# STATE OF IOWA DEPARTMENT OF PUBLIC SAFETY DIVISION OF CRIMINAL INVESTIGATION

## **CLASS C BACKGROUND**



NAME:		First	Middle	Maiden	Last	Date of Birth
Social Secu	urity Number: _			Have you ever beer	n licensed for Iowa Gam	ing?
Company/0	Casino Name: _			Position Applied Fo	r:	
Driver's Lic	ense:		_ State Iss	ued:	D.L. Numb	er:
	FOR OFFICIAL USE ONLY	InitialsI.R.G.C.#	I	Comments:	_Upgrade? Yes _Previous DCI Case #	

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Revised 11/2020

#### Read every question carefully prior to responding. Answer every question completely.

This application form is to be completed by the person who is applying for a license to be issued by the Iowa Racing and Gaming Commission. Return completed form to the same Racing and Gaming office where you will be licensed. You must be fingerprinted by the Racing and Gaming office when you return your completed application.

Sign both the Statement of Truth and the Release Authorization forms in the presence of a notary public and have your signatures notarized. (See pages 13 and 15 respectively).

All entries on this form must be typed or neatly printed except for initials and signatures. Each page of this form must be signed or initialed by you after completion in the space provided.

If you need additional space to answer any questions, use page 11. Be sure to indicate the number of the question you are answering if you use this additional space.

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# SECTION 1 APPLICANT INFORMATION

	First	Middle	Maiden	Last
Home Address: _				
	Street	City	State	Zip Cod
Occupation:		Business:		
Home #:	Work #	i:	Cell #:	
E-mail:			_	
DOB:	Birthplace:		SSN:	
Hojaht:				
	Weight:ames you have used or by wh			
Give any other na	ames you have used or by wh	ich you have been kno	wn.	
Give any other na	ames you have used or by wh	ich you have been kno		Last
Give any other no	ames you have used or by wh	ich you have been kno	Maiden	
Give any other national state of Spouse DOB:	ames you have used or by wh	ich you have been kno	Maiden	Last
Give any other national state of Spouse DOB:	ames you have used or by where the second se	ich you have been kno	Maiden	Last
Name of Spouse  DOB:  Of what country a	ames you have used or by when the second sec	ich you have been kno	Maiden	Last
Name of Spouse  DOB:  Of what country a	ames you have used or by where the second se	ich you have been kno	Maiden	Last
Name of Spouse  DOB:  Of what country and the country of the count	ames you have used or by when the second sec	ich you have been kno  Middle  State	Maiden	Last

11.	If you ar	re a natu	alize	d citizen, provi	ide the	following inform	ation:		
	Petition	Number		Date Granted	) b	Court	City/Stat	e of Court	Certificate Number
12.	If you are a legally authorized permanent resident alien, provide the "A" number from your alien registration card (I 151 or I 551).								
13.	If you do not have an alien registration card but are an alien authorized to be employed in the United States, please provide the "A" number from that authorization.								
14.	_		•			ess than three (	. , -		No ur residences
						r current resider		,	
E.	Da om	tes T	^		Addr	ess		Name Ac	ddress & Telephone
Mo.	Yr.	Mo.	Yr.	(No., Stre	eet, Apt & Sta	., City, County ate)	Own/Rent		ndlord or Mortgage
	1								
15.	approva		stratio	on? ☐ Yes			ing Commiss	sion for any	license, permit,
Appr	of Licenoval or Reviously a	egistratio	n		Date Application Was filed Disposition Pending				ued License(s), give cense Number(s)
16.	16. Have you ever applied in any jurisdiction for a license, permit or other authorization to participate in a lawful gambling operation (including casino gaming, horse racing, dog racing, pari-mutuel operation, lottery, sports betting, etc.)?   Yes  No  If yes, complete the following:								
Tvi	pe of Gan		1	Position	Lice	nsing Agency	Dispositio	n (granted,	If issued
- 31	Operation		So	ought or Held	(inc	luding State, County or unicipality)		, denied)	License(s), give License number(s)
					IVI	unicipanty)			Humber(3)
			-						
								Init	tials

17. Employment History: List the last jobs you have had in the past five (5) years, beginning with the most recent and work backwards. Note with an asterisk (\*) any employment where gaming was conducted on the premises.

