

Wendi Hess
Communications Center

Vacant
Communications Center

Bridget Edson
EMS

Mindy Benson
Emergency Management

Michele Bischof
Fire Department

Curtis Woten
Fire Department (Volunteer)

David Ness
Municipal Police Department

Daniel Schaffer
Municipal Police Department

Dan Fank
Sheriff's Office

Vacant
Sheriff's Office

Rhonda Braudis
Member-At-Large

Haley Nichols
ILEA

Cindy Heick
Iowa DPH

Peter Huffman
Iowa DOT

Michael Strauser
Iowa DNR

Heath Hove
Iowa DPS

Patrick Updike
Iowa DOC

Blake DeRouchev
HSEMD

Jessica Turba
Office of the CIO

Legislative Members
Senator Jesse Green
Senator Kevin Kinney
Representative Kristin Sunde
Representative Jarad Klein

Meeting Minutes
Iowa Statewide Interoperable Communications System Board
June 9, 2022 10:30 a.m. – 12:00 p.m.

IN-PERSON LOCATION:

Dallas County Human Services Campus
25747 N. Ave.
Adel, IA 50003

GOTO MEETING LINK:

<https://global.gotomeeting.com/join/231010213>

Conference Call to Listen [+1 \(312\) 757-3121](tel:+1(312)757-3121)

Access Code: [231-010-213](tel:+1(312)757-3121)

Agenda Item # 19 Public Comments

Meeting called to order by Chair Ness at 10:33 a.m.

The meeting was conducted in-person and via GoTo Meeting. The GoTo Meeting conference telephone line and the meeting room were opened for board members and public listening and comment.

Fourteen voting board members attended in-person and via GoTo Meeting, establishing a quorum.

Voting Members Present In-Person: Rhonda Braudis, Blake DeRouchev, Bridget Edson, Heath Hove

Voting Members in Attendance via GoTo Meeting and GoTo Meeting Conference Line: Mindy Benson, Michele Bischof, Dan Fank, Cindy Heick, Wendi Hess, Dave Ness, Dan Schaffer, Michael Strauser, Jessica Turba, Patrick Updike

Non-Voting in Attendance via In-Person and GoTo Meeting link: Administrative Assistant Hollie Davidson

Absent: Peter Huffman, Haley Nichols, Curtis Woten

Guests: Tracey Bearden, Rob Dehnert, Lesia Dickson, Josh Duden, Luke Erpelding, Chad Gappa, Steve Gray, Jim Holthaus, Chris Jasper, Chris Maiers, Doug McCasland, Terry McClannahan, Jon Olson, Richard Pierce, Tyler Richard, Chad Roberts, Connie Stufflebeem, Tom Vedder, Curtis "Wally" Walser

Welcoming Remarks: Chair Ness welcomed everyone and thanked them for attending.

Approval of Agenda: Dan Schaffer made a motion to approve today's agenda. Michele Bischof seconded the motion. All in favor. Motion passes.

Approval of Minutes: Dan Fank made a motion to approve the May 2022 meeting minutes. Rhonda Braudis seconded the motion. All in favor. Motion passes.

SWIC Report: Deputy SWIC Walser has nothing to report except short updates for the UGC, Finance, Governance, and Standards Working Groups mentioned below in those Committee reports.

911 Council Report & E911 Program Manager: 911 Program Manager Blake DeRouche reports the 911 Council met, and the video is posted to YouTube for interested persons to view.

The Department of Human Services presented the implementation and rebranding of the 988 National Suicide Hotline.

Mr. DeRouche reports an end of the year/beginning of the year transition meeting is scheduled for June 29th and 30th. The discussions will focus on legislative changes and other general housekeeping items. Reach out to Blake if interested in being involved in the discussions.

The 911 Council also discussed the new GIS benchmarks and grants for the upcoming fiscal year.

Mr. DeRouche reports the 911 Council children's activity workbook is now available.

User Group Committee (UGC): Deputy SWIC Walser reports the UGC met and reviewed two applications up for approval in New Business.

Finance Report: The monthly net expenditures for May 2022 for the Interoperable and Broadband Communications Fund were \$20,674.45. The remaining amount available is \$161,016.42.

Deputy SWIC Walser reports that the appropriations should be arriving soon after the end of the fiscal year on June 30, 2022.

Governance Committee: Deputy SWIC Walser reports the Governance Committee did not meet.

Operations Committee: Chair Bischof states the Operations Committee met and continued discussions regarding legacy ambulance to hospital communications.

The Committee also reviewed the public comments received regarding the Encryption Document Package. After reviewing the comments, the Committee revised and changed the talkgroup names. No updates to the encryption policies were necessary.

Outreach Committee: No report.

Training/Exercise Committee: Deputy SWIC Walser reports there are currently three training opportunities available – an INTD course in Marshalltown, a COMT course in Clear Lake, and a COML course scheduled for September 26-29, 2022, at Westcom in West Des Moines. More information and registration can be located on the ISICSB website.

A COMMEX course is expected to be held sometime in the fall of 2022.

