



Fire Service Training Bureau

Training Registration Guide

1. Go to <https://iafstb.acadisonline.com> and sign into your FSTB Acadis Portal account.
2. Navigate to “Training and Events.”

ACADIS Iowa Fire Service Training Bureau

Search available training ... Please pay your invoices HM

My Work

My Profile Email my Professional History Report Manage Profile

Mathews, Hailie

Academy ID* 1001-0040

Mailing Address -

Primary Phone -

Primary Email mathews@dps.state.ia.us

Emergency Contact -

Applications*
No applications* exist.

Certifications
No certifications have been issued to this resource.

Employment

Organization	Employment Type* / Appointment Type*	Supervisor	Last Hired
Fire Service Training Bureau ★ Data Not Collected Active	No employment type* / No appointment type*		02/19/2024

View Details

3. Select “Available Training.”

ACADIS Iowa Fire Service Training Bureau

Search available training ... Please pay your invoices HM

My Work

My Profile Email my Professional History Report Manage Profile

Mathews, Hailie

Academy ID* 1001-0040

Mailing Address -

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Fire Service Training Bureau ★ Data Not Collected Active	No employment type* / No appointment type*		02/19/2024

View Details



Fire Service Training Bureau

4. This page contains all available training the FSTB currently has to offer for Field Programs, Special Programs, and Certification testing events. Navigate to “Filters.”

The screenshot shows the ACADIS training portal interface. The top navigation bar includes the ACADIS logo, the text 'Iowa Fire Service Training Bureau', a search bar, and a 'Please pay your invoices' button. A left sidebar contains navigation options like Home, My Work, Training and Events, and Workforce. The main content area is titled 'Available Training' and contains a table of training events. A red arrow points to a 'Filters' button in the top right corner of the table area.

Event / Location	Dates	Times	Hours	Registration Dates	Open Seats	Status	Register
Advanced Breathing Apparatus Training (with practical exercises) - 108 - Cedar Falls Fire Department Cedar Falls Fire Department	04/06/2026 - 04/17/2026		8h 0m	04/06/2025 - 04/04/2026	24	● Open	Register
Advanced Breathing Apparatus Training (with practical exercises) - 109 - Des Moines Fire Department Des Moines Fire Department	04/06/2026 - 04/20/2026		8h 0m	04/06/2025 - 04/04/2026	24	● Open	Register
Advanced Breathing Apparatus Training (with practical exercises) - 110 - Salix Fire Department Salix Fire Department	09/28/2026 - 09/28/2026			09/28/2025 - 09/26/2026	24	● Open	Register
Advanced Breathing Apparatus Training (with prac... Fire Service Training Bureau / FAST Center Tower Fire Service Training Bureau / FAST Center Tower	04/21/2026 - 04/21/2026		8h 0m	04/21/2025 - 04/19/2026	24	● Open	Register
Advanced Breathing Apparatus Training (with practical exercises) - 112 - Norwalk Fire Department Norwalk Fire Department	04/27/2026 - 05/01/2026		8h 0m	04/27/2025 - 04/25/2026	24	● Open	Register
Advanced Breathing Apparatus Training (with practical exercises) - 113 - Indiana Twp Fire Department Indiana Twp Fire Department	05/16/2026 - 05/16/2026		8h 0m	05/16/2025 - 05/14/2026	24	● Open	Register
Advanced Breathing Apparatus Training (with prac...ses) - 114 - Arnolds Park-Okoboji Fire Department Arnolds Park-Okoboji Fire Department	09/15/2026 - 09/17/2026		8h 0m	09/15/2025 - 09/13/2026	23	● Open	Register
Advanced Breathing Apparatus Training (with prac... Fire Service Training Bureau / FAST Center Tower Fire Service Training Bureau / FAST Center Tower	09/22/2026 - 09/22/2026		4h 0m	08/18/2025 - 09/20/2026	24	● Open	Register
Advanced Breathing Apparatus Training (with practical exercises) - 116 - Anita Fire Department Anita Fire Department	05/10/2026 - 05/10/2026		8h 0m	05/10/2025 - 05/08/2026	24	● Open	Register
Advanced Breathing Apparatus Training (with practical exercises) - 117 - Glenwood Fire Department	06/01/2026 - 06/08/2026		4h 0m	04/27/2025 - 05/30/2026	21	● Open	Register

5. Filter by “Program Category.” Select **Field Programs**, **NFA Courses**, **Special Programs**, **Single-Session Special Programs**, or **FAST Tower Training Programs** based on the type of training you are seeking.