Da	tes	Name and Address	Positions or	Name of	Reason for
From	То	of Employer	Duties	Supervisor	leaving

18.	For the purpose of this question, the word "arrest" includes any detaining, holding or taking into custody by any police or other law enforcement authority in order to answer for the alleged performance of any "offense" in this or any other state or foreign country; the word "charge" includes any indictment complaint, information, summons, or other notice of the alleged commission of any "offense" in this or any other state or foreign country; and the word "offense" includes all misdemeanors, disorderly persons offenses and juvenile violations.					
	Have you ev disorderly pe ☐ Yes ☐	er been arrested or charged, eversons offense, juvenile offense No	ven if not convicted, wi or other offense, in lo	ith any felony, misd wa or anywhere els	emeanor, se?	
	If yes, compl	ete the following:				
	of Charge or est and Date	Name and Address of Government Agency or Court Involved	Disposition (Convicted, Acquitted, Dismissed, Pending)	Date of Disposition	Sentence Received	
	☐ Ýes ☐  If yes, for wh  When is you		be completed?			

	Complete Name.	First	Middle		L	_ast
	Approximate age:	Occupation:		# Years	Acquain	ted:
	Home Address:					
		Street	City	State		Zip Code
	Business Address:					
		Street	City		State	Zip Code
	Home #:	Business #:		Cell #:_		
-2	Complete Name:					
		First	Middle		L	_ast
	Approximate age:	Occupation:		# Years	Acquain	ted:
	Home Address:					
		Street	City	State		Zip Code
	Business Address:					
		Street	City		State	Zip Code
	Home #:	Business #:		Cell #:_		
-3	Complete Name:					
		First	Middle		L	_ast
	Approximate age:	Occupation:		# Years	Acquain	ted:
	Home Address:					
		Street	City	State		Zip Code
	Business Address:					
		Street	City		State	Zip Code
	Home #:	Business #:		Cell #:_		
	Home #:	Business #:		Cell #: _		

List the name, address, occupation and telephone numbers of three references who have known you

20.

# SECTION 2 MILITARY SERVICE DATA

21.	Have you ever served in a military organization of the United States or been an active or inactive member of the Reserve Forces of the United States? Yes \( \subseteq \text{No} \subseteq. \text{If yes, provide the information listed below.} \)						
	Branch of Serv	vice:					
	Service Serial	#:	Highest Rank	Held:			
Period	d(s) of Active Se	ervice:					
From		To	From	To			
From		To	From	To			
22.	Have you ever	r served in a military ormation listed belov	organization of a foreign gove v:	ernment? Yes	☐. If yes,		
Count	ry:		Branch of Service	e:			
Servic	e Serial #:		Highest Rank He	ld:			
Period	d(s) of Active Se	ervice:					
From		To	From	To			
From		To	From	To			
23.		oe of your discharge nditions, Medical, etc	or separation from military se c.)	rvice? (Honorable, Dishono	orable,		
24.	captain's mast	, company punishme	ed on charges, or the subject on the subject of any disciplent, or the subject of any disciple of the charges and their disp	olinary action while in milita			

# SECTION 3 MOTOR VEHICLE DATA

25. Complete the following as to all motor vehicles currently registered to you or your spouse.

Year	Make & Model	License Number and State of Registry	Registered Owner	Expiration Date of Registration

26. List all current motor vehicle driver's licenses issued to you by this state or any other jurisdiction.

Date Issued	License Number	Type of License	Jurisdiction Issuing License	Expiration Date of License

