Wendi Hess
Communications Center

Vacant
Communications Center

Bridget Edson
EMS

Mindy Benson
Emergency Management

Michele Bischof
Fire Department

Curtis Woten
Fire Department (Volunteer)

David Ness
Municipal Police Department

Daniel Schaffer
Municipal Police Department

Dan Fank
Sheriff's Office

Vacant
Sheriff's Office

Rhonda Braudis
Member-At-Large

Haley Nichols
ILEA

Cindy Heick
Iowa DPH

Daniel Brown
Iowa DOT

Michael Strauser
Iowa DNR

Heath Hove
Iowa DPS

Patrick Updike
Iowa DOC

Blake DeRouchey
HSEMD

Jessica Turba
Office of the CIO

Legislative Members
Senator Jesse Green
Senator Kevin Kinney
Representative Kristin Sunde
Representative Jarad Klein

Meeting Minutes
Iowa Statewide Interoperable Communications System Board
November 10, 2022 10:30 a.m. – 12:00 p.m.
IN-PERSON LOCATION:
Dallas County Human Services Campus
25747 N. Ave.
Adel, IA 50003

GOTO MEETING LINK:
https://global.gotomeeting.com/join/231010213

Conference Call to Listen +1 (312) 757-3121
Access Code: 231-010-213

Agenda Item # 19 Public Comments

Meeting called to order by Chair Ness at 10:30 a.m.

The meeting was conducted in-person and via GoTo Meeting. The GoTo Meeting conference telephone line and the meeting room were opened for board members and public listening and comment.

Eleven voting board members attended in-person and via GoTo Meeting, establishing a quorum.

Voting Members Present In-Person: Rhonda Braudis, Daniel Brown, David Ness

Voting Members in Attendance via GoTo Meeting and GoTo Meeting Conference Line: Mindy Benson, Michele Bischof, Blake DeRouchey, Bridget Edson, Cindy Heick, Dan Schaffer, Jessica Turba, Patrick Updike

Non-Voting in Attendance via In-Person and GoTo Meeting link: Administrative Assistant Hollie Davidson

Absent: Dan Fank, Wendi Hess, Heath Hove, Haley Nichols, Michael Strauser, Curtis Woten

Guests: Tracey Bearden, Bart Blank, Dave Brittain, Dan Case, Josh Duden, Luke Erpelding, Chad Gappa, Steve Gray, Jim Holthaus, Chris Maiers, Terry McClannahan, Rick Pierce, Scott Richardson, Connie Stuffebeem, Corey Trucke, Brenda Vande Voorde, Curtis "Wally" Walser

Welcoming Remarks: Chair Ness welcomed everyone and thanked them for attending.

Approval of Agenda: Michele Bischof made a motion to approve today's agenda. Dan Schaffer seconded the motion. All in favor. Motion passes.

Approval of Minutes: Dan Schaffer made a motion to approve the October 2022 meeting minutes. Blake DeRouchey seconded the motion. All in favor. Motion passes.

SWIC Report: Deputy SWIC Curtis Walser reports the following:

- COMMEX was held on October 26th and 27th in Creston (Union County)
- The Iowa TICP has been sent out by CISA and will be shared within the next few weeks

911 Council Report & E911 Program Manager: 911 Program Manager Blake DeRouchey reports that CISA has approved a cyber assessment for 911 services in Iowa.

The 911 Program conducted a rules review and has submitted a request to update Chapter 10 related to the governance of the 911 Program Systems.

User Group Committee (UGC): Deputy SWIC Wally Walser reports two new user applications are up for approval in New Business.

Finance Report: The monthly net expenditures for October 2022 for the Interoperable and Broadband Communications Fund were $7,911.97. The remaining amount available is $232,010.67.

Governance Committee: Interim Chair Reylon Meeks reports that the Governance Committee is requesting approval for a complete Iowa SCIP review. The request is up for approval under New Business.

Operations Committee: Operations Chair Bischof reports the Committee met and continued discussion regarding ambulance-to-hospital communication. The Committee is seeking Board approval for a CISA TA request for an Operational Rapid Assistance Package (O-RAP) to assist with ambulance-to-hospital communications. O-RAP provides a training assessment to examine communications barriers and identify solutions to enhance emergency communications infrastructure.

Chair Bischof reports the Committee also reviewed the programming guide received from the Technology Committee, and there are no additional comments.

Outreach Committee: Deputy SWIC Walser reports that one county has requested assistance with coverage testing, and another agency has requested ISICS training for dispatch personnel.

Training/Exercise Committee: No report.

Technology Committee: Technology Chair Updike reports the Committee met twice and discussed the use of radio gateways. The Committee decided to conduct a survey regarding

gateways. The survey will aid in the creation of a list of available gateways that could be potentially used in any future events. The information gathered from the survey could also be useful for any possible training opportunities in the future. A link to the survey will be included in the November 2022 ISICSB Newsletter.

The Committee also continued discussions regarding Low Power Itinerant Frequencies. Iowa DOT has licensed these frequencies and can provide the State with a type of concurrence to allow ISICS users to use the frequencies as long as it is done within the guidelines on page 56 of the NYFOG. This will also require updating the ICS 217A.

FirstNet Broadband Subcommittee: FirstNet Subcommittee Chair Bischof reports that the Committee met, and Jon Olson with FirstNet Authority gave a presentation regarding Agency Deployed RAN Extension Services, including the Cell Booster Pro device.

Other Reports:

Information Sharing Board Members: Blake DeRouchey asked if the Board is aware of the ISICSB Annual Report provided to the legislature. The report is currently in progress.

ISICS System Administrator Report: ISICS Assistant System Administrator Scott Richardson reports that the annual HVAC generator maintenance is now complete. Motorola is currently conducting RF maintenance with 44 sites already completed.

Core-connected console system upgrades are in progress. During the upgrade process, there may be a short period when the consoles may be offline.

Mr. Richardson reports the following numbers for October 2022:

- Radios = 31,386 (up 808 from September 2022)
- Talkgroups = 2,846 (up 24 from September 2022)
- Push-to-Talks = 2,482,286 (down 99,552 from September 2022)

Captain Rick Pierce reported the following regarding the Governor's School Safety Bureau (GSSB) radios:

- Deadline for submitting applications was October 21, 2022
- Total sumitted = 1,560
- Total not eligible for the program = 307
- Total oders submitted to manufacturers = 1,253
- Total amount spent = $6,013,611

FirstNet Authority Update: No report.

<u>FirstNet AT&T Update</u>: AT&T/FirstNet Representative Bart Blank reports one site went live SE of Des Moines near Indianola & Ackworth, Iowa.

<u>CISA Update</u>:

CISA Representative Chris Maiers presented a slide deck regarding the following:

- Infrastructure Security Month
- Traffic Light Protocol (TLP)
- Update on 2023 TA Requests
- SAFECOM Nationwide Survey
- Understanding & Responding to DDoS Attacks
- Wireless Priority Service (WPS) Performance
- Regional News of Note

The PowerPoint presentation can be located at https://dps.iowa.gov/sites/default/files/commissioners-office/interoperability-communications/isics-