

Wendi Hess  
Communications Center

Vacant  
Communications Center

Bridget Edson  
EMS

Mindy Benson  
Emergency Management

Michele Bischof  
Fire Department

Curtis Woten  
Fire Department (Volunteer)

David Ness  
Municipal Police Department

Daniel Schaffer  
Municipal Police Department

Dan Fank  
Sheriff's Office

Vacant  
Sheriff's Office

Rhonda Braudis  
Member-At-Large

Haley Nichols  
ILEA

Cindy Heick  
Iowa DPH

Daniel Brown  
Iowa DOT

Michael Strauser  
Iowa DNR

Heath Hove  
Iowa DPS

Patrick Updike  
Iowa DOC

Blake DeRouchey  
HSEMD

Jessica Turba  
Office of the CIO

Legislative Members  
Senator Jesse Green  
Senator Kevin Kinney  
Representative Kristin Sunde  
Representative Jarad Klein

Meeting Minutes  
Iowa Statewide Interoperable Communications System Board  
September 8, 2022 10:30 a.m. – 12:00 p.m.

**IN-PERSON LOCATION:**

Dallas County Human Services Campus  
25747 N. Ave.  
Adel, IA 50003

**GOTO MEETING LINK:**

<https://global.gotomeeting.com/join/231010213>

**Conference Call to Listen** [+1 \(312\) 757-3121](tel:+1(312)757-3121)

**Access Code:** [231-010-213](tel:+1(312)757-3121)

Agenda Item # 19 Public Comments

Meeting called to order by Chair Ness at 10:30 a.m.

The meeting was conducted in-person and via GoTo Meeting. The GoTo Meeting conference telephone line and the meeting room were opened for board members and public listening and comment.

Fifteen voting board members attended in-person and via GoTo Meeting, establishing a quorum.

**Voting Members Present In-Person:** Rhonda Braudis, Daniel Brown, Blake DeRouchey, Heath Hove, Haley Nichols

**Voting Members in Attendance via GoTo Meeting and GoTo Meeting Conference Line:** Mindy Benson, Michele Bischof, Bridget Edson, Dan Fank, Cindy Heick, Wendi Hess, David Ness, Dan Schaffer, Jessica Turba, Curtis Woten

**Non-Voting in Attendance via In-Person and GoTo Meeting link:** Administrative Assistant Hollie Davidson

**Absent:** Michael Strauser, Patrick Updike

**Guests:** Tracey Bearden, Brad Button, Marie Carlson, Rob Dehnert, Josh Duden, Luke Erpelding, Steve Gray, Jason Hoffman, Doug Knoll, Brian Krumm, Terry McClannahan, Richard Pierce, Curtis Pion, Tyler Richard, Scott Richardson, Connie Stufflebeem, Curtis "Wally" Walser

**Welcoming Remarks:** Chair Ness welcomed Daniel Brown, the new Iowa DOT representative replacing Peter Huffman.

**Approval of Agenda:** Dan Fank made a motion to approve today's agenda. Michele Bischof seconded the motion. All in favor. Motion passes.

**Approval of Minutes:** Curtis Woten made a motion to approve the August 2022 meeting minutes. Haley Nichols seconded the motion. All in favor. Motion passes.

**SWIC Report:** Deputy SWIC Curtis Walser reports the following:

- The Technical Interoperability Communications Plan (TICP) is expected to be completed by the end of 2022.
- The fall COML course scheduled for September 26<sup>th</sup>-29<sup>th</sup> at Westcom currently has 13 people registered, and a few more spots are still available. Contact Deputy SWIC Walser if interested in attending.
- The COMMEX course scheduled for October 25<sup>th</sup>-26<sup>th</sup> in Union County currently has eight people registered.

**911 Council Report & E911 Program Manager:** 911 Program Manager Blake DeRouche reports the 911 Council met, and the video is posted to YouTube for interested persons to view.

Mr. DeRouche reports another PSAP Leadership Training is scheduled for 9/14/2022 at JFHQ. Registration is now closed, but anyone interested in attending should contact Mr. DeRouche. The training will be offered again in 2023.

Mr. DeRouche reports the 911 Council has \$100,000 in funding available for training. Any agencies interested in hosting a training course should contact Mr. DeRouche.

**User Group Committee (UGC):** UGC Vice-Chair Rob Dehnert reports the Committee met and discussed RAGBRAI. The Committee is exploring how to formalize after-action reports.