The screenshot shows the 'Filters' dialog box. It contains several filter criteria: Keyword (text input), Program* (dropdown), Program Category (dropdown, circled in red with an arrow pointing to it), Registration Status (dropdown), Training Delivery (dropdown), Location (dropdown), and Training Date (checkboxes for date ranges). The 'Program Category' dropdown is open, showing a list of options: Certification, FAST Tower Training Programs, Field Programs, NFA Courses, Single-Session Special Programs, and Special Programs. The 'Apply' button at the bottom right is also circled in red.



Fire Service Training Bureau

- This page displays a list of all available training offered by the FSTB based on the filters you selected. Find the date and location you wish to attend, then select “Register.”

The screenshot shows the ACADIS training portal interface. The left sidebar contains navigation options: Home, My Work, Training and Events (selected), Available Training, Enrollment Requests, Report Completed Training, Approved Training, Training Pending Approval, Lesson Plans, Lesson Plan Requests, Request Lesson Plan, Workforce, Organization, and Webforms and FSTB Resources. The main content area is titled 'Available Training' and shows a list of training programs filtered by 'Program Category = Certification'. The table has columns for Training (Event / Location, Dates, Times, Hours) and Registration (Dates, Open Seats, Status). A red arrow points to the 'Register' button for the first program: 'Open Certification Exam Registration - 108 - Osage Osage Fire Department'.

Training Event / Location	Dates	Times	Hours	Registration Dates	Open Seats	Status	Action
Open Certification Exam Registration - 108 - Osage Osage Fire Department	04/25/2026 - 04/25/2026	09:00 AM		04/25/2025 - 04/09/2026	15	Open	Register
Open Certification Exam Registration - 109 - FSTB Fire Service Training Bureau (Exam Site)	05/02/2026 - 05/02/2026	09:00 AM		05/02/2025 - 04/16/2026	16	Open	Register
Open Certification Exam Registration - 110 - Fort Dodge Fort Dodge Fire Department (Exam Site)	05/02/2026 - 05/02/2026	09:00 AM		05/02/2025 - 04/16/2026	18	Open	Register
Open Certification Exam Registration - 111 - Harlan Harlan Fire Department (Exam Site)	05/02/2026 - 05/02/2026	09:00 AM		05/02/2025 - 04/16/2026	0	Waitlist	Waitlist
Open Certification Exam Registration - 112 - Wapello Co. EOC Wapello County Emergency Operations Center (Exam Site)	05/02/2026 - 05/02/2026	09:00 AM		05/02/2025 - 04/16/2026	20	Open	Register
Open Certification Exam Registration - 113 - Waterloo HMRTC Waterloo Hazardous Materials Regional Training Center (Exam Site)	05/02/2026 - 05/02/2026	09:00 AM		05/02/2025 - 04/16/2026	19	Open	Register
Open Certification Exam Registration - 114 - Sioux City Sioux City Fire Rescue Training Center (Exam Site)	05/15/2026 - 05/15/2026	09:00 AM		05/15/2025 - 04/29/2026	22	Open	Register
Open Certification Exam Registration - 115 - FSTB Fire Service Training Bureau (Exam Site)	05/20/2026 - 05/20/2026	09:00 AM		05/20/2025 - 05/04/2026	22	Open	Register
Open Certification Exam Registration - 116 - Kirkwood Kirkwood Continuing Education Training Center (Exam Site)	05/16/2026 - 05/16/2026	09:00 AM		05/16/2025 - 04/30/2026	12	Open	Register
Open Certification Exam Registration - 117 - Algona Algona Fire Department (Exam Site)	05/30/2026 - 05/30/2026	09:00 AM		05/30/2025 - 05/14/2026	24	Open	Register
Open Certification Exam Registration - 118 - Decorah Decorah Fire Department (Exam Site)	05/30/2026 - 05/30/2026	09:00 AM		05/30/2025 - 05/14/2026	23	Open	Register

Field Programs

- Enrollment prerequisites are not required to complete the registration form for Field Programs. Select “Register.”

The screenshot shows the ACADIS training portal interface with the filter set to 'Program Category = Field Programs'. The table lists various field programs, including emergency rescue and ammonia emergency response courses. A red arrow points to the 'Register' button for the first program: 'AG Emergency Rescue - 101 - Harlan Fire Department'.

