

BOARD OF TRUSTEES
PEACE OFFICERS' RETIREMENT, ACCIDENT AND DISABILITY SYSTEM
ORAN PAPE STATE OFFICE BUILDING, DES MOINES, IOWA 50319-0050
MINUTES OF REGULAR MEETING HELD FEBRUARY 17, 2025

The Board of Trustees of the Peace Officers' Retirement, Accident & Disability System convened on February 17, 2025, at 2:00 p.m. Members of the Board present and constituting a quorum were Chairman Stephan Bayens, Trustee Robert Conrad, Trustee Mark Oiler (Remote), Trustee Roby Smith (Remote), and Trustee Marland Winter. Members of the Board absent were none. Others present were Jina Bresson (TOS), and POR Legal Counsel John Lundquist (AG's Office). DPS staff present were Trooper Thomas Drake, Executive Officer Nathan Ludwig, Director Jim Wittenwyler, POR Board Secretary Jasmine Cripps, and POR Recording Secretary Samantha Mitchell.

Item 1 – Introduction of POR Retirement Benefits Officer Senior – Samantha Mitchell

Samantha Mitchell's first day in the RBO Senior position was February 4th, 2025. Samantha provided a brief introduction and was welcomed by Trustees and staff.

Item 2 - Approval of minutes from POR Board meeting held January 21, 2025

Trustee Conrad made a motion to approve the minutes. Trustee Winter seconded. The motion carried by unanimous voice vote.

Item 3 - Application for Survivor Benefits – Vonda Earnhart

Retired Trooper Kelly Smith passed away on November 17th, 2024. Vonda Earnhart submitted a complete application for survivor benefits. Trustee Conrad made a motion to approve the application. Trustee Winter seconded. The motion carried by unanimous voice vote.

Item 4 – Application for Survivor Benefits – Karen Elliott

Retired Captain Robert Elliott passed away on February 10th, 2025. He is survived by his spouse, Karen Elliott, to whom an application for survivor benefits has been sent. Trustee Conrad made a motion to approve the application contingent upon receipt of a complete application and required documents. Trustee Winter seconded. The motion carried by unanimous voice vote.

Item 5 – Request for Medical Expense Reimbursement – Ward Crawley

Accidental disability retiree Ward Crawley submitted documentation for reimbursement of \$337.15. Trustee Conrad made a motion to approve the reimbursement of \$337.15. Trustee Winter seconded. The motion carried by unanimous voice vote.

Item 6 – Treasurer's Office Monthly Reconciliation – October through December 2024

Treasurer of State's Office provided the reconciliation report for October, November, and December 2024. Trustee Conrad made a motion to accept the Treasurer's Office monthly reconciliation report for October, November, and December 2024. Trustee Winter seconded. The motion carried by unanimous voice vote.

Item 6 – POR Legislative Update – Robert Conrad

A meeting is scheduled to continue discussions with key leaders. An update will be provided at the next board meeting.

Item 7 – Open Forum

Trooper Thomas Drake asked if a single member is eligible to elect an optional retirement benefit. Attorney Lundquist commented that the inquiry requires further research, and he will have additional information available at the next POR board meeting.


Next POR Board Meeting - Monday, March 17th, 2025, at 2:00 p.m.
Oran Pape State Office Building; 1st Floor Public Conference Room

Adjournment. Trustee Conrad made a motion to adjourn the meeting. Trustee Winter seconded. The motion carried by unanimous voice vote. The meeting was adjourned at 2:14 p.m.

Respectfully,



Jasmine Cripps, POR Board Secretary



Samantha Mitchell, POR Board Recording Secretary