

## Meeting Minutes

Luke Erpelding  
Communications Center

Curtis Woten  
EMS

Mindy Benson  
Emergency Management

Michele Bischof  
Fire Department

Michael Colby  
Municipal Police Department

Jeff Vandewater  
Sheriff's Office

Patrick Updike  
Member At-Large

Legislative Members  
Senator Jesse Green  
Senator Matt Blake  
Representative Mike Vondran  
Representative Eric Gjerde

Iowa Statewide Interoperable Communications System Board  
November 13, 2025 10:30 a.m. – 12:00 p.m.

**Dallas County Human Services Campus**  
**25747 N Avenue**  
**Adel, IA 50003**

Meeting called to order by Chair Bischof at 10:30 a.m.

The meeting was conducted via in-person and Microsoft Teams. The conference telephone line was opened for board members and public listening and comment.

Five voting board members were present via in-person and Microsoft Teams, establishing a quorum.

**Voting Members Present In-Person:** Curtis Woten

**Voting Members in Attendance via Microsoft Teams:** Michele Bischof, Mindy Benson, Michael Colby, Luke Erpelding

**Non-Voting Present in Person:** Administrative Assistant Hollie Davidson, SWIC Haley Nichols, Representative Eric Gjerde

**Non-Voting Present via Microsoft Teams:** None

**Absent:** Patrick Updike, Jeff Vandewater

**Guests:** Dave Brittain, Daniel Brown, Chase Clark, Todd Cogdill, Rob Dehnert, Blake DeRouchey, Josh Duden, Dave Gordon, Tom Lampe, Chris Maiers, Alex Mathias, Terry McClannahan, Al Paredes, Colby Pospisil, Scott Richardson, Curtis "Wally" Walser

**Welcoming Remarks:** Chair Bischof welcomed everyone and thanked them for attending.

**Approval of Agenda:** Luke Erpelding motioned to approve today's agenda. Mindy Benson seconded the motion. All in favor. Motion passes.

**Approval of Minutes:** Michael Colby motioned to approve the October ISICSB Meeting Minutes. Curtis Woten seconded the motion. All in favor. Motion passes.

**SWIC Report:** SWIC Nichols reports the following:

- ISICSB committees continue to work on new policy and function in alignment with the SCIP – thanks to all that have submitted new committee membership applications. The applications will be reviewed, and the committee members will be approved at the December ISICSB meeting
- iMED/REMC DP update:
  - Funds are still paused
  - Extension granted through 3/28/2026
  - Financial report was accepted last week even though the government was in shut down
- COML in Dodgeville, WI December 1-4<sup>th</sup> – seats are open for Iowa attendees
- ISICSB Annual Legislative report is in working draft

**911 Council Report & E911 Program Manager:** E911 Program Manager Blake DeRouchey reports the following:

- 911 Council reviewed the 1<sup>st</sup> quarter of the fiscal year financials
- Continue to work on redrafting the administrative rules
  - Currently in the first phase – regulatory analysis – public comment period open until November 19<sup>th</sup>
  - Will then move to 2<sup>nd</sup> phase – notice of intended action
  - Final phase – adopted and filed

**User Group Committee (UGC):** SWIC Nichols reports that the UGC did not meet due to having no new user applications to review.

**Finance Report:** The monthly net expenditures for October 2025 for the Interoperable and Broadband Communications Fund were \$13,355.55. The remaining amount available is \$105,502.28.

**Governance Committee:** Governance Committee Chair Colby reports the Committee met and reviewed ISICS Policy 2023-02.G which is up for 30-day public comment approval under today's New Business.

The Committee also discussed the use of LTE and RoIP to connect to the ISICS system. Chair Colby met with FirstNet Authority Representative Tom Lampe for a demonstration of the RoIP/LTE capabilities, and he will report back to the Governance Committee regarding the demo at the December meeting.

The Committee briefly discussed discipline-specific encrypted channels and will continue the discussion at the December meeting as well.

**Operations Committee:** Operations Committee Chair Erpelding reports the Committee met and continued reviewing ISICS Standard 2.13.0 – Subscriber Radio Standards. The Technology Committee gave feedback, and the Operations Committee continues to work through making changes to some of the language in the standard. The Committee will bring the standard before the Board at the December board meeting to post the standard for 30-day public comment.

**Training & Outreach Committee:** Chair Woten reports the Committee met and continued to discuss the new user onboarding process training module.

**Technology Committee:** SWIC Nichols reports the Committee met and had an in-depth discussion regarding broadband PTT over LMR.

**FirstNet Broadband Subcommittee:** FirstNet Subcommittee Chair Benson reports the Committee did not meet in November due to Veteran's Day falling on the normal meeting date.

#### **Other Reports:**

Information Sharing Board Members: None

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ISICS System Administrator Report: Assistant System Administrator Scott Richardson reports the following:

- Annual RF maintenance is nearing completion for 2025 with 4 sites to be completed this week, which will wrap up the RF maintenance for state ISICS sites
- Currently investigating erroneous propane tank sensor readings at 5 sites (Waterloo, Benton, Woodward, Muscatine, Plymouth) with site visits scheduled this week
- Adair South replacement tower is now online and fully operational for both microwave links and RF operation – removal of damaged tower to be scheduled in the near future with site clean-up work to follow
- ISICS Numbers for October 2025:
  - Radios = 47,158 (up 208 from September 2025)
  - Talkgroups = 3,642 (up 3 from September 2025)
  - Push-to-Talks = 3,249,256 (up 97,664 from September 2025)

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FirstNet Authority Update: FirstNet Authority (FNA) Representative Tom Lampe reports he has completed reviewing all coverage surveys. The next step will be to send a list to the FirstNet Subcommittee to prioritize what Iowa wants and where coverage is needed most.

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AT&T Update: AT&T Representative Colton Pospisil reports the following:

- AT&T recently acquired EchoStar spectrum
  - Allows for up to a gigabyte of download speeds on the majority of AT&T towers

- Will allow for larger use of IoT devices, video upload, and in-vehicle faster speeds

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**CISA Update:** CISA representative Chris Maiers stressed that maintaining vigilance on communications systems is extremely important as adversaries plan for cyber attacks on 911 systems, CAD systems, etc.

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**Old Business:** None

**New Business:**

**Adopt ISICS Standard 1.7.0 – Minimum Programming Requirements:** Curtis Woten made a motion to adopt ISICS Standard 1.7.0. Michael Colby seconded the motion. All in favor. Motion passes.

**Adopt ISICS Standard 3.3.0 – Radio ID and Talkgroup Allocation:** Luke Erpelding made a motion to adopt ISICS Standard 3.3.0. Michael Colby seconded the motion. All in favor. Motion passes.

**Approval of 30-day public comment on ISICS Policy 2023-02.G – Policy and Standard Adoption, Review, and Revision:** Michael Colby made a motion to approve posting ISICS Policy 2023-02.G for 30-day public comment. Mindy Benson seconded the motion. All in favor. Motion passes.

**Public Comment:** None

**Motion to Adjourn:** Mindy Benson motioned to adjourn the meeting. Michael Colby seconded the motion. All in favor. Motion passes and meeting adjourned at 10:56 am.

YouTube link for the November 13, 2025, ISICSB Meeting: <https://youtu.be/cj3cb1q2wmc>