the six standards related to the Technology Committee
- Working with SWIC Nichols to obtain licensing of the additional six frequencies
- In-depth discussion regarding discipline-specific encryption

FirstNet Broadband Subcommittee: FirstNet Broadband Committee Chair Benson reports the Committee does not meet until February 13th.

Other Reports:

Information Sharing Board Members:

ISICS Co-location ARA: Finance Chair Brown reports that the Iowa Department of Transportation (DOT) is working with Iowa State University to co-locate with an ISICS DOT site in Ames. ARA is a wireless living lab for smart and connected rural communities.

ISICS System Administrator Report:

ISICS Assistant System Administrator Scott Richardson reports the following maintenance and repair issues:

- Cedar Rapids site repaired and operational
 - Beacon replacements completed at Zwingle and Clayton sites
 - Propane leak at Muscatine repaired and operational
 - Dubuque site surge repaired and operational
 - Hardin site alarm issue – still operational
 - Numbers for January 2023:
 - Radios = 36,255 (up 382 from December 2023)
 - Talkgroups = 3,235 (up 5 from December 2023)
 - Push-to-Talks = 3,202,097 (up 601,254 from December 2023)
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FirstNet Authority Update:

No report.

AT&T Update: AT&T Representative Bart Blank reports one new site went live in SW Iowa in Red Oak.

CISA Update:

CISA Representative Chris Maiers presented a slide deck regarding the following:

- Threat Guide for Schools & Authorities

The PowerPoint presentation can be located at https://dps.iowa.gov/sites/default/files/commissioners-office/interoperability-communications/isics-board/pdfs/misc/2024_Feb_CISA_Update.pdf

Contact Chris Maiers at Christopher.Maiers@cisa.dhs.gov with any questions.

Old Business: None

New Business:

New User Applicant Participation Plan Approval: UGC Chair Hess made a motion to approve the following new users: Benton County 911 (update) – Level 2 and L & O Power Cooperative – Level 2. Curtis Woten seconded the motion. All in favor. Motion passes.

Public Comment: None

Motion to Adjourn: Cindy Heick motioned to adjourn the meeting. Curtis Woten seconded the motion. All in favor. Motion passes and meeting adjourned at 10:52 a.m.

YouTube link for the February 8, 2024, ISICSB Meeting: https://youtu.be/mCeK7_gvIY

DRAFT