

# Iowa Fire Service & Emergency Response Council

## Meeting Minutes September 17, 2024 Fire Service Training Bureau

### **Council Members Present:**

Jim Clark - *IA Professional Fire Chiefs (departed at item XIV)*  
Ellen Hagen – *IA Firefighters Association (via Zoom)*  
Pam Kenkel – *Public Member (joined at item V)*  
Jeff Kling – *Public Member*  
Lonni Koch – *IA Firefighters Association (via Zoom)*  
Cody Nicely-Green – *IA Professional Firefighters*  
Jamie Xayavong - *IA Fire Chiefs Association (departed at item X)*  
Adam Lathrop – *Ex-Officio/Iowa Division of Labor – joined at 11:00 am via Zoom*

### **State Fire Marshal and FSTB Staff:**

Dan Wood – *State Fire Marshal*  
Jess Dunn – *FSTB Bureau Chief*  
Gary Howard – *FSTB Certification Manager*  
Don Minks – *FSTB Special Programs Manager*  
Russ Grossman – *FSTB Field Programs Manager*  
Jeannie Guttenfelder - *DIAL*

### **Guests:**

Paul Elmore - *NIACC*  
Kim Fensterman – *Iowa Community College Coordinator*

### **Call to Order:**

Bureau Chief Dunn called the meeting to order at 10:01 AM on 9/17/2024. Roll call taken (see above)

### **Approval of Agenda:**

#### ***Motion***

Jim Clark made a motion to approve the September 17, 2024 agenda, seconded by Jamie Xayavong. Approved 6-0.

### **Approval of Minutes:**

Jess Dunn had emailed the draft 3/14/2024 minutes to the council members for review. No corrections were received. An email vote was conducted and the minutes of the 3/14/2024 meeting were approved on 4/9/2024 with a vote of 7-0. No further discussion.

### **Council Reorganization/Term Updates / Meeting Requirements -- Bureau Chief Jess Dunn):**

- a. Appointees of the council – The Governor’s office has completed filling all seven of the appointees on the restructured board. All new members were present at this meeting. Chief Dunn was unsure on terms for each member as the Boards and Commissions website had not been updated (still not updated as of 10/21/2024).
- b. Election of Chair – Jeff Kling and Cody Nicely-Green both expressed interest. Jeff Kling was elected as chair and Cody Nicely-Green was elected vice-chair via a motion by Pam Kenkel and a second by Chief Clark. Vote was 7-0.
- c. Meeting requirements – new law simply states 7 members of the board and 4 needed for a quorum. The council shall elect a chair and shall meet at the request of the chair, the SFM, or four or more members request a meeting.

Chair of the meeting was turned over to Jeff Kling at this time.

### **Community College Update (Kim Fensterman):**

Kim reached out to all the community colleges and did not receive too much info back. She covered which colleges were going to host certain classes. Kirkwood is going to a one-day fire school and she gave an update on Indian Hills in March along with WIT in March. Kirkwood has 54 students in the program. Increased numbers. Waiting for FF1 & 2 direction.

There were no questions or discussion from the council.

### **State Fire Marshal Update (SFM Dan Wood):**

205 cases this year so far this year. That’s about the average this time of year. Still assisting DIAL and helped them with their administrative code rewrite. Still answering many code questions and helping them with hiring inspectors. New website for the SFM office (and all of State government). Talked about the content and link to get to it. Also issues with website and links.

SFM received a FP&S grant for smoke detectors. Looking to do projects in each of the 6 districts in Iowa. These are for fire departments around Iowa to distribute to their communities. \$120,000 grant that will buy roughly 2,500 detectors. Email SFM Wood with your proposal.

No questions for SFM Wood.

