

BOARD OF TRUSTEES
PEACE OFFICERS' RETIREMENT, ACCIDENT AND DISABILITY SYSTEM
ORAN PAPE STATE OFFICE BUILDING, DES MOINES, IOWA 50319-0050
Minutes of Regular Meeting Held April 17, 2023

The Board of Trustees of the Peace Officers' Retirement, Accident & Disability System convened on April 17, 2023 at 2:00 p.m. Members of the Board present in person were Chairman Stephan Bayens, Trustee Michael Metzger, Trustee Robert Conrad and Trustee Roby Smith. Board members present via phone were Trustee Mark Oiler. Attending in person were Jina Bresson (TOS) and Russ Trimble (TOS). Attending via phone were Xavier Leonard (LSA). DPS staff present at the meeting location were Public Safety Executive Officer Nathan Ludwig, POR Board Secretary Erinn Castleberry and POR Recording Secretary Jasmine Cripps.

Item 1 - Approval of minutes from POR Board meeting held February 20, 2023

Trustee Conrad made a motion to approve the minutes. Trustee Metzger seconded. The motion carried by unanimous voice vote.

Item 2 - Application for Service Retirement – Melissa Snell-Gunter

Trooper Melissa Snell-Gunter with the Iowa State Patrol has applied for service retirement effective May 5th, 2023. Trustee Conrad made a motion to approve the application. Trustee Metzger seconded. The motion carried by unanimous voice vote.

Item 3 - Application for Service Retirement – Robert Battles

Trooper Robert Battles with the Iowa State Patrol has applied for service retirement effective June 30th, 2023. Trustee Conrad made a motion to approve the application. Trustee Metzger seconded. The motion carried by unanimous voice vote.

Item 4 – Application for Medical Expense Reimbursement – Troy Hildreth

Accidental disability retiree Troy Hildreth has submitted documentation for reimbursement of \$6,123.63 in medical expenses that were not paid by his health insurance. However, in accordance with Iowa Code §97A.14 any amounts received by the injured person under the workers' compensation law of the state or from any other source for such specific purposes shall be deducted from the amount paid by the board of trustees. In consultation with the State of Iowa workers' compensation program it appears Mr. Hildreth may have an open Agreement for Settlement under Iowa Code §85.35(2) which means that the medical portion was not closed on the workers' compensation claim(s) between workers' compensation and Mr. Hildreth. Since the expenses submitted to POR appear to be reimbursable under workers' compensation these expenses would not be eligible for reimbursement from POR. Mr. Hildreth has been advised to submit these expenses to workers' compensation. If he is not fully reimbursed, he may re-submit the expenses to the POR board for review since they were originally received within the required timeframe set by Iowa Code §97A.14 for reimbursement. Trustee Conrad made a motion to deny the claims until the process through workers' compensation has been exhausted. Trustee Metzger seconded. The motion carried by unanimous voice vote.

Item 5 – Quarterly Performance Report – December 31, 2022 – Jina Bresson, Treasurer's Office

Treasurer of State's Office provided the quarterly performance report for October, November, and December 2022. Trustee Conrad made a motion to accept the quarterly performance report. Trustee Metzger seconded. The motion carried by unanimous voice vote.

Item 6 – Active Trustee Nomination Process – POR Staff

The term for active member representative Trustee Robert Conrad is set to expire June 30, 2023. The active member trustee is elected every two years in odd-numbered years. POR staff has utilized the same electronic method to conduct the nomination process that has been used in previous active member trustee elections.

The nomination process is open through the Department of Public Safety's PowerDMS system from March 27th through April 27th where active members may nominate any active member of the system. The three nominees receiving the highest number of votes will appear on the official election ballot. The official secret ballot will be sent through PowerDMS once the nomination process has concluded. The deadline to return the ballots will be May 31, 2023, which allows time for a new election ballot, in case of a tie-vote.

Item 7 – Open Forum

Trustee Metzger asked about the best time and method to contact POR. He advised he has received some complaints from retirees not receiving return calls for three to four days. Ms. Castleberry advised that both email and phone are appropriate methods to contact POR staff and that POR keeps contact logs of all calls received. The goal of POR staff is to return calls within 24-hours, but with nearly 1300 members and only two staff, this sometimes does not occur. Both contact phone numbers and emails are included on mailings sent to all members so members may contact either staff member. Calls relating to the death of a member or surviving spouse are always a priority; additionally, calls related to taxes are currently a priority since it is the tax season. Ideas were discussed of ways to utilize technology through the POR website, FAQs, voicemail options, and other potential regular communications to better serve members. Commissioner Bayens shared that a lot is asked of the two POR staff, along with the current probability of the alignment of DOT Motor Vehicle Enforcement and ISP being on everyone's plate.

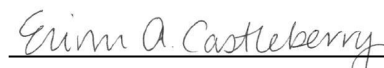
Trustee Conrad shared that he's received a lot of questions from members wanting to know where the funds will come from should the proposed DPS and DOT MVE alignment come to fruition. Commissioner Bayens stated once the legislation has been signed there will be another actuarial study completed when the transfer happens to identify the current amount needed. Ms. Castleberry shared that IPERS will establish the refund value of the members coming to POR and then POR will employ actuary Pat Beckham to calculate the actual shortfall remaining for those members.

Board Secretary Erinn Castleberry advised the board that an application for accidental disability was received from Trooper Bradley Bartz on March 27th and requests for medical records have been sent to the providers. POR will provide an update once the application has been sent to the POR Medical Board for review.

Next POR Board Meeting - Monday, May 15th, 2023 at 2:00 p.m.
Oran Pape State Office Building; 1st Floor Public Conference Room

Adjournment. Trustee Conrad made a motion to adjourn the meeting. Trustee Metzger seconded. The motion carried by unanimous voice vote. The meeting was adjourned at 2:28 p.m.

Respectfully,



Erinn Castleberry, POR Board Secretary



Jasmine Cripps, POR Board Recording Secretary