# Iowa Statewide Interoperable Communications System Board

911

David Ness, Chair
Peter Huffman, Vice-chair
Chris Maiers, SWIC

Wendi Hess
Communications Center

Vacant
Communications Center

Bridget Edson
EMS

Mindy Benson
Emergency Management

Michele Bischof
Fire Department

Curtis Woten
Fire Department (Volunteer)

David Ness
Municipal Police Department

Daniel Schaffer
Municipal Police Department

Dan Fank
Sheriff's Office

Vacant
Sheriff's Office

Rhonda Braudis
Member-At-Large

Haley Nichols
ILEA

Cindy Heick
Iowa DPH

Peter Huffman
Iowa DOT

Michael Strauser
Iowa DNR

Heath Hove
Iowa DPS

Patrick Updike
Iowa DOC

Blake DeRouchey
HSEMD

Jessica Turba
Office of the CIO

Legislative Members
Senator Jesse Green
Senator Kevin Kinney
Representative Kristin Sunde
Representative Jarad Klein

## Meeting Minutes
## Iowa Statewide Interoperable Communications System Board
May 12, 2022 10:30 a.m. – 12:00 p.m.
**IN-PERSON LOCATION:**
Dallas County Human Services Campus
25747 N. Ave.
Adel, IA 50003

**GOTO MEETING LINK:**
https://global.gotomeeting.com/join/231010213

**Conference Call to Listen**  +1 (312) 757-3121
**Access Code:** 231-010-213

Agenda Item # 19 Public Comments

Meeting called to order by Vice-Chair Huffman at 10:30 a.m.

The meeting was conducted in-person and via GoTo Meeting.  The GoTo Meeting conference telephone line and the meeting room were opened for board members and public listening and comment.

Thirteen voting board members attended in-person and via GoTo Meeting, establishing a quorum.

**Voting Members Present In-Person:**  Blake DeRouchey, Heath Hove, Peter Huffman

**Voting Members in Attendance via GoTo Meeting and GoTo Meeting Conference Line:**  Mindy Benson, Michele Bischof, Bridget Edson, Dan Fank, Cindy Heick, David Ness, Haley Nichols, Dan Schaffer, Jessica Turba, Curtis Woten

**Non-Voting in Attendance via In-Person and GoTo Meeting link:** Administrative Assistant Hollie Davidson, SWIC Chris Maiers

**Absent:**  Rhonda Braudis, Wendi Hess, Michael Strauser, Patrick Updike

**Guests:**  Brad Button, Jared Byrne, Josh Duden, Luke Erpelding, Chad Gappa, Dave Gordon, Jim Holthaus, Doug Knoll, Brian Krumm, Chad Menke, Kevin Nida, Jon Olson, Richard Pierce, Tyler Richard, Scott Richardson, Chad Roberts, Tammy Rodriguez, Jim Stromberg, Tom Vedder

**Welcoming Remarks:**  Vice-Chair Huffman welcomed everyone and thanked them for attending.

**Approval of Agenda:**  Michele Bischof made a motion to approve today's agenda.  Dan Fank seconded the motion.  All in favor.  Motion passes.

**Approval of Minutes:**  Curtis Woten made a motion to approve the April 2022 meeting minutes.  Mindy Benson seconded the motion.  All in favor.  Motion passes.

**SWIC Report**:  SWIC Maiers reports that he and Operations Committee Chair Bischof recently traveled to Minnesota to share Iowa's encryption process.  Minnesota will likely be moving to AES256.  Long-term, this will help with our interstate interoperability with Minnesota.

SWIC Maiers, Lt. Hove, and Blake DeRouchey will attend the National Association of State 911 Administrators (NASNA) in St. Louis during the week of May 16th.  Some of the topics of discussion will include interoperability and related policies.

Interstate interoperability with Minnesota is still in progress.  Minnesota is working on equipment installation.  Once installation is complete, there will be an over-the-air connection between most Iowa PSAPs that border Minnesota.

SWIC Maiers reports he attended an interstate interoperability meeting with Illinois in Clinton County.  The meeting went well.

The West STR deployment in Clinton is near completion.  The West STR is expected to be deployed during the 2022 RAGBRAI event.

