

Luke Erpelding
Communications Center

Curtis Woten
EMS

Mindy Benson
Emergency Management

Michele Bischof
Fire Department

David Ness
Municipal Police Department

Jeff Vandewater
Sheriff's Office

Patrick Updike
Member At-Large

Legislative Members
Senator Jesse Green
Senator Todd E. Taylor
Representative Phil
Thompson
Representative Ross Wilburn

Meeting Minutes
Iowa Statewide Interoperable Communications System Board
September 12, 2024 10:30 a.m. – 12:00 p.m.

IN-PERSON LOCATION:

Dallas County Human Services Campus
25747 N. Ave.
Adel, IA 50003

GOTO MEETING LINK:

<https://global.gotomeeting.com/join/231010213>

Conference Call to Listen +1 (312) 757-3121
Access Code: 231-010-213

Meeting called to order by Chair Bischof at 10:30 a.m.

The meeting was conducted via in-person and GoTo Meeting. The GoTo Meeting conference telephone line was opened for board members and public listening and comment.

Six voting board members were present via in-person and GoTo Meeting, establishing a quorum.

Voting Members Present In-Person: Michele Bischof, Luke Erpelding, Jeff Vandewater, Curtis Woten

Voting Members in Attendance via GoTo Meeting and GoTo Meeting Conference Line: Mindy Benson, David Ness

Non-Voting in Attendance via GoTo Meeting link and GoTo Meeting Conference Line: Administrative Assistant Hollie Davidson, Deputy SWIC Walser

Absent: Patrick Updike

Guests: Kayla Beckerdite, Gary Bendy, Dave Brittain, Nick Brockman, Dan Brown, Dan Case, Rob Dehnert, Blake DeRouchey, Jacob Dougherty, Josh Duden, Steve Gray, Jason Hoffman, Brian Krumm, Chris Maiers, Terry McClannahan, Scott Richardson, Hannah Short, Kyle Smith

Welcoming Remarks: Chair Bischof welcomed everyone and thanked them for attending. Chair Bischof announced that there is now a full Board with seven members. Luke Erpelding with DPS Storm Lake State Radio is the new Communications Center representative, and Patrick Updike is now the Member At-Large representative.

Approval of Agenda: David Ness motioned to approve today's agenda. Mindy Benson seconded the motion. All in favor. Motion passes.

Approval of Minutes: David Ness motioned to approve the August ISICSB Meeting Minutes. Curtis Woten seconded the motion. All in favor. Motion passes.

SWIC Report: Deputy SWIC Walser reports the following:

- SWIC Nichols is currently at Central States COMDEX in Joplin, MO
- Reminder to all ISICS users that minimum programming standards include all of the Regional and Statewide Interoperable Talkgroups as well as the 217A – refer to ISICS Standard 1.7.0
- There is a new process for TA requests expected to begin on October 1, 2024 – there will be 2 request periods per year in October and April, in which Iowa will be able to submit up to five TA requests, with no guarantee that all five would be accepted for that time period.
- Work continues on review and revision of policies and standards – that is happening at the the Committee level; contact SWIC Nichols if you would like to join a Committee.
- Reminder: Channel markers should not be used on interoperable talkgroups
- SWIC Nichols has been made aware of national ransomware attacks daily via CISA reports on healthcare, government, public and private agencies. Be aware this continues to be a threat that could disrupt your daily operations, so have a plan in place for mitigation.

911 Council Report & E911 Program Manager: 911 Program Manager Blake DeRouchey has taken part in a working group to discuss some legislative matters. This was discussed at length during today's 911 Council Meeting, which can be watched at https://www.youtube.com/watch?v=C1B_IL-Zjgg.

A meeting with a question/answer discussion with GIS individuals will take place at the end of October.

User Group Committee (UGC): UGC Chair Vandewater reports the Committee met and reviewed two new user applications that are up for approval today under New Business.

Finance Report: The monthly net expenditures for August 2024 for the Interoperable and Broadband Communications Fund were \$15,319.23. The remaining amount available is \$179,063.24.

Governance Committee: Governance Chair Ness reports that the Committee met and continues to review and revise standards and policies.

