

BOARD OF TRUSTEES  
PEACE OFFICERS' RETIREMENT, ACCIDENT AND DISABILITY SYSTEM  
ORAN PAPE STATE OFFICE BUILDING, DES MOINES, IOWA 50319-0050  
Minutes of Regular Meeting Held February 19, 2024

The Board of Trustees of the Peace Officers' Retirement, Accident & Disability System convened on February 19, 2024, at 2:00 p.m. Members of the Board present in person were Trustee Robert Conrad and Trustee Michael Metzger. Board members present via phone were Trustee Mark Oiler and Trustee Roby Smith. Attending in person were POR Legal Counsel John Lundquist (AG's Office). DPS staff present at the meeting location were Director Jim Wittenwyler, POR Board Secretary Erinn Castleberry, and Executive Officer Nathan Ludwig. Also in attendance via phone were Sue Cave (SPOC).

**Item 1 - Approval of minutes from POR Board meeting held January 16, 2024**

Trustee Metzger made a motion to approve the minutes. Trustee Oiler seconded. The motion carried by unanimous voice vote.

**Item 2 - Application for Service Retirement – Charis Paulson**

Public Safety Chief Charis Paulson with the Division of Criminal Investigation applied for service retirement effective March 15, 2024. Trustee Metzger made a motion to approve the application. Trustee Oiler seconded. The motion carried by unanimous voice vote.

**Item 3 - Treasurer's Office Monthly Reconciliation – October through December 2023**

Treasurer of State's Office provided the quarterly reconciliation statement for October, November, and December 2023. The quarterly reconciliation was accepted by the board.

**Item 4 – Open Forum**

None.

**Next POR Board Meeting -** Monday, March 18, 2024, at 2:00 p.m.  
Oran Pape State Office Building; 1<sup>st</sup> Floor Public Conference Room

**Adjournment.** Trustee Metzger made a motion to adjourn the meeting. Trustee Oiler seconded. The motion carried by unanimous voice vote. The meeting was adjourned at 2:04 p.m.

Respectfully,

  
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Erinn Castleberry, POR Board Secretary