All cash radios that DPS received through a grant are now fully programmed.  DPS is still waiting to receive spare batteries, chargers, and remote speaker mics, which are expected to arrive in the next couple of months.

One-on-one PSAP training is still ongoing and available for agencies and stakeholders that request it.

A StatusBoard update was recently completed and tested.  The updates are expected to be deployed on May 26th.  Agencies will be notified of possible downtimes as the updates are in progress.  The updates will provide visual notifications when a reservation is about to expire, additional warning messages if someone inadvertently overrides someone else's reservation and additional mobile browser compatibility.

**911 Council Report & E911 Program Manager**:  911 Program Manager Blake DeRouchey reports the 911 Council met, and the video is posted to YouTube for interested persons to view.

Mr. DeRouchey reports that the 911 Council was recently informed that AT&T would begin using location-based routing on 911 calls, which will increase call accuracy and call routing locations.

Mr. DeRouchey states he is a member of the FirstNet Committee for the National Association of State 911 Administrators (NASNA) and is a member of the group's Public Safety Advisory

Committee for FirstNet.  The Association of Public Safety Communications Officials (APCO) has asked Mr. DeRouchey to do a presentation related to FirstNet.  He intends to speak about the HSEMD Shared Services Program using the Zetron CPE. FirstNet is used to back up ICN in this system.

**User Group Committee (UGC):**  SWIC Maiers reports the UGC met and reviewed three applications that are up for approval in New Business.

**Finance Report:**   The monthly net expenditures for the Interoperable and Broadband Communications Fund were $14,920.48.  The remaining amount available is $177,682.39.

SWIC Maiers reminded the group that the fiscal year ends June 30, 2022.

**Governance Committee:**  SWIC Maiers reports the Committee met and made a few revisions to ISICS Standard 4.6.0 – System Maintenance:  Programming, Qualifications, and Customer Enterprise Network.  The standard is up for approval in New Business.

**Operations Committee:**  Chair Bischof states the Operations Committee met and briefly discussed the public comments regarding the Encryption Document package.  The Committee will continue discussing the comments at the June 2022 meeting when more stakeholders are in attendance.

**Outreach Committee:**  SWIC Maiers reports that the newsletter continues to be sent out on time each month.  Reach out to Hollie Davidson to nominate someone for the Public Safety Spotlight.  Be on the lookout for upcoming training announcements in the May newsletter.

**Training/Exercise Committee:**  Training Committee Chair Haley Nichols reports there are still open spaces for the upcoming INTD course in Marshall County and the COMT course in Clear Lake.  Other courses being planned are a COML course and COMMEX.

There is also a hybrid ICS-300 course available for anyone through the National Capitol Region (NCR).  This course can be used by anyone needing it as a prerequisite.  Special thanks to the NCR for allowing us to utilize this resource.

**Technology Committee:**  SWIC Maiers reports the Technology Committee met twice and continued discussing the 700 MHz Air-to-Ground licensing and the 700 MHz nationwide deployable trunked system channels.  The Technology Committee hopes to work with DPS to obtain the necessary frequency licenses.  Work is also in progress to establish 800 MHz low power itinerant channels for scene-of-action use.  Once the channels are licensed, they will be added to the ISICSB ICS-217A.  The Committee will continue to work on the topic and report back to the Board.

**FirstNet Broadband Subcommittee:**  FirstNet Subcommittee Chair Bischof reports that the Subcommittee met and discussed regular business.

At the June FirstNet Committee Meeting, there will be a presentation regarding improvements to in-building coverage.  Lesia Dickson and Iowa's new FirstNet Authority Senior Advisor, Jon Olson, with also be attending the June FirestNet meeting in person.

**Other Reports:**

Information Sharing Board Members:  911 Program Manager Blake DeRouchey states he is working with HSEMD to improve operations center response.  The goal is to provide a more communication-centric focus that will allow for a more organized process.

Heath Hove reports that he has been appointed to the national P25 Steering Committee.

SWIC Maiers reports he has taken a new position with CISA as the Region VII Emergency Communications Coordinator.  His official start date will be June 6th.  However, he will be available throughout the transition and hiring of a replacement SWIC.

Vice-Chair Huffman and Blake DeRouchey thanked SWIC Maiers for his dedication and commitment to the ISICSB and overall ISICS platform.