### **Fire Service Training Bureau Update (Bureau Chief Jess Dunn):**

Jess Dunn – 100<sup>th</sup> fire school registration is open. Dates are Jan 25<sup>th</sup> and 26<sup>th</sup>, 2025. Cost has been lowered for the 100<sup>th</sup> to \$100 for the entire weekend. Lots of national speakers and good Iowa instructors. The bureau received a \$315,000 AFG award for a new LMS. This will integrate three different systems we use into one. On-line access for FFs and departments to get certification and training records. Much more ease in registering for classes and fire school. On-line payment system. Instant notification of classes via email. Basically, a one stop shop for administering training and certification. Over 25 other state academies use this system. Fire training tower is about 50% complete. Steel framing is up to the 4<sup>th</sup> floor. Now estimated occupancy is February 2025. Continue to post information to social media sites (FB and Instagram). The new system will be much more efficient in pushing out notifications for classes via email. Driving simulators have been pushed out for train the trainer classes. Linda Adams and Robin Snider have both retired. So two open positions right now. No complaints or issues with us not having a bookstore anymore.

Certification/Accreditation – FY 2024 – 2,868 written exams taken and 1,434 practical skills exams. 170 individual testing opportunities around the state. Internal evaluation of NFPA 1030 completed and waiting on IFSAC to determine if we need a review by them and ProBoard. Have submitted for admin review for two new certification levels – Live Fire Instructor and Live Fire Instructor In-Charge. Reviewing NFPA 1010 and need to be compliant by the end of 2025. Working on 2025 exam schedule.

Special programs – 15 classes posted this year. Received a \$20,000 grant from NFA for delivery of these programs. Four Instructor 1 classes with 78 students, two instructor 2 classes with 48 students, three Officer 1 classes with 57 students, one Officer 2 class with 17 students, four Inspector classes with 75 students, and one Investigator with 25 students. Nine NFA classes offered and then received five more for a total of 14 NFA classes offered in our state. Hosted a train the trainer class for pipeline emergencies in March.

Field programs – Very busy. So far, in 2024 we have run 238 programs. Roughly 2,800 students and roughly 32,000 contact hours. 116 mobile props movements so far in 2024. Continue to be very supportable of regional fire schools via funding and props. Talked about the driving simulators.

Essentials 8 has been released. The FSTB along with a selected committee is reviewing the content and how we can integrate it into our program. Russ talked about hours needed for delivery of the material. We are currently using J&B for HazMat and IFSTA for FF1/2. Talked about J&Bs FF1/2 curriculum vs IFSTA and also Navigate system vs Resource One. Costs of three books vs one. Will use the same process we used in 6 and 7 evaluation. No changes at least till May of 2025 so community colleges can finish their semesters. Showed the books for each publisher. Will make sure to get input from all and make the best decision of the fire service of Iowa. Drop-dead date to be compliant with our accreditation for NFPA 1010 is the end of 2025.

Question on continuing education – we have heard nothing on changing the minimum standard or continuing education.

Question on driving simulators for being used to certify drivers – These will not be used for that nor will we take that liability. That is up to the local department.

**Old Business:**

OSHA Proposed Standard – November 12<sup>th</sup>, 2024, the federal OSHA will have a public comment hearing.

Adam Lathrop joined at this time via Zoom from Washington DC and gave a quick update. The State of Iowa has sent an email to Federal OSHA voicing concerns with the standard. It mirrors many of the concerns Iowa fire departments have especially cost prohibitive to volunteer departments.

**New Business:**

(None)

**Public Comments:**

None received.

**Consideration for Revolving Loan Application:**

A loan application was received from Otho Fire-Rescue. The packet was distributed to the committee members prior to the meeting. The request was for two used ambulances. Some documents were missing and NFIRS was not up to date. Jeff Kling moved to deny the application based on those factors. Ellen Hagen second. Vote was 6-0 to deny the application. Jess will reach back out to Otho and discuss the concerns and tell them they can reapply.

**Consideration for Fireworks Grant funding for FY25:**

Jeannie Guttenfelder from DIAL was present to give an overview of all the requests. The council went through all the applications for consumer fireworks prioritizing based on education, then extractors, then equipment. The council decided on:

\$42,016.58 for five education requests

\$130,970.00 for thirteen extractor requests

\$120,128.55 for nine equipment requests

For a total of \$293,115.13 in grants awarded.

Motion made by Lonni Koch to approve the list. Second by Ellen Hagen. Passed 5-0.

