

BOARD OF TRUSTEES  
PEACE OFFICERS' RETIREMENT, ACCIDENT AND DISABILITY SYSTEM  
ORAN PAPE STATE OFFICE BUILDING, DES MOINES, IOWA 50319-0050  
Minutes of Meeting Held February 15, 2021

The Board of Trustees of the Peace Officers' Retirement, Accident & Disability System convened on February 15, 2021, at 2:03 p.m. Members of the Board present in person were Chairman Stephan Bayens. Board members present via phone were Trustee Mike Fitzgerald, Trustee Michael Metzger, Trustee Bob Conrad, and Trustee Mark Oiler. Also in attendance via phone were: POR Legal Counsel John Lundquist (AG's Office), Jina Bresson (TOS), and Patrick McCormick (TOS). Staff also at the meeting location was Board Secretary, Erinn Castleberry.

**Item 1 - Approval of minutes from POR Board meeting held January 19, 2021.** Trustee Conrad made a motion to approve the minutes. Trustee Metzger seconded. Motion carried.

**Item 2 – Application for Service Retirement – Scott Bright.** Sergeant Scott Bright with the Iowa State Patrol has submitted an application for service retirement effective March 9, 2021. Trustee Metzger made a motion to approve the application. Trustee Fitzgerald seconded. Motion carried.

**Item 3 – Application for Service Retirement – John Farley.** Trooper John Farley with the Iowa State Patrol has submitted an application for service retirement effective April 9th, 2021. Trustee Conrad made a motion to approve the application. Trustee Metzger seconded. Motion carried.

**Item 4 – Application for Medical Expense Reimbursement – Kirk Nielsen.** Accidental disability retiree Kirk Nielson has submitted documentation for reimbursement of \$577.92 in medical expenses that were not paid by his health insurance. Trustee Conrad made a motion to approve payment of \$577.92 for reimbursement of expenses directly related to Mr. Nielsen's disabling condition. Trustee Metzger seconded. Motion carried.

**Item 5 – Treasurer's Office Monthly Reconciliation – October through December 2020.** The Board was provided the quarterly reconciliation statement from the Treasurer of State's office for October, November, and December 2020. Trustee Conrad made a motion to accept the reconciliation. Trustee Metzger seconded. Motion carried.

**Item 6 –Open Forum.**

- Interviews were conducted last week for the Retirement Benefits Officer Senior position. It will take approximately another four to six weeks to fill the position once the conditional job offer is made due to the extensive background check process.
- POR is anticipating a large number of retirement applications in the coming months from eligible retirees.

**Next POR Board Meeting –** Monday, March 15, 2021 – 2:00 p.m.;  
Oran Pape State Office Building, 1<sup>st</sup> Floor Public Conference Room

**Adjournment.** Trustee Conrad made a motion to adjourn the meeting. Trustee Metzger seconded. Motion carried. The meeting was adjourned at 2:10 p.m.

Respectfully,



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Erinn Castleberry, POR Board Secretary