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ISICS System Administrator Report: Assistant System Administrator Scott Richardson reports the Mason City site suffered some damage by high winds on April 12, 2022, and is currently awaiting replacement parts.  The Lucas site that was previously damaged by a tornado is still operational.  However, they are waiting to receive three replacement dishes.

Motorola plans to conduct an ISICS audit in Fall 2022 to prepare for a system software update.  The audit will involve checking hardware, software, etc.

Motorola will conduct a Zone 2 controller switchover in the next couple of weeks, resulting in a temporary bounce for the communications centers in Zone 2.  An email notification will be sent out once the details of the switchover are confirmed.

Mr. Richardson reports the following numbers for April 2022:

- Radios = 28,297 (up 772 over March 2022)
- Talkgroups = 2,729 (up 7 over March 2022)
- Push-to-Talks = 2,212,286 (down 31,495 from March 2022)

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AT&T/FirstNet Representative Tyler Richard reports one new tower went live since the April 2022 ISICSB meeting – SE of Omaha in Silver City, Iowa.

Mr. Richard reports that FirstNet/AT&T will be meeting with stakeholders and agencies to start this year's RAGBRAI planning.

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CISA ECD Update:  Interim Representative Jim Stromberg with the Cybersecurity and Infrastructure Security Agency (CISA) reports that the Emergency Communications Division will hold a joint meeting with SAFECOM/NCSWIC in Coronado, CA.

Mr. Stromberg reports that CISA Emergency Communications Coordinators will attend and support the upcoming National Association of 911 Administrators Interoperability Workshop in St. Louis.  Lt. Heath Hove, SWIC Maiers, Blake DeRouchey, and Allie Bright.

Mr. Stomberg reminded the group to stay vigilant regarding cybersecurity and encouraged everyone to use the Shields-up program for guidance.

CISA is excited to have SWIC Maiers join the team as the new Region VII Coordinator.

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Standards Working Group (SWG): SWIC Maiers reports that the SWG met and reviewed ISICS Standard 4.6.0 – System Maintenance: Programming, Qualifications and Customer Enterprise Network. The primary changes came after discussions with cybersecurity experts. The changes relate to streamlining and clarifying the Customer Enterprise Network functions.

Standard 4.6.0 and is up for approval in New Business.

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Information Sharing Framework (ISF) Task Force Presentation: SWIC Maiers reports that he and Blake DeRouchey are working closely with CISA representatives Jonathan Follmer, Rob Dew, John Contestable, and Jay Chang. The meetings have been very productive, and the Board will be updated as the project progresses.

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**Old Business:**

Encryption Document Package: SWIC Maiers reports that the Operations Committee is reviewing and following up on received public comments regarding the Encryption Document Package. The Committee will update the Board next month.

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**New Business:**

New ISICS User Approvals: SWIC Maiers gave an update on the new user applications.

Dan Fank motioned to approve the following users: Davis County Sheriff's Office – Level 2, Monroe County Sheriff's Office – Level 1, Palo Alto County Sheriff - Level 2. Mindy Benson seconded the motion. All in favor. Motion passes.

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ISICS Standard 4.6.0 – System Maintenance: Programming, Qualifications and Enterprise Network: Michele Bischof motioned to approve ISICS Standard 4.6.0. Cindy Heick seconded the motion. All in favor. Motion passes.

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Letter seeking ARP Funding for ISICS Enhancements: Chair Ness updated the group regarding the issue of Federal funding available for the Board. Chair Ness states there are currently no additional funding grant opportunities available for ISICSB.

A letter to the Governor's office is currently being drafted. The letter will detail the types of ISICS-specific enhancements for which additional funding could be utilized (cybersecurity

and protection, additional channel capacity, purchasing durable goods to maintain resiliency, etc.).

Chair Ness reports additional funding for local enhancements to the ISICS system would be another high priority for the board and funding for new tower sites.

The Board agreed to move forward with drafting a letter to the Governor proposing the additional enhancements and funding.  The letter will be sent to all ISICSB members for a 24-hour review period before forwarding on to the Governor's office.

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**Public Comment:**  None.

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**Motion to Adjourn:**   Chair Ness adjourned the meeting at 11:24 a.m.

YouTube link for the May 2022 ISICSB Meeting:
https://www.youtube.com/watch?v=Sn62CwJidoM