

IOWA DEPARTMENT OF ADMINISTRATIVE SERVICES ▼  
HUMAN RESOURCES ENTERPRISE  
**FIRE INSPECTOR**

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**DEFINITION**

Inspects flammable liquefied petroleum facilities storage, handling and use, deteriorated structures and any other structures or facilities where unsafe conditions or practices exist; performs related work as required.

**The Work Examples and Competencies listed are for illustrative purposes only and not intended to be the primary basis for position classification decisions.**

**WORK EXAMPLES**

Completes required written and investigative reports in compliance with Departmental Rules, division regulations and procedures.

Inspects schools, health care, childcare and public buildings for compliance with state fire laws.

Conducts seminars by giving lectures, guiding group discussions and conducting on-the-job training.

Operates and uses special equipment such as explosion meters, portable radios, scanners, weapons and computers.

Prepares and testifies in court to present the facts surrounding any civil, criminal or departmental action.

Provides round-the-clock service to the public and other law enforcement agencies.

Provides assistance and/or direction to control emotionally disturbed and possibly dangerous subjects.

Inspects flammable liquid installations and storage for compliance with state law.

Inspects liquefied petroleum installations, storage, delivery systems, containers and transportation for compliance with the state fire laws.

Responds to scene where flammable or combustible liquid leaks or spills are suspected.

Examines deteriorated structures for soundness, fire susceptibility.

Examines blueprints for compliance to all fire laws, and makes approval or disapproval; renders suggestions on how to comply or improve.

Prepares and delivers lectures and education programs to various groups as assigned. Confers with and consults architects, builders, attorneys, administrators, etc.

Prepares proper forms and disseminates as required by law or policy. Records all transactions on various logs or reports, and keeps a local file of all activities.

Collects, preserves, and records evidence; identifies and interviews involved persons, and establishes the basis for criminal process.

Advises the Miranda Warning when applicable, questions and observes suspects, drivers, occupants, and witnesses; accurately records the information obtained.

Serves arrest warrants and takes individuals into custody as required by the court and/or Iowa Code.

**COMPETENCIES REQUIRED**

Knowledge of all issued radio equipment and operational procedures.

Knowledge of evidence and contraband, and how it should be preserved, identified, and transported.

Knowledge of applicable sections of federal law and amendments to the Constitution of the United States.

Knowledge of combustible, explosive and radiological materials.

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Knowledge of the Iowa Code pertaining to fire prevention.

Knowledge of general properties of flammable and combustible liquids.

Knowledge of flash point and ignition temperatures.

Knowledge of possible ignition sources and fire causes involving compressed liquefied gas.

Knowledge of basic fire extinguishment practices and procedures.

Knowledge of basic electrical wiring and equipment.

Knowledge of jurisdictional responsibilities of federal, state, local governments and organizations relative to code enforcement procedures.

Knowledge of the judicial system particularly as it relates to code enforcement procedures.

Ability to control emotionally charged situations with/without cooperation of individuals.

Ability to provide security for dignitaries and/or government officials.

Ability to respond to civil disorders and restore order and protect life and property while maintaining self-discipline and objectivity under stressful situations.

Ability to maintain and demonstrate proficiency in defensive tactics to defend self/others from injury or harm.

Ability to meet and maintain Department's physical fitness requirements.

Ability to run, climb and jump over obstacles; drag, pull or lift heavy objects.

Ability to operate vehicle under emergency conditions and under all types of weather and road conditions.

Ability to acquire and maintain proficiency in first aid techniques and emergency medical care; lift, pull or carry persons to safety.

Ability to use deadly force if necessary.

Ability to conduct a lawful search following search and seizure procedures.

Ability in the use of defensive weapons such as handguns, shotguns, and PR-24 baton, with proficiency to qualify under state peace officers' standards and departmental standards; ability to fire service weapons with either hand.

Ability to use discretion during job performance.

Ability to perform general police work such as remove barricades, push automobiles, lift batteries and boxes, and chase suspects.

Ability to understand behavior patterns of people, and to identify suspicious behavior.

Ability to maintain self-discipline, and remain objective and professional under physical and verbal abuse, and in emotionally stressful situations.

Ability to work all shifts, extended hours, weekend and holidays.

Ability to make decisions and react appropriately in a dangerous or stressful situation.

Ability to restrain individuals taken into custody.

Ability in identifying the general properties of compressed and liquefied gases.

Ability to identify the classifications of explosives.

Ability to work alone and unsupervised for long periods of time.

Ability to administer medical aid to preserve life, alleviate suffering, minimize injuries, prevent shock and prepare for transportation to medical facility.

Ability to operate and use, special equipment such as portable radios, scanners, weapons and explosion meters.

Ability to anticipate human behavior relative to code enforcement.

Ability to formulate positive, understandable, professional, written communications, reports and documents.

Displays high standards of ethical conduct. Exhibits honesty and integrity. Refrains from theft-related, dishonest or unethical behavior.

Works and communicates with internal and external clients and customers to meet their needs in a polite, courteous, and cooperative manner. Committed to quality service.

Displays a high level of initiative, effort and commitment towards completing assignments efficiently. Works with minimal supervision. Demonstrates responsible behavior and attention to detail.

Responds appropriately to supervision. Makes an effort to follow policy and cooperate with supervisors.

Aligns behavior with the needs, priorities and goals of the organization.

Encourages and facilitates cooperation, pride, trust, and group identity. Fosters commitment and team spirit.

### **EDUCATION, EXPERIENCE, AND SPECIAL REQUIREMENTS**

Twenty-four months of full-time experience in law enforcement and/or fire prevention and inspection.

#### **NOTE:**

All applicants must be eligible for enrollment in the Iowa Law Enforcement Academy training program. Screening for the academy includes:

- a) Thorough background investigation and evaluation (including fingerprint searches) for substance abuse, or arrest and conviction records that indicate an individual could not serve effectively as a peace officer.
- b) Physical examination and agility test to assure that an individual is free from conditions which might adversely affect the performance of duties (drug screens included).
- c) Vision exam requiring uncorrected vision of not less than 20/100 correctable to 20/20 with normal color vision.
- d) Hearing exam with a loss not exceeding 25 decibel average in either ear at 1,000, 2,000 and 3,000 cycles.
- e) Height and weight within acceptable limits in relation.
- f) Battery of psychological exams to determine that the individual meets the minimum standards for mental fitness required for a law enforcement officer.
- g) Oral board and Polygraph review.
- h) Age – applicants must be 22 years of age. All applicants must be United States citizens but need not be Iowa residents at the time of application.

#### **NOTE:**

Positions in this class are exempt from the screening and referral requirements of the Iowa Department of Administrative Services – Human Resources Enterprise. Apply directly to the Iowa Department of Public Safety.

Effective Date: 7/13 SA