Training Event / Location	Dates	Times	Hours	Registration Dates	Open Seats	Status	Action
AG Emergency Rescue - 101 - Harlan Fire Department Harlan Fire Department	10/05/2026 - 10/05/2026		4h 0m	10/05/2025 - 10/03/2026	24	Open	Register
AG Emergency Rescue - 102 - Ruthven Fire Department Ruthven Fire Department	05/23/2026 - 05/23/2026		4h 0m	05/23/2025 - 05/21/2026	24	Open	Register
AG Emergency Rescue - 104 - Clear Lake Fire Department Clear Lake Fire Department	09/24/2026 - 09/24/2026		4h 0m	09/24/2025 - 09/22/2026	24	Open	Register
Anhydrous Ammonia Emergency Response - 105 - Key West Fire Department Key West Fire Department	04/13/2026 - 04/13/2026		4h 0m	04/13/2025 - 04/12/2026	24	Open	Register
Anhydrous Ammonia Emergency Response - 106 - Dunkerton Fire Department Dunkerton Fire Department	09/16/2026 - 09/16/2026		4h 0m	09/16/2025 - 09/15/2026	24	Open	Register
Anhydrous Ammonia Emergency Response - 107 - Oelwein Fire Department Oelwein Fire Department	08/25/2026 - 08/25/2026		4h 0m	08/25/2025 - 08/24/2026	24	Open	Register
Anhydrous Ammonia Emergency Response - 108 - Van Horne Fire Department Van Horne Fire Department	10/28/2026 - 10/28/2026		4h 0m	10/28/2025 - 10/27/2026	24	Open	Register
Anhydrous Ammonia Emergency Response - 109 - Albion Fire Department Albion Fire Department	08/24/2026 - 08/24/2026		4h 0m	08/24/2025 - 08/23/2026	24	Open	Register
Anhydrous Ammonia Emergency Response - 110 - Washington Fire Department Washington Fire Department	04/22/2026 - 04/22/2026		4h 0m	04/22/2025 - 04/21/2026	24	Open	Register
Anhydrous Ammonia Emergency Response - 111 - Epworth Fire Department Epworth Fire Department	04/20/2026 - 04/20/2026		4h 0m	04/20/2025 - 04/19/2026	18	Open	Register



Fire Service Training Bureau

2. Select “Submit Request.”

Request Enrollment

Please supply the following information to request enrollment. Requests will be reviewed prior to final enrollment. The Privacy Act of 1974 may apply to this form. [Additional Details](#)

STUDENT INFORMATION

Class* Advanced Breathing Apparatus Training (with practical exercises) - 110 - Salix Fire Department

* Student Mathews, Haile (1001-0040)

Sending Organization Fire Service Training Bureau (primary)

Student Supervisor No supervisor is assigned

ENROLLMENT PREREQUISITES

None Specified

CONTACT INFORMATION

Please enter or update information below that will be used to contact the student or their emergency contact.

Student Primary Email mathews@dps.state.ia.us (change)

Student Mailing Address Select an address type...

My physical address is different than my mailing address

Emergency Contact Name

Relationship

Emergency Contact Phone

*** Required Information**

Cancel | Finish Later | **Submit Request**

Special Programs and FAST Tower Training Programs

1. Enrollment prerequisites are required to complete the registration form for Special Programs, Single-Session Special Programs, NFA Courses and FAST Tower Training Programs. Prerequisites will vary depending on the type of training offered, so please review each prerequisite thoroughly. Failure to complete the registration form in its entirety will result in the denial of your registration. To complete the prerequisite, select “Update Fulfillment.”

Request Enrollment

ENROLLMENT PREREQUISITES

* Age: 18 years old

AUTO-FULFILLED:
This has been marked as fulfilled based on the date of birth from the person's record.
Age at Fulfillment: 31 (DOB: 12/21/1994)
[Update Prerequisites](#)

* Certification: Be certified to the HazMat Awareness & Operations level according to the NFPA 412 - Standard for Competence of Responders to Hazardous Materials / Weapons of Mass Destruction Incidents or the NFPA 1072 - Standard for Hazardous Materials / Weapons of Mass Destruction Emergency Response Personnel Professional Qualifications or the NFPA 470 - Hazardous Materials / Weapons of Mass Destruction (WMD) Standard for Responders

This prerequisite is not fulfilled. [Update Fulfillment](#)

* Certification: Be certified to the Firefighter I level according to the NFPA 1001 - Standard for Fire Fighter Professional Qualifications.

This prerequisite is not fulfilled. [Update Fulfillment](#)

* By checking this box, I agree to abide by the rules outlined in the "Special Programs Policies and Procedures" document.

This prerequisite is not fulfilled. [Update Fulfillment](#)

* Employment: Be an ACTIVE member in GOOD standing with any of the organizations referenced in (L) for more than one (1) year.

This prerequisite is not fulfilled. [Update Fulfillment](#)

CONTACT INFORMATION

Please enter or update information below that will be used to contact the student or their emergency contact.

*** Required Information**

Cancel | Finish Later | [Submit Request](#)



Fire Service Training Bureau

- Once the required information has been completed to fulfill the prerequisite, select “The requirement has been met or exceeded (requires information above).”