There are four new user applications up for approval in New Business.

**Finance Report:** The monthly net expenditures for July 2022 for the Interoperable and Broadband Communications Fund were \$7,226.86. The remaining amount available is \$253,163.01.

**Governance Committee:** No report.

**Operations Committee:** No report.

**Outreach Committee:** No report.

**Training/Exercise Committee:** Training Committee Chair Nichols reports the Committee met and discussed the script for the Pursuit Standard Module. Erin Froning will be narrating the module. The final module should be completed soon.

Chair Nichols encouraged anyone interested to attend the monthly Training Committee meetings. The meetings are on the 4<sup>th</sup> Wednesday of the month at 11:00 a.m.

**Technology Committee:** No report.

**FirstNet Broadband Subcommittee:** FirstNet Subcommittee Chair Bischof reports the Subcommittee meets again on September 13, 2022.

**Other Reports:**

Information Sharing Board Members: None.

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ISICS System Administrator Report: ISICS Assistant System Administrator Scott Richardson reports the HVAC and generator maintenance is ongoing and expected to be completed by August 26, 2022. Motorola is also working on the schedule for RF preventative maintenance.

The Jones County site that was struck by lightning is now operational and awaiting secondary microwave links. Motorola attempted repairs yesterday, but there were hardware issues.

The Sioux microwave site has a damaged generator. They are awaiting parts for this; however, a temporary generator is scheduled on site until the permanent generator arrives.

Mr. Richardson reports several links are now working on the new ISICSB website. If there are any website issues, they should be reported to the ISICS NOC at 515-278-5613 or [isicsnoc@dps.state.ia.us](mailto:isicsnoc@dps.state.ia.us)

Mr. Richardson reports the following numbers for August 2022:

- Radios = 30,059 (up 366 from July 2022)
  - Talkgroups = 2,822 (up 30 from July 2022)
  - Push-to-Talks = 2,581,838 (up 75,963 over July 2022)
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FirstNet Authority Update: No report.

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FirstNet AT&T Update: AT&T/FirstNet Representative Tyler Richard reports four new sites have gone live:

- N of Waverly in Plainfield, IA
  - NW of Muscatine near Atalissa and Moscow, IA
  - N of Davenport in DeWitt, IA, near US-61 and 225<sup>th</sup> St.
  - SW of Des Moines along IA-92 W between Greenfield and Winterset, IA
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CISA Update:

CISA Representative Chris Maiers was unable to attend the meeting. However, Blake DeRouche discussed a slide presentation on behalf of Mr. Maiers.

The PowerPoint presentation can be located at [https://dps.iowa.gov/sites/default/files/commissioners-office/interoperability-communications/isics-board/pdfs/isicsb%20meeting%20pdfs/Sept\\_2022\\_Maiers\\_CISA\\_report.pdf](https://dps.iowa.gov/sites/default/files/commissioners-office/interoperability-communications/isics-board/pdfs/isicsb%20meeting%20pdfs/Sept_2022_Maiers_CISA_report.pdf)

Contact Chris Maiers at [Christopher.Maiers@cisa.dhs.gov](mailto:Christopher.Maiers@cisa.dhs.gov) with any questions.

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Standards Working Group (SWG): No report.

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Information Sharing Framework Update: No report.

**Old Business:** None.

**New Business:**

New ISICS User Approvals: UGC Vice-Chair Rob Dehnert gave an update on four new user applications.

Michele Bischof motioned to approve the following four users: Black Hawk County-Level 2, Consumers Energy-Level 2, Northwest Iowa Power Cooperative-Level 2, and Osceola Electric Cooperative-Level 2. Dan Schaffer seconded the motion. All in favor. Motion passes.

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**Public Comment:** Captain Richard Pierce updated the Board on the progress of the Governor's School Safety Bureau. A total of 856 radios have been ordered. Ninety-three submitted orders were not eligible. Those submissions that are not eligible include fitness centers, school administrative offices, and non-accredited Iowa schools. Eligible schools include Iowa-accredited elementary, middle schools, high schools, and pre-K schools. Schools with separate buildings on the same complex are eligible to receive a radio for each building. Community colleges, universities, and private colleges are not eligible.

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**Motion to Adjourn:** Chair Ness adjourned the meeting at 10:57 a.m.

YouTube link for the September 2022 ISICSB Meeting:  
<https://youtu.be/eDzGjbWDIZo>