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## **FINANCIAL DATA**

### **PERSONAL**

27.	Do you have any court-ordered child support obligations?
	If yes, are you current with those payments? ☐ Yes ☐ No
28.	Do you have any unpaid criminal citations or fines, including traffic violations?  ☐ Yes ☐ No
29.	Have you been a party to any civil litigation? ☐ Yes ☐ No
30.	If you were the defendant in a civil case, do you have any overdue court-ordered obligations as a result of the case? $\square$ Yes $\square$ No
31.	Do you have any outstanding student loans, backed by state or federal governments that are currently in repayment status? (i.e. Direct loans, Perkins loans, etc.)   Yes  No
	If yes, are you current in those payments? ☐ Yes ☐ No
32.	TAX DATA
	<u>STATE</u>
	Have you filed your state of residence income tax returns for the previous three (3) years? Yes $\square$ No $\square$ .
	If no, have you filed for an extension? Yes $\ \square$ No $\ \square$ .
	If no, explain:
	STATE REVENUE DEPARTMENT ADDRESS:
	<u>FEDERAL</u>
	Have you filed your federal income tax return for the previous three (3) years? Yes $\ \square$ No $\ \square$ .
	If no, have you filed for an extension? Yes $\square$ No $\square$ .
	If no, explain:
	IRS OFFICE LOCATION:

THE NUMBER OF THE
Initials

# **STATEMENT OF TRUTH**

## (TO BE COMPLETED IN THE PRESENCE OF A NOTARY PUBLIC)

STATE OF :						
: SS COUNTY OF :						
(NAME OF APPLICANT)	being duly sworn according to law deposes and says:					
(Place your initials in appropriate response.)						
. I am the applicant who is submitting this application form. Yes $\ \square$ No $\ \square$						
I personally supplied the information contained in this form. Yes $\ \square$ No $\ \square$						
<ol> <li>I swear (or affirm) that the information contained belief. Yes ☐ No ☐</li> </ol>	in this form is true to the best of my knowledge and					
(LEGAL SIGNATUREOF APPLICANT)	DATE					
Subscribed and sworn to before me on this	day of					
Notary Public	State					
	Initials					

### **STATE OF IOWA**

### **AUTHORIZATION FOR EXAMINATION AND RELEASE OF INFORMATION**

## (TO BE COMPLETED IN THE PRESENCE OF A NOTARY PUBLIC)

du Ra	hereby authorize a review, full disclosure and release of any and all records concerning myself to any ly authorized officer, agent or employee of the lowa Division of Criminal Investigation, and/or the lowating and Gaming Commission, whether the records are of a public, private or confidential nature, sluding criminal history, with the following understandings:				
1.	The information reviewed, disclosed, or released may be used by the State of lowa to conduct a thorough background investigation regarding me or my business entity and for any other lawful purpose.				
2.	I release the providers and users of the information collected pursuant to this Authorization from any liability under state or federal privacy laws and further release the State of Iowa, its officers, agents and employees from any liability which may be incurred as a result of the collections and use of the information.				
3.	If this Authorization is not sufficient to obtain access to certain records, it is understood that I may be requested to execute some other appropriate authorization or release, and that any failure to do so may be taken into consideration by the Iowa Racing and Gaming Commission and/or the Division of Criminal Investigation in their review of this application.				
4.	I understand that I may revoke this Authorization in writing at any time and the Iowa Racing and Gaming Commission and/or the Division of Criminal Investigation may take any such revocation of this Authorization into consideration in completing this background investigation.				
5.	This Authorization will automatically expire one year from the date it is signed.				
6.	A photocopy of this Authorization will have the same force and effect as the original.				
E:	SIGNATURE:				
	APPLICANT'S NAME:(Typed or Printed)				
ary F	Public State				
	15				
	Initials/Date				



### STATE OF IOWA

#### CREDIT HISTORY DISCLOSURE AUTHORIZATION AND CONSENT FORM

#### PLEASE READ CAREFULLY

#### **DISCLOSURE**

This document serves solely as a clear and conspicuous written disclosure as required by the Federal Fair Credit Reporting Act set forth in Section 604 (b) to the applicant that a credit history check may be obtained for the purpose of this employment/licensing application. By the signature below, the applicant acknowledges that the Iowa Department of Public Safety, Division of Criminal Investigation and **Global Screening Solutions**, have made this disclosure.