**Action Items:**

Set date for next meeting. Suggestion by Chief Dunn to meet every 6 months. Jeff Kling stated meeting in March for sure, but preliminarily scheduling a meeting for December based on if OSHA makes any movement on the proposed standard. Date set for Tuesday, December 17<sup>th</sup>, 2024. The meeting will be cancelled if not needed. The March meeting will be Tuesday, March 11, 2025.

**Adjournment:**

Meeting adjourned at 12:36 PM.

2024 Fireworks Grant Recipients

<b>Department</b>	<b>Description</b>	<b>Amount Awarded</b>
Ashton Fire Dept.	Firefighting Turnout Gear Washer-Extractor from RJ Kool	\$ 10,695.00
Atalissa Community Fire Department	UTV 85-gallon tank and fire-rescue skid with convertible rescue litter platform. Equipped with a 75-foot hose and nozzle with draft hose kit for remote filling	\$ 9,260.00
Coggon Fire Department	Coloring books for kids, stickers, pencils, smoke detectors(to hand out for people that need one), fire hats, props for teaching like fire extinguishers, and wood (\$800)	\$ 800.00
Conesville Benefitted Fire District	Firefighting Turnout Gear Washer-Extractor from MacQueen	\$ 5,077.00
Cresco Fire Department	Firefighting Turnout Gear Washer-Extractor from MacQueen	\$ 8,450.00
Fort Dodge Fire Rescue	3 Motorola Portable Mobile Radios, APX 8000 All Band Portable Model with Remote Speaker Microphone and all necessary programming	\$ 18,629.25
Greene Volunteer Fire Department	Motorola "APX 4000 7/800 MHZ Model	\$ 14,354.30
Hawkeye Fire and Rescue	Firefighting Turnout Gear Washer-Extractor from MacQueen	\$ 10,594.00
Hospers Fire Department	Firefighting Turnout Gear Washer-Extractor from RJ Kool	\$ 10,695.00
Iowa Fire Marshal's Association	Filming and editing services to produce an approximately 90 second fireworks safety video	\$ 1,500.00
Mason City Fire Department	Fire Investigation Supplies- light weigh safety gear for warm weather investigations, 3M mask and filter sets, investigation tools, cameras, lighting equipment, disposable items- evidence bags and cans, totes, etc.	\$ 5,000.00
Maxwell Fire Dept.	Firefighting Turnout Gear Washer-Extractor from RJ Kool	\$ 10,695.00
Nevada Fire Department	2000 consumer fireworks safety and ordinance pamphlets	\$ 1,440.00
North Liberty Fire Department	LION BULLSEYE Digital Fire Extinguisher Training System Trainer's Package	\$ 28,798.08
Northern Des Moines County Rural Fire District	2024 Polaris Ranger XP 1000 Premium with a Fire/Rescue skid unit	\$ 40,000.00
Ottumwa Fire Department	CET Attack Pack Fire Fighting Skid Mount Electric Start Water Pump Package with 20hp Honda GX engine.	\$ 13,685.00
Oxford Fire Association	R.A.C.E. Station Extinguisher Training equipment	\$ 9,478.50
Oxford Junction Volunteer Fire Dept	Firefighting Turnout Gear Washer-Extractor from Dinges Fire	\$ 5,500.00
Pierson Fire and Rescue	Firefighting Turnout Gear Washer-Extractor from RJ Kool	\$ 10,695.00
Primghar Fire Dept	Firefighting Turnout Gear Washer-Extractor from RJ Kool	\$ 10,695.00
Sioux City Fire Rescue	Lithium Battery Powered, Smoke Alarm, model P3010L	\$ 5,000.00
Station 2 - Waterloo Fire	Firefighting Turnout Gear Washer-Extractor from RJ Kool	\$ 10,695.00
Station 5 - Waterloo Fire	Firefighting Turnout Gear Washer-Extractor from RJ Kool	\$ 10,695.00
Station 6 - Waterloo Fire	Firefighting Turnout Gear Washer-Extractor from RJ Kool	\$ 10,695.00
Stockport Volunteer Fire Department	18 pairs of Fire boots, to be used in wildland and structure fires	\$ 7,200.00
Van Horne Fire Department	Wildland firefighting ppe	\$ 7,000.00
Walcott Fire Department	Firefighting Turnout Gear Washer-Extractor from RJ Kool	\$ 10,695.00