

Wendi Hess
Communications Center

Travis Solem
Communications Center

Vacant
EMS

Mindy Benson
Emergency Management

Michele Bischof
Fire Department

Curtis Woten
Fire Department (Volunteer)

David Ness
Municipal Police Department

Vacant
Municipal Police Department

Dan Fank
Sheriff's Office

Jeff Vandewater
Sheriff's Office

Vacant
Member-At-Large

Anna Voss
ILEA

Cindy Heick
Iowa DPH

Daniel Brown
Iowa DOT

Michael Strauser
Iowa DNR

Heath Hove
Iowa DPS

Patrick Updike
Iowa DOC

Blake DeRouchey
HSEMD

Jessica Turba
Office of the CIO

[Legislative Members](#)
Senator Jesse Green
Senator Todd E. Taylor
Representative Phil
Thompson
Representative Ross Wilburn

Meeting Minutes
Iowa Statewide Interoperable Communications System Board
June 13, 2024 10:30 a.m. – 12:00 p.m.

IN-PERSON LOCATION:

Dallas County Human Services Campus
25747 N. Ave.
Adel, IA 50003

GOTO MEETING LINK:

<https://global.gotomeeting.com/join/231010213>

Conference Call to Listen +1 (312) 757-3121
Access Code: 231-010-213

Meeting called to order by Vice-Chair Updike at 10:30 a.m.

The meeting was conducted via in-person and GoTo Meeting. The GoTo Meeting conference telephone line was opened for board members and public listening and comment.

Eleven voting board members were present via in-person and GoTo Meeting, establishing a quorum.

Voting Members Present In-Person: Daniel Brown, Heath Hove, Travis Solem, Jeff Vandewater, Anna Voss, Curtis Woten

Voting Members in Attendance via GoTo Meeting and GoTo Meeting Conference Line: Mindy Benson, Cindy Heick, Wendi Hess, David Ness, Patrick Updike

Non-Voting in Attendance via GoTo Meeting link and GoTo Meeting Conference Line: Administrative Assistant Hollie Davidson, SWIC Haley Nichols

Absent: Michele Bischof, Blake DeRouchey, Dan Fank, Michael Strauser, Jessica Turba

Guests: Nick Brockman, Dallas Chargo, Rob Dehnert, Luke Erpelding, Joe Garcia, Dave Gordon, Steven Gray, Jason Hoffman, Brian Krumm, Chris Maiers, Doug McCasland, Terry McClannahan, Mark Miller, Richard Pierce, Scott Richardson, Shari Schmitz, Hannah Short, Curtis "Wally" Walser

Welcoming Remarks: Vice-Chair Updike welcomed everyone and thanked them for attending.

Approval of Agenda: Curtis Woten motioned to approve today's agenda. Mindy Benson seconded the motion. All in favor. Motion passes.

Approval of Minutes: David Ness motioned to approve the May ISICSB Meeting Minutes. Travis Solem seconded the motion. All in favor. Motion passes.

SWIC Report: SWIC Haley Nichols reports the following:

- Story County COMMEM is June 19th & 20th
- Central States COMMEM in September 10-13, 2024, in Joplin, MO
- Final edits are in progress and will be submitted to the contractor soon
- Attended the Cyber Resilient 911 Symposium for information on cyberattacks and preparedness – below are the key takeaways include the following:
 - Not if, but when – everyone should be focusing on their PACE planning but also their recovery plan, be prepared to work in an environment without your dedicated technology for a possibly extended period of time, train on this – build your relationships across systems across departments early
 - It's about being able to recover – fast and efficiently with the least amount of disruption and stress
 - It's about resiliency
- Attended NCSWIC in Mobile, AL
 - Some topics discussed include Artificial Intelligence, Interoperability, FirstNet, the future of TA requests
 - SWIC Nichols and Chris Maiers gave a presentation on a Swatting poster that was recently created
 - NCSWIC Committee shared several videos (What is a SWIC, What are Emergency Communications, and What is Interoperability). SWIC Nichols encourages everyone to watch them. The videos are located at <https://www.cisa.gov/safecom/about-ncswic#:~:text=Emergency%20Communications%2C%20Emergency%20Communications%20Coordination,safety%20communications%20across%20the%20nation> Anyone interested in learning more about the project should join the monthly RIC 1 Committee call as the REMCDP is a standing agenda item (there is also a REMCDP grant link located on the ISICSB website at <https://dps.iowa.gov/remcdp>)
 - In conjunction with the REMCDP project and the O-Rap project that has been ongoing in Carroll County for over a year, Regional Communications Enhancement Support Project (RCES) has begun. This is a strategic communication migration plan.
 - As the work progresses on the REMCDP, the State of Iowa Emergency Medical Services Communications Plan will be updated
- Attended a webinar by Mission Critical Partners on safeguarding mission-critical public safety infrastructure (including LMR systems) from cybersecurity threats

911 Council Report & E911 Program Manager: In the absence of 911 Program Manager Blake DeRouchey, Kayla Beckerdite gave the 911 Council report. Kayla introduced herself as a new support person for the Iowa HSEMD 911 program and the Alert Iowa program.