#### APPLICANT AUTHORIZATION AND CONSENT FOR RELEASE OF INFORMATION

This release and authorization acknowledges that **Iowa Division of Criminal Investigation** may now, or any time while I am employed/licensed, conduct a verification of my credit history to fulfill the job and/or licensing requirements. The results of this verification process will be used to determine employment/licensing eligibility for the position/license applied for. In the event that information from the report is utilized in whole or in part in making an adverse action decision with regard to your potential employment/licensing, before making the adverse decision, we will provide you with a copy of the consumer report and a description in writing of your rights under the law. I authorize **Global Screening Solutions** at 4833 Front Street B448, Castle Rock, CO 80108, 866-454-2325, customerservice@global-screeningsolutions.com, www.Global-ScreeningSolutions.com, and any of its agents, to disclose orally and in writing the results of this verification process to the designated authorized representative **Iowa Division of Criminal Investigation. Contact Global Screening Solutions, if you want to receive a copy of our Information Security Policy.** 

#### I have read and understand this disclosure, and I authorize the credit history verification.

I authorize persons and other organizations and Agencies to provide **Global Screening Solutions** with all information that may be requested. I agree that any copy of this document is as valid as the original. According to the Federal Fair Credit Reporting Act, I am entitled to know if employment/licensing was denied based on information obtained through the credit history verification process.

#### CONFIDENTIAL INFORMATION FOR POSITIVE IDENTIFICATION PURPOSES ONLY

Applicant Last Name	First Name	Middle Name		
List Other Names Used Date of Bir	rth (For Identification only)	Social Security Number		
Current Address	City/State/Zip		Dates	
Previous Address	City/State/Zip		Dates	
Previous Address	City/State/Zip		Dates	
Annlicant's Signature	Today's Date	← RELEASE MUST B	E SIGNED	

☐ I understand my credit report will be pulled from TransUnion and wish to receive a copy of the Credit Report from TransUnion directly. (California, Oklahoma, Minnesota residents only).

DPS Form 62 (Jan. 2020)

Form **4506-C** (October 2022)

#### Department of the Treasury - Internal Revenue Service

OMB Number 1545-1872

# **IVES Request for Transcript of Tax Return**

Do not sign this form unless all applicable lines have been completed.

Request may be rejected if the form is incomplete or illegible.

For more information about Form 4506-C, visit www.irs.gov and search IVES.

