

BOARD OF TRUSTEES  
PEACE OFFICERS' RETIREMENT, ACCIDENT AND DISABILITY SYSTEM  
ORAN PAPE STATE OFFICE BUILDING, DES MOINES, IOWA 50319-0050  
Minutes of Regular Meeting Held May 15, 2023

The Board of Trustees of the Peace Officers' Retirement, Accident & Disability System convened on May 15, 2023, at 2:01 p.m. Members of the Board present in person were Chairman Stephan Bayens, Trustee Michael Metzger, Trustee Robert Conrad, and Trustee Roby Smith. Board members present via phone were Trustee Mark Oiler. Attending in person were POR Legal Counsel John Lundquist (AG's Office), Russ Trimble (TOS) and Noelle Smith. Attending via phone were Jina Bresson (TOS) and Xavier Leonard (LSA). DPS staff present at the meeting location were Public Safety Executive Officer Nathan Ludwig, POR Board Secretary Erinn Castleberry and POR Recording Secretary Jasmine Cripps.

**Item 1 - Approval of minutes from POR Board meeting held April 17, 2023**

Trustee Conrad made a motion to approve the minutes. Trustee Metzger seconded. The motion carried by unanimous voice vote.

**Item 2 - Application for Service Retirement – Jamie Griem**

Trooper Jamie Griem with the Iowa State Patrol has applied for service retirement effective June 24<sup>th</sup>, 2023. Trustee Conrad made a motion to approve the application. Trustee Metzger seconded. The motion carried by unanimous voice vote.

**Item 3 - Application for Service Retirement – Richard Rahn**

Special Agent in Charge Richard Rahn with the Major Crime Unit of the Division of Criminal Investigation has applied for service retirement effective July 1, 2023. He has elected the Joint & 100% Survivor Annuity optional retirement benefit. Trustee Conrad made a motion to approve the application. Trustee Metzger seconded. The motion carried by unanimous voice vote.

**Item 4 - Application for Service Retirement – John Ticer**

Special Agent John Ticer with the State Fire Marshal's Office has applied for service retirement effective August 4, 2023. Trustee Conrad made a motion to approve the application. Trustee Metzger seconded. The motion carried by unanimous voice vote.

**Item 5 - Application for Vested Service Retirement – Andrew Woods**

Terminated Vested POR member Andrew Woods has applied for vested service retirement effective with turning age 55 in June 2023. Trustee Conrad made a motion to approve the application. Trustee Metzger seconded. The motion carried by unanimous voice vote.

**Item 6 - Application for Survivor Benefits – Deanna Cogdall**

Retired Trooper Thomas Cogdall passed away on April 21, 2023. Thomas retired from the Iowa State Patrol in 1994 and is survived by his wife Deanna. Deanna has submitted a completed application for survivor benefits. Trustee Conrad made a motion to approve the application. Trustee Metzger seconded. The motion carried by unanimous voice vote.

**Item 7 – Treasurers' Office Monthly Reconciliation – October through December 2022**

Treasurer of State's Office provided the quarterly reconciliation statement for October, November, and December 2022. Trustee Conrad made a motion to accept the quarterly reconciliation statement. Trustee Metzger seconded. The motion carried by unanimous voice vote.

**Item 8 – Treasurers’ Office Monthly Reconciliation – January through March 2023**

Treasurer of State’s Office provided the quarterly reconciliation statement for January, February, and March 2023. Trustee Conrad made a motion to accept the quarterly reconciliation statement. Trustee Metzger seconded. The motion carried by unanimous voice vote.

**Item 9 – Active Trustee Nomination Process – POR Staff**

The nomination process for the Trustee representing active members was completed at the end of April. The top three nominees were Robert Conrad, Matt Anderson, and Michael Kober. Final ballot notifications were sent out on May 2, 2023 and are due on May 31, 2023. Ballots are available in Power DMS. Results will be provided once the ballot count is finalized. The term for the active trustee runs from July 1, 2023, through June 30, 2025.

**Item 10 – Open Forum**

Board Secretary Erinn Castleberry advised the board that an application for accidental disability was received from Trooper Gentry Johannes on May 1, 2023. An application for ordinary disability was received from Fire Inspector Steve Sonderleiter on May 2, 2023. Requests for medical records have been sent to providers for both applications. POR staff will provide an update once these applications have been sent to the POR Medical Board for review.

**Next POR Board Meeting -** Monday, June 19<sup>th</sup>, 2023, at 2:00 p.m.  
Oran Pape State Office Building; 1<sup>st</sup> Floor Public Conference Room

**Adjournment.** Trustee Conrad made a motion to adjourn the meeting. Trustee Metzger seconded. The motion carried by unanimous voice vote. The meeting was adjourned at 2:13 p.m.

Respectfully,

  
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Erinn Castleberry, POR Board Secretary

  
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Jasmine Cripps, POR Board Recording Secretary