Kayla reports that the Council met, and the primary topic of discussion was focused on the recent Lumen outage that significantly affected several PSAPs across the state of Iowa.

A video recording of the 911 Council meeting is posted to YouTube at <https://www.youtube.com/watch?v=hjNPB5SNzYU>

User Group Committee (UGC): UGC Chair Hess reports the Committee met and reviewed one updated user application that is up for approval today under New Business.

Finance Report: The monthly net expenditures for May 2024 for the Interoperable and Broadband Communications Fund were \$12,306.37. The remaining amount available is \$67,478.27.

Governance Committee: Governance Chair Ness reports that the Committee met and reviewed and made minor edits to ISICS Standards 4.2.0 and 4.5.0. Since the edits were non-substantial, no Board action is needed. The Committee also discussed ISICS Standard 7.1.0 – Standards Compliance Process. The group felt it was necessary to further discuss this standard with Chair Bischof, system administrators, and other committees to clarify direction on the stated evaluation process.

Operations Committee: SWIC Nichols reports the Committee met and discussed the standard being worked through the REMCDP working group. No further edits were made, and it is up under New Business for approval to post for 30-day public comment.

Training & Outreach Committee: Training & Outreach Committee Chair Solem reports the Committee met and discussed the following:

- Work continues on whitepapers regarding the following:
 - Radio Basics
 - Affiliation and Scanning
 - Patching

Technology Committee: Technology Chair Updike reports the Committee met and continues to work on ISICS Standard 2.4.1 – Bi-Directional Amplifiers. Chair Upike is adding information to address registering Class A and Class B amplifiers. Class B amplifiers are required to be registered with the FCC; Class A are not required to register. A standard requiring users to register for both Class A and Class B would allow the system administrators to develop a running database to use in case there are any problems.

Other unfinished business that the Committee has been working on include the following:

- Still waiting on the 6 additional frequencies to add to the ITALK list – once the licensing is complete, the ICS-217A will be updated
- Develop plan within the RPC to lay out how the 800 MHz frequencies are used throughout the state – this is needed in order to add it to the ICS-217A Scene of Action Channel Plan
- ISICS Standard 3.11.0 – Talkgroup Site Access and Roaming
- Discipline-Specific Encryption

FirstNet Broadband Subcommittee: FirstNet Subcommittee Chair Benson reports the Subcommittee met and discussed the following:

- Lumen outage discussion
- No action items

Other Reports:

Information Sharing Board Members:

Vice-Chair Updike states this is his 13th year serving on the ISICS Board, and he thanked the Board and stakeholders for the help and hardwork over the past 13 years.

ISICS System Administrator Report:

ISICS Assistant System Administrator Scott Richardson displayed a PowerPoint presentation showing the damage to the Adair South tower site as a result of the Greenfield tornado on May 21, 2024. The slideshow can be found at

<https://dps.iowa.gov/media/1832/download?inline=>

- Numbers for May 2024:
 - Radios = 38,047 (up 864 from April 2024)
 - Talkgroups = 3,296 (up 10 from April 2024)
 - Push-to-Talks = 3,156,154 (up 293,296 from April 2024)
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FirstNet Authority Update: No report

AT&T Update: No report.

CISA Update:

CISA Representative Chris Maiers presented a slide deck regarding the following:

- 2023 SAFECOM Annua Report
- Live Network Congestion Testing
- LNCT Data – All Carriers
- Regional News of Note

The PowerPoint presentation can be located at

<https://dps.iowa.gov/media/1819/download?inline=>

Contact Chris Maiers at Christopher.Maiers@cisa.dhs.gov with any questions.

Old Business: None

New Business:

New User Applicant Participation Plan Approval: UGC Chair Hess made a motion to approve the following updated user: Floyd County Communications – Level 4. Curtis Woten seconded the motion. All in favor. Motion passes.

Approval to Post the Medical Interoperable Communications Standard for 30-Day Public Comment: Vice-Chair Updike made a motion to post the Medical Interoperable Communications Standard for 30-Day Public Comment. Curtis Woten seconded the motion. All in favor. Motion passes.

COMU Credentials: SWIC Nichols presented COMU credentialing certificates to the following individuals:

- Dallas Chargo – INTD
- Jason Hoffman – COML and INTD

Kami Mangrich was also recognized for her INTD completion, but she was unable to attend the meeting.

Public Comment: None

Motion to Adjourn: Travis Solem motioned to adjourn the meeting. Mindy Benson seconded the motion. All in favor. Motion passes and meeting adjourned at 11:26 a.m.

YouTube link for the June 13, 2024, ISICSB Meeting: <https://youtu.be/Y8J9ChgOAg>