

BOARD OF TRUSTEES  
PEACE OFFICERS' RETIREMENT, ACCIDENT AND DISABILITY SYSTEM  
ORAN PAPE STATE OFFICE BUILDING, DES MOINES, IOWA 50319-0050  
MINUTES OF REGULAR MEETING HELD MARCH 24, 2025

The Board of Trustees of the Peace Officers' Retirement, Accident & Disability System convened on March 24th, 2025, at 2:01 p.m. Members of the Board present and constituting a quorum were Chairman Stephan Bayens, Trustee Robert Conrad (Remote), Trustee Mark Oiler (Remote), and Trustee Roby Smith. Members of the Board absent were Trustee Marland Winter. Others present were Jina Bresson (TOS), Ed Failor (TOS), Keith Traylor (TOS), POR Legal Counsel John Lundquist (AG's Office, remote), Sue Cave (SPOC, remote), Gavin Bullard (With. Intelligence, remote), and Lauren Albanese (Financial Investment News, remote). DPS staff present were Trooper Thomas Drake, Captain Michael Kober, PSEO Nathan Ludwig, Director Jim Wittenwyler, POR Board Secretary Jasmine Cripps, and POR Recording Secretary Samantha Mitchell.

**Item 1 - Approval of minutes from POR Board meeting held February 17, 2025**

Trustee Conrad made a motion to approve the minutes. Trustee Oiler seconded. The motion carried by unanimous voice vote.

**Item 2 - Application for Service Retirement – Thomas Drake**

Trooper Thomas Drake with the Iowa State Patrol applied for service retirement effective April 30, 2025. He elected Option #1, which is the Straight Life Annuity. Trustee Conrad made a motion to approve the application. Trustee Oiler seconded. The motion carried by unanimous voice vote.

**Item 3 – Application for Survivor Benefits – Dellene Wissler**

Retired Sergeant Jack Wissler passed away February 23, 2025. Dellene Wissler applied for survivor benefits. Trustee Oiler made a motion to approve the application. Trustee Smith seconded. The motion carried by unanimous voice vote.

**Item 4 – Application for Survivor Benefits – Ruth Hancock**

Retired Trooper Jerry Hancock passed away on March 12, 2025. An application for survivor benefits was sent to surviving spouse, Ruth Hancock. Trustee Conrad made a motion to approve the application contingent upon receipt of a complete application and required documents. Trustee Oiler seconded. The motion carried by unanimous voice vote.

**Item 5 – Quarterly Performance Report – December 31, 2024 – Jina Bresson, Treasurer's Office**

Treasurer of State's Office provided the quarterly performance report for October, November, and December 2024. Trustee Conrad made a motion to accept the quarterly performance report. Trustee Oiler seconded. The motion carried by unanimous voice vote.

See report at: <https://dps.iowa.gov/divisions-iowa-department-public-safety/administrative-services/por/por-quarterly-performance-reports>

**Item 6 – POR Legislative Update – Robert Conrad**

Trustee Conrad spoke with actuary Pat Beckham and will continue discussions with legislators and Treasurer Smith.

**Item 7 – Open Forum**

Board Secretary Jasmine Cripps advised the board that an application for accidental disability was received from Trooper Dylan Hernandez. POR staff will provide an update once the medical records have been submitted to the POR Medical Board.

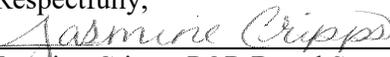
Trustee Conrad asked about POR's death notification process and if there is a mechanism in place to notify POR staff when a member or their beneficiary passes. POR staff will explore options for automated death notifications.

Next POR Board Meeting - Monday, April 21st, 2025, at 2:00 p.m.

Oran Pape State Office Building; 1<sup>st</sup> Floor Public Conference Room

Adjournment. Trustee Conrad made a motion to adjourn the meeting. Trustee Oiler seconded. The motion carried by unanimous voice vote. The meeting was adjourned at 2:15 p.m.

Respectfully,

  
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Jasmine Cripps, POR Board Secretary

  
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Samantha Mitchell, POR Board Recording Secretary