1a. Curren	Current name			<b>2a</b> . Spc	2a. Spouse's current name (if joint return and transcripts are requested for both taxpayers)			
i. First nan	ne	ii. Middle initial	iii. Last name/BMF company nan	ne i. Spous	se's f	irst name	ii. Middle initial	iii. Spouse's last name
<b>1b.</b> First taxpayer identification number (see instructions)		· ·	2b. Spouse's taxpayer identification number (if joint return and transcripts are requested for both taxpayers)					
1c. Previou	ıs name shown o	on the last return fi	led if different from line 1a	<b>2c</b> . Spc	use's	s previous name show	n on the last retu	urn filed if different from line 2a
i. First nan	ne	ii. Middle initial	iii. Last name	i. First r	name		ii. Middle initial	iii. Last name
3. Current	address (includii	ng apt., room, or si	uite no.), city, state, and ZIP code	(see instructions)				
a. Street a	ddress (including	g apt., room, or suit	te no.)	<b>b</b> . City			c. State	d. ZIP code
4. Previous	address shown	on the last return	filed if different from line 3 (see ins	structions)				
a. Street a	ddress <i>(including</i>	g apt., room, or suit	te no.)	<b>b</b> . City			c. State	d. ZIP code
5a. IVES p	articipant name,	ID number, SOR r	nailbox ID, and address					
	ticipant name va Divisio	n of Crimina	al Investigation		ES participant ID number iii. SOR mailbox ID 4PZJGH6WWE			
	ddress (includin 5 E 7th Str	g apt., room, or su eet	ite no.)	v. City De	s M	Ioines	vi. State IA	vii. ZIP code 50319
5b. Custor	ner file number (	if applicable) (see	instructions)	5c. Uni	que i	dentifier (if applicable)	(see instructions	5)
5d. Client	name, telephone	number, and addr	ess (this field cannot be blank or n	not applicable (NA))				
i. Client na		n of Crimina	al Investigation					ii. Telephone number (515) 725-6034
iii. Street a		g apt., room, or su		iv. City De	s M	Ioines	v. State IA	vi. ZIP code 50319
Caution: T	his tax transcrip	t is being sent to th	ne third party entered on Line 5a ar	nd/or 5d. Ensure tha	t line	s 5 through 8 are con	npleted before sig	gning. (see instructions)
6. Transcrip		Enter the tax form r $1040$	number here (1040, 1065, 1120, et	tc.) and check the ap	oprop	riate box below. Ente	r only one tax for	m number per request for line 6
a. Return	ranscript		<b>b.</b> Account Transcript		c.	Record of Account		
		script (W-2, 1098-						
<b>a</b> . Enter a	max of three forr	n numbers here; if	no entry is made, all forms will be	sent.				
<b>b</b> . Mark the Line 1a	e checkbox for ta	axpayer(s) requesti	ng the wage and income transcrip	ts. If no box is check	ked, t	ranscripts will be prov	ided for all listed	taxpayers
	•	d. Enter the ending	date of the tax year or period usin	ng the mm dd yyyy fo	rmat		2	, ,
	31 /2020		12 / 31 / 2021			12 / 31 /202		
Caution: Do not sign this form unless all applicable lines have been completed.  Signature of taxpayer(s). I declare that I am either the taxpayer whose name is shown on line 1a or, if applicable, line 2a, or a person authorized to obtain the tax information requested. If the request applies to a joint return, at least one spouse must sign; however, if both spouses' names and TINs are listed in lines 1a-1b and 2a-2b, both spouses must sign the request. If signed by a corporate officer, 1 percent or more shareholder, partner, managing member, guardian, tax matters partner, executor, receiver, administrator, trustee, or party other than the taxpayer, I certify that I have the authority to execute Form 4506-C on behalf of the taxpayer. Note: This form must be received by IRS within 120 days of the signature date.								
Signa	tory attests that	he/she has read t	the above attestation clause and	upon so reading de	clare	es that he/she has the	authority to sig	ın the Form 4506-C. See instructions.
	Signature for L	ine 1a (see instru	ctions)		Da	ate	Phone num	ber of taxpayer on line 1a or 2a
	Form 4506	i-C was signed by	an Authorized Representative		╁	Signatory confirms	document was e	electronically signed
	Print/Type name							
Sign Here	Title (if line 1a	above is a corpora	tion, partnership, estate, or trust)					
	Spouse's signature (required if listed on Line 2a)						Date	
	Form 4506	-C was signed by	an Authorized Representative			Signatory confirms	document was e	electronically signed
	Print/Type nan	ne						

#### Instructions for Form 4506-C, IVES Request for Transcript of Tax Return

Section references are to the Internal Revenue Code unless otherwise noted.

#### **Future Developments**

For the latest information about Form 4506-C and its instructions, go to www.irs.gov and search IVES. Information about any recent developments affecting Form 4506-C (such as legislation enacted after we released it) will be posted on that page.

What's New. Form 4506-C includes the Client company requesting transcripts and increased the number of Wage and Income transcripts requests.

