

Meeting Minutes
Iowa Statewide Interoperable Communications System Board
January 9, 2025 10:30 a.m. – 12:00 p.m.

Luke Erpelding
Communications Center

Curtis Woten
EMS

Mindy Benson
Emergency
Management

Michele Bischof
Fire Department

David Ness
Municipal Police
Department

Jeff Vandewater
Sheriff's Office

Patrick Updike
Member At-Large

Legislative Members
Senator, Vacant
Senator, Vacant
Representative, Vacant
Representative, Vacant

IN-PERSON LOCATION:

Dallas County Human Services Campus
25747 N. Ave.
Adel, IA 50003

GOTO MEETING LINK:

<https://global.gotomeeting.com/join/231010213>

Conference Call to Listen [+1 \(312\) 757-3121](tel:+13127573121)
Access Code: [231-010-213](tel:+13127573121)

Meeting called to order by Chair Bischof at 10:30 a.m.

The meeting was conducted via in-person and GoTo Meeting. The GoTo Meeting conference telephone line was opened for board members and public listening and comment.

Seven voting board members were present via in-person and GoTo Meeting, establishing a quorum.

Voting Members Present In-Person: Michele Bischof, Luke Erpelding, Patrick Updike, Jeff Vandewater, Curtis Woten

Voting Members in Attendance via GoTo Meeting and GoTo Meeting Conference Line: Mindy Benson, David Ness

Non-Voting in Attendance via GoTo Meeting link and GoTo Meeting Conference Line: Administrative Assistant Hollie Davidson, SWIC Haley Nichols, Representative Ross Wilburn

Absent: None

Guests: Ben Andrews, Spencer Bezoni, Dave Brittain, Daniel Brown, Brad Button, Blake DeRouchey, Josh Duden, Dave Gordon, Heath Hove, Robby Johannesen, Brian Krumm, Chris Maiers, Terry McClannahan, Mark Miller, John O'Conner, Al Paredes, Scott Richardson, Rebecca Sinning, Austin Taffae, Curtis "Wally" Walser

Welcoming Remarks: Chair Bischof welcomed everyone and thanked them for attending.

Approval of Agenda: Curtis Woten motioned to approve today's agenda. Mindy Benson seconded the motion. All in favor. Motion passes.

Approval of Minutes: David Ness motioned to approve the December ISICSB Meeting Minutes. Jeff Vandewater seconded the motion. All in favor. Motion passes.

SWIC Report: SWIC Nichols reports the following:

- COML course
 - April 1-4, 2025 in Council Bluffs
 - ICS 300 course is a prerequisite
 - Registration is a 2-step process – complete the ISICSB jotform then a coupon code will arrive in your email, and you will also have to register through FEMA.
 - There will be communications via email, including course documents, closer to the April date.
 - Contact SWIC Nichols with questions
- COMT course
 - Tentatively late spring in Cedar Rapids
 - Week-long course
 - More info to come
- Tri-State COMMEX
 - Tabletop – June 12, 2025
 - Functional Exercise – September 19, 2025
 - Dubuque
 - States include Wisconsin, Illinois, Iowa
 - Planning has begun
 - More info to come
- eFOG is available for download – instructions can be found on the ISICSB website
- 2025 NIFOG
 - As of now not available in electronic form
 - Access it online in PDF format or at a weblink
 - SWIC Nichols has hard copies of the old version if anybody needs one
- REMCDP update
 - WAVE server purchase has been made and now awaiting to hear from Motorola as to who the Project Manager will be
 - Significant mobile radio purchases were made before the end of 2024 – wrapping this up now
 - iMed Newsletter will be sent out every month and posted on the ISICSB website
- ISICSB Annual Report is posted on the ISICSB website
- Mobile Command Center will be available for Legislators to see on Legislative Night at DPS
- State Fire School on January 26, 2025
 - SWIC Nichols will attend and present
 - DPS staff will attend to discuss the ISICS platform
 - Case study on the response to the Clay County flooding

911 Council Report & E911 Program Manager: 911 Program Manager Blake DeRouchey reports that during today's 911 Council meeting, the Department of Management gave a presentation regarding local 911 budgets and the budget process. The meeting recording

can be watched at <https://www.youtube.com/channel/UCwAh7nFN6qMlvmDcTVbV-hw/videos>.

Blake also reports that the Online Training Management System has been extended through FY25.

User Group Committee (UGC): UGC Chair Vandewater reports the Committee did not meet in December.

Finance Report: Chair Bischof states that the \$985.06 that was incorrectly appropriated last month has now been re-appropriated.