REQUIREMENT
Be certified to the HazMat Awareness & Operations level according to the NFPA 472 - Standard for Competence of Responders to Hazardous Materials / Weapons of Mass Destruction Incidents or the NFPA 1072 - Standard for Hazardous Materials / Weapons of Mass Destruction Emergency Response Personnel Professional Qualifications or the NFPA 470 - Hazardous Materials / Weapons of Mass Destruction (WMD) Standard for Responders

DOCUMENTATION OF FULFILLMENT
Select one or more certification records below to fulfill the requirement. Additional options are listed below.

Certifications

Name	Discipline(s)	Status	Issued
<input type="checkbox"/> Iowa TSI Instructor		Active	04/03/2025

Attach a document | Provide other clarifying comments

FULFILLMENT

I want to finish later
 The requirement has been met or exceeded (requires information above) ←
 Request waiver (requires clarifying comments above)

* Required information

Cancel Save

- Checkboxes next to each prerequisite will turn green once they have been fulfilled. After all prerequisites are met, select “Submit Request.” Enrollment requests will remain pending until it has been processed.

Request Enrollment

* Certification: Be certified to the HazMat Awareness & Operations level according to the NFPA 472 - Standard for Competence of Responders to Hazardous Materials / Weapons of Mass Destruction Incidents or the NFPA 1072 - Standard for Hazardous Materials / Weapons of Mass Destruction Emergency Response Personnel Professional Qualifications or the NFPA 470 - Hazardous Materials / Weapons of Mass Destruction (WMD) Standard for Responders

The following fulfills this requirement:

Name	Discipline	Status	Issued
<input checked="" type="checkbox"/> Iowa TSI Instructor		Active (Active)	04/03/2025

Update Prerequisites

* Certification: Be certified to the Firefighter I level according to the NFPA 1001 - Standard for Fire Fighter Professional Qualifications.

The following fulfills this requirement:

Name	Discipline	Status	Issued
<input checked="" type="checkbox"/> Iowa TSI Instructor		Active (Active)	04/03/2025

Update Prerequisites

* By checking this box, I agree to abide by the rules outlined in the "Special Programs Policies and Procedures" document.

The following fulfills this requirement:

Response Provided: Checked

Additional Comments: Test

Update Prerequisites

* Employment: Be an ACTIVE member in GOOD standing with any of the organizations referenced in (L) for more than one (1) year.

The following fulfills this requirement:

Organization	Employment Type	Appointment Type	Hire
<input checked="" type="checkbox"/> Fire Service Training Bureau Data Not Collected Active			02/19/2024

Update Prerequisites

* Required information

Cancel Submit Request



Fire Service Training Bureau

Enrollment Requests

Current enrollment requests and their status can be found by selecting “Training and Events.’ Then, “Enrollment Requests.”

By default, requests for enrollment are shown for upcoming and current events. Completed training is shown only when the registration period extends beyond the class* end date.

Event Start	Training Event	Student / Academy ID*	Submitted	Request Status
05/02/2026	Open Certification Exam Registration - 109 - FSTB	Mathews, Halle (1001-0040) Fire Service Training Bureau		<input type="radio"/> Draft Continue Request
07/11/2026	Fire And Emergency Services Instructor I (2019 Edition) - 107	Mathews, Halle (1001-0040) Fire Service Training Bureau		<input type="radio"/> Draft Continue Request
12/12/2026	Open Certification Exam Registration - 184 - Orange City	Mathews, Halle (1001-0040) Fire Service Training Bureau	04/08/2026 03:39 PM	<input checked="" type="radio"/> Inactive View Request
12/16/2026	Open Certification Exam Registration - 185 - FSTB	Mathews, Halle (1001-0040) Fire Service Training Bureau	04/08/2026 03:52 PM	<input checked="" type="radio"/> Denied - Test View Request

Showing 4

[Request Enrollment](#)

Enrollment requests can also be viewed under “Upcoming, Ongoing & Unconfirmed” in the Training History section of your profile.

My Profile

Employment

Organization	Employment Type* / Appointment Type*	Supervisor	Last Hired
Fire Service Training Bureau	No employment type* / No appointment type*		02/19/2024
Data Not Collected			
Active			

Training History

View By: Fiscal Year Calendar Year [Reports](#)

0 Hours Upcoming, Ongoing & Unconfirmed

0 Hours Current Calendar Year
01/01/2026 - 12/31/2026

0 Hours Previous Calendar Year
01/01/2025 - 12/31/2025

0 Hours All Completed Training

UPCOMING, ONGOING & UNCONFIRMED
All training that has not been completed or requires approval is displayed.

Training	Start Date	End Date	Hours	Training Category	Student Status
Open Certification Exam Registration - 184 - Orange City	12/12/2026	12/12/2026	0h 0m	Fire Service	Pending (Registered)

Showing 1