#### **General Instructions**

**Caution**: Do not sign this form unless all applicable lines have been completed.

Designated Recipient Notification. Section 6103(c) limits disclosure and use of return information received pursuant to the taxpayer's consent and holds the recipient subject to penalties for any unauthorized access, other use, or redisclosure without the taxpayer's express permission or request.

**Taxpayer Notification.** Section 6103(c) limits disclosure and use of return information provided pursuant to your consent and holds the recipient subject to penalties, brought by private right of action, for any unauthorized access, other use, or redisclosure without your express permission or request.

**Purpose of form**. Use Form 4506-C to request tax return information through an authorized IVES participant. You will designate an IVES participant to receive the information on line 5a.

**Note**: If you are unsure of which type of transcript you need, check with the party requesting your tax information

Where to file. The IVES participant will fax Form 4506-C with the approved IVES cover sheet to their assigned Service Center.

#### Chart for ordering transcripts

If your assigned Service Center is:	Fax the requests with the approved coversheet to:			
Austin Submission	Austin IVES Team			
Processing Center	844-249-6238			
Kansas City Submission	Kansas City IVES Team			
Processing Center	844-249-8128			
Ogden Submission	Ogden IVES Team			
Processing Center	844-249-8129			

#### **Specific Instructions**

Line 1a/2a (if spouse is also requested). For IMF Requests: Enter the First, Middle Intial, and Last Name in the indicated fields. If all characters will not fit, please enter up to 12 for First name and 22 for Last name. For BMF Requests: Enter the company name in the Last Name field. If all characters will not fit, please enter up to 22.

Line 1b/2b (if spouse is also requested). Enter the social security number (SSN) or individual taxpayer identification number (ITIN) for the individual listed on line 1a including the dashes in the correct format, or enter the employer identification number (EIN) for the business listed on line 1a including the dashes in the correct format.

**Line 1c/2c** (*if spouse is also requested*). Enter your previous name as shown on your last filed tax return if different than line 1a.

**Line 3.** Enter your current address in the indicated fields. If you use a P.O. Box, include it and the number in the Current Address field.

**Line 4.** Enter the address shown on the last return filed if different from the address entered on line 3.

Note: If the addresses on lines 3 and 4 are different and you have not changed your address with the IRS, file Form 8822, Change of Address, or Form 8822-B, Change of Address or Responsible Party — Business, with Form 4506-C

**Line 5b.** Enter up to 10 numeric characters to create a unique customer file number that will appear on the transcript. The customer file number cannot contain an SSN, ITIN or EIN. Completion of this line is not required.

**Line 5c.** Enter up to 10 alpha-numeric characters to create a unique identifier that will show in the mailbox file information. The unique identifier cannot contain an SSN, ITIN or EIN. Completion of this line is not required.

**Note**. If you use an SSN, we will not input the information and the customer file number or unique identifier will reflect a generic entry of "999999999".

Line 5d. Enter the Client company name, address, and phone number in the indicated fields. A Client company receives the requested tax transcripts from the IVES participant. If the IVES participant is also the Client company, the IVES participant information should be entered on Line 5a and 5d. These fields cannot be blank or Not Applicable (NA).

**Line 6**. Enter only one tax form number (1040, 1065, 1120, etc.) per request for all line 6 transcripts request types.

Line 6a. Return Transcript includes most of the line items of a tax return as filed with the IRS. A tax return transcript does not reflect changes made to the account after the return is processed. Transcripts are only available for the following returns: Form 1040 series, Form 1065, Form 1120, Form 1120-H, Form 1120-L, and Form 1120-S. Return transcripts are available for the current year and returns processed during the prior 3 processing years.

**Line 6b.** Account Transcript contains information on the financial status of the account, such as payments made on the account, penalty assessments, and adjustments made by you or the IRS after the return was filed. Return information is limited to items such as tax liability and estimated tax payments. Account transcripts are available for most returns

**Line 6c.** Record of Account provides the most detailed information as it is a combination of the Return Transcript and the Account Transcript. Available for current year and 3 prior tax years.