The monthly net expenditures for December 2024 for the Interoperable and Broadband Communications Fund were \$15,191.53. The remaining amount available is \$112,265.23.

Governance Committee: Governance Committee Chair Ness reports the Committee met and continued to review standards and make necessary edits. Standards 7.1.0 and 7.3.0 will be up for adoption in today's New Business.

Operations Committee: Operations Committee Chair Erpelding reports the Committee did not meet due to the meeting date falling on the New Year's holiday. The next meeting will be February 5, 2025.

Training & Outreach Committee: SWIC Nichols reports the Committee met and continued to discuss the the Position Task Book (PTB) training. There was also mention of the upcoming COML and COMT courses as well as the Tri-State COMMEX on June 12, 2025.

Technology Committee: Technology Chair Updike reports the Committee met and discussed the ICS 217A and programming the six new frequencies. Chair Updike and the DPS System Administrators demonstrated some of the functionality of the six frequencies. A demonstration was given to show off-network direct radio to radio communication.

FirstNet Broadband Subcommittee: FirstNet Broadband Subcommittee Chair Benson reports that the Subcommittee has not yet met this month. The Subcommittee will meet next week, and there will be a presentation regarding FirstNet 5G.

Other Reports:

Information Sharing Board Members: SWIC Nichols reports that a few DPS communications center personnel were invited to the State of the State address on Tuesday, January 14, 2025. Cpt. Hove states that two communications center managers and four dispatchers will be recognized for their response to the Spencer/Clay County floods.

Legislative Night at DPS will be on Wednesday, January 15, 2025.

ISICS System Administrator Report: Assistant System Administrator Scott Richardson reports the following:

- ISICS Astro upgrade completed – now on Astro 2022.0
- Astro system upgrade issues with the Zone 2 DSR switchover
 - A few dispatch and RF sites did not come back online after Zone 2 DSR rollover (Muscatine and Clinton)
 - Cause was determined to have been a core router programming issue – the issue has been corrected and resolved
- DPS had a connectivity issue involving some system management tools at the ISICS NOC – issues were resolved by a switch reboot
- Zwingle site has a tower light beacon issue – beacon replacement to be scheduled
- Numbers for December 2024:
 - Radios = 42,065 (up 785 from November 2024)
 - Talkgroups = 3,547 (up 123 from November 2024)
 - Push-to-Talks = 2,809,239 (up 51,217 from November 2024)

FirstNet Authority Update: No report.

AT&T Update: No report.

CISA Update:

CISA Representative Chris Maiers presented a slidedeck regarding the following:

- After-Action on LMR Ransomware Intrusion
- Guide to Protect Comms Infrastructure
- Mobile Comms Best Practice Guidance
- Expanded Cyber Resilient 911 Offerings
- Regional News of Note

The PowerPoint presentation can be located at
<https://dps.iowa.gov/media/2340/download?inline>

Contact Chris Maiers at Christopher.Maiers@cisa.dhs.gov with any questions.

Old Business: None.

New Business:

Adopt ISICS Standard 7.1.0 – Standards Compliance Evaluation / Non-Compliance Procedures: David Ness made a motion to adopt ISICS Standard 7.1.0 – Standards Compliance Evaluation / Non-Compliance Procedures. Curtis Woten seconded the motion. All in favor. Motion passes.

Adopt ISICS Standard 7.3.0 – The Appeal Process: Luke Erpelding made a motion to adopt ISICS Standard 7.3.0 – The Appeal Process. Jeff Vandewater seconded the motion. All in favor. Motion passes.

COMU Credentials: SWIC Nichols presented COMU credentialing certificates to the following individuals:

- Benjamin Andrews – INTD
- Spencer Bezoni – INTD
- Jessica Sinning – INTD
- Austin Taffae – INTD

Public Comment: Representative Ross Wilburn congratulated those who received their INTD credentials. Rep. Wilburn states that he will be at the DPS Legislative Night. Rep. Wilburn states that he is unsure as of now whether or not he will continue to serve on the ISICSB during this term; however, he does know that he will continue to serve on the Appropriations Committee, Judiciary Committee, and the Justice Systems Budget Subcommittee. He encouraged the Board to reach out to him with any needs.

Chair Bischof thanked Rep. Wilburn for his involvement with the Board.

Motion to Adjourn: Curtis Woten motioned to adjourn the meeting. Jeff Vandewater seconded the motion. All in favor. Motion passes and meeting adjourned at 11:14 a.m.

YouTube link for the January 9, 2025, ISICSB Meeting: <https://youtu.be/-Xi1A-wVnJc>