Operations Committee: Operations Chair Erpelding reports the Committee met and discussed the Medical Interoperable Communications standard that was previously out for 30-day public comment. Based on a few comments received, some of the language has

been changed, and the standard is up again for approval under New Business to be posted for another 30-day comment period.

The Committee also discussed ISICS Standard 1.12.1 – Alert Tones and had a discussion regarding channel markers.

Training & Outreach Committee: No report.

Technology Committee: Deputy SWIC Walser reports that the Committee met once and continues to discuss ISICS Standard 3.11.0 – Talkgroup Site Access and Roaming.

FirstNet Broadband Subcommittee: FirstNet Subcommittee Chair Benson reports the Subcommittee will meet on September 24, 2024, in order to receive an update from FirstNet Authority and AT&T. The FirstNet Authority will also be holding a Response Operations Group demonstration in West Des Moines on September 25, 2024.

Other Reports:

Information Sharing Board Members:

Chair Bischof states that she would like to have a work session regarding Board membership and discuss other items now that there is a full board. Chair Bischof will send out an email with more information sometime in the next month.

ISICS System Administrator Report:

- Numbers for September 2024:
 - Radios = 39,424 (up 397 from July 2024)
 - Talkgroups = 3,356 (up 47 from July 2024)
 - Push-to-Talks = 3,170,343 (up 44,184 from July 2024)

FirstNet Authority Update: FirstNet Authority (FNA) Representative Tom Lampe reports the following:

- The Task Force Report for the February 22, 2024, nationwide outage is now available on [firstnet.gov](https://www.firstnet.gov) website
- FNA Board approved \$2 billion to expand FirstNet and improve coverage – will focus on Tribal Nations and rural areas
- 6.1 million users
- 28,500 agencies enrolled in FirstNet
- FNA and AT&T will give a coverage update at the September 24th FirstNet Subcommittee meeting
- Response Operations Group demo on September 25th

AT&T Update: No report.

CISA Update:

CISA Representative Chris Maiers presented a slide deck regarding the following:

- National Preparedness Month
- Russian Military Cyber Actors Advisory
- Best Practices: Event Logs & Threat Detection
- Priority Telecommunications Service (PTS)
- Priority Telecommunications Service Numbers
- Region News of Note

The PowerPoint presentation can be located at <https://dps.iowa.gov/media/1940/download?inline>

Contact Chris Maiers at Christopher.Maiers@cisa.dhs.gov with any questions.

Old Business: None

New Business:

New User Applicant Participation Plan Approval: UGC Chair Vandewater made a motion to approve the following new users: Federal Protective Service – Level 2 and Veterans Memorial Hospital – Level 2. Curtis Woten seconded the motion. All in favor. Motion passes.

Approval to Post ISICS Standard 1.5.5 – Medical Interoperable Communications for 30-Day Public Comment: Operations Committee Chair Erpelding made a motion to post ISICS Standard 1.5.5 – Medical Interoperable Communications for 30-Day Public Comment. Jeff Vandewater seconded the motion. All in favor. Motion passes.

Approval of the Iowa Statewide Communication Interoperability Plan (SCIP): David Ness made a motion to approve the Iowa SCIP. Curtis Woten seconded the motion. All in favor. Motion passes.

Approval of TA Requests: The TA Request includes a Communications Unit Leader (COML) Course, and Incident Tactical Dispatcher (INTD) Course, and an Incident Communications Center Manager (INCM) Course.

Curtis Woten made a motion to approve the three above TA requests. Luke Erpelding seconded the motion. All in favor. Motion passes.

COMU Credentials: Deputy SWIC Walser presented COMU credentialing certificates to the following individuals:

- Rebecca Liston – INTD

Public Comment: None

Motion to Adjourn: Jeff Vandewater motioned to adjourn the meeting. Luke Erpelding seconded the motion. All in favor. Motion passes and meeting adjourned at 11:12 a.m.

YouTube link for the September 12, 2024, ISICSB Meeting:

<https://www.youtube.com/watch?v=lrOGv1M0LT4>

DRAFT