Line 7. The IRS can provide a transcript that includes data from these information returns: Form W-2, Form 1099 series, Form 1098 series, or Form 5498 series transcript. Enter up to three information return types. If no specific type is requested, all forms will be provided. State or local information is not included with the Form W-2 information. The IRS may be able to provide this transcript information for up to 10 years. Information for the current year is generally not available until the year after it is filed with the IRS. For example, Form W-2 information for 2016, filed in 2017, will likely not be available from the IRS until 2018. If you need Form W-2 information for retirement purposes, you should contact the Social Security Administration at 1-800-772-1213.

Line 8. Enter the end date of the tax year or period requested in mm dd yyyy format. This may be a calendar year, fiscal year or quarter. Enter each quarter requested for quarterly returns. Example: Enter 12 31 2018 for a calendar year 2018 Form 1040 transcript.



You must check the box in the signature area to acknowledge you have the authority to sign and request the information. The form will not be processed if unchecked.

Signature and date. Form 4506-C must be signed and dated by the taxpayer listed on line 1a and, if listed, 2a. The IRS must receive Form 4506-C within 120 days of the date signed by the taxpayer or it will be rejected. Ensure that all applicable lines, including lines 5a through 8, are completed before signing.

Authorized Representative: A representative can sign Form 4506-C for a taxpayer if the taxpayer has specifically delegated this authority to the representative on Form 2848, line 5a, and Form 2848 is attached to the Form 4506-C request. If you are Heir at Law, Next of Kin, or Beneficiary, you must be able to establish a material interest in the estate or trust. If Form 4506-C is signed by a representative, the Authorized Representative check box must be marked.

**Electronic Signature**: Only IVES participants that opt in to the Electronic Signature usage can accept electronic signatures. Contact the IVES participant for approval and guidance for electronic signatures. If the Form 4506-C is signed electronically, the Electronic Signature check box must be marked

**Individuals.** Transcripts listed on line 6 may be furnished to either spouse if jointly filed. Signatures are required for all taxpayers listed on Line 1a and 2a.

Corporations. Generally, Form 4506-C can be signed by:

(1) an officer having legal authority to bind the corporation, (2) any person designated by the board of directors or other governing body, or (3) any officer or employee on written request by any principal officer and attested to by the secretary or other officer. A bona fide shareholder of record owning 1 percent or more of the outstanding stock of the corporation may submit a Form 4506-C but must provide documentation to support the requester's right to receive the information.

**Partnerships**. Generally, Form 4506-C can be signed by any person who was a member of the partnership during any part of the tax period requested on line 8.

**All others**. See section 6103(e) if the taxpayer has died, is insolvent, is a dissolved corporation, or if a trustee, guardian, executor, receiver, or administrator is acting for the taxpayer.

**Documentation**. For entities other than individuals, you must attach the authorization document. For example, this could be the letter from the principal officer authorizing an employee of the corporation or the letters testamentary authorizing an individual to act for an estate.

Privacy Act and Paperwork Reduction Act Notice. We ask for the information on this form to establish your right to gain access to the requested tax information under the Internal Revenue Code. We need this information to properly identify the tax information and respond to your request. You are not required to request any transcript; if you do request a transcript, sections 6103 and 6109 and their regulations require you to provide this information, including your SSN or EIN. If you do not provide this information, we may not be able to process your request. Providing false or fraudulent information may subject you to penalties.

Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation, and cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by section 6103.

The time needed to complete and file Form 4506-C will vary depending on individual circumstances. The estimated average time is:

Learning about the law or the form	. 10 min.
Preparing the form	12 min.
Copying, assembling, and sending	
the form to the IRS	20 min.

If you have comments concerning the accuracy of these time estimates or suggestions for making Form 4506-C simpler, we would be happy to hear from you. You can write to:

Internal Revenue Service Tax Forms and Publications Division 1111 Constitution Ave. NW, IR-6526 Washington, DC 20224

Do not send the form to this address. Instead, see Where to file on this page.