Technology Committee: Technology Chair Updike reports that the Committee received a draft programming guide and will begin reviewing this guide at the next Technology Committee Meeting. The review process will be a joint effort with the Operations Committee.

The Technology Committee hopes to work with DPS to obtain the necessary frequency licenses. Work is also in progress to establish 800 MHz low-power itinerant channels for scene-of-action use. Once the channels are licensed, they will be added to the ISICSB ICS-217A. The Committee will continue working on the topic and report to the Board.

FirstNet Broadband Subcommittee: FirstNet Subcommittee Chair Bischof reports that the Subcommittee meets again on June 14, 2022.

At the June FirstNet Committee Meeting, there will be a presentation regarding improvements to in-building coverage. Lesia Dickson and Iowa's new FirstNet Authority Senior Advisor, Jon Olson, are also scheduled to attend this meeting.

Other Reports:

Information Sharing Board Members: Heath Hove reports that the DPS Mobile Command Center is currently being used as a site for the Country Thunder Festival in Winnebago County. The Mobile Command is also being used at a COMT course in Clear Lake.

Heath Hove reports the West STR will be picked up in Clinton on July 1, 2022, and is expected to be deployed during the 2022 RAGBRAI event.

Michele Bischof reports there is a grant opportunity available. The grant title is Rural Emergency Medical Communications Demonstration Project and is offered through HSEMD. More information can be found at <https://www.grants.gov/web/grants/search-grants.html?keywords=REMCDP>.

ISICS System Administrator Report: Assistant System Administrator Connie Stufflebeem reports the following numbers for May 2022:

- Radios = 28,914 (up 617 over April 2022)
- Talkgroups = 2,739 (up 10 over April 2022)
- Push-to-Talks = 2,408,734 (up 196,448 over April 2022)

Preventive maintenance of the heating and ventilation systems at the sites is ongoing. No outages are expected to occur during these maintenance times.

Motorola and DPS continue to meet every other week to discuss any performance issues with the ISICSB system.

FirstNet AT&T Update: AT&T/FirstNet Representative Tyler Richard reports no new sites have gone live since the May 2022 ISICSB meeting.

Mr. Richard reports that RAGBRAI planning with stakeholders is in progress.

FirstNet Authority Update: FirstNet Authority Representative Jon Olson reports that he and Lesia Dickson will be attending the July FirstNet Committee Meeting in person.

Mr. Olson reports the FirstNet Authority Board has authorized an investment for in-building coverage enhancements. At the June FirstNet Committee meeting, there will be a presentation regarding in-building coverage.

Mr. Olson reports several FirstNet Authority Representatives attended the Public Safety Communications Research (PSCR) conference in San Diego, CA. Previously, funding for the PSCR was set to expire. However, FirstNet Authority has now decided to extend the funding for the research center.

CISA ECD Update: Interim Representative Jim Stromberg with the Cybersecurity and Infrastructure Security Agency (CISA) reports that the new Region VII Coordinator Chris Maiers will take over the monthly reports effective next month.

Mr. Stromberg reports that the CISA Technical Assistance Catalog has recently been updated. The catalog can be located at https://www.cisa.gov/sites/default/files/video/2022_TA_Guide_7.0_FINAL_5.20.22%20-%20508.pdf.

Standards Working Group (SWG): Deputy SWIC Walser reports the SWG did not meet due to the Memorial Day holiday.

Information Sharing Framework (ISF) Task Force Presentation: Blake DeRouche states the written report is expected to be complete within the next couple of months.

Old Business:

Encryption Document Package: Michele Bischof made a motion to approve and adopt the Encryption Document Package. Bridget Edson seconded the motion. All in favor. Motion passes.

ARP Request for ISICS: Chair Ness presented a draft letter to the Governor regarding the issue of Federal funding available to the Board. The letter includes details about possible enhancements that could be made to the ISICS system if the Board allowed additional funding. An investment of around \$30 million would substantially increase system capacity, coverage, resilience, and cyber security to benefit Iowa emergency responders and their communities. Estimated costs include \$25,200,000 to add tower sites to increase coverage and system resiliency, \$2,500,000 for cybersecurity, and \$2,300,000 to increase site channel capacity and resilience (as needed).

Blake DeRouchey made a motion to approve and send the ARP Request letter to the Governor. Michele Bischof seconded the motion. All in favor. Motion passes.

New Business:

New ISICS User Approvals: UGC Vice-Chair gave an update on the new user applications.

Michele Bischof made a motion to approve the following new users: 8th Judicial District – Level 2 and Metro Waste Authority – Level 2. Dan Fank seconded the motion. Patrick Updike requested a roll-call vote. Motion to approve passes with twelve ayes (Wendi Hess, Bridget Edson, Mindy Benson, Michele Bischof, David Ness, Dan Schaffer, Dan Fank, Rhonda Braudis, Cindy Heick, Michael Strauser, Heath Hove, Blake DeRouchey) and one abstain (Patrick Updike).

Public Comment: None.

Motion to Adjourn: Chair Ness adjourned the meeting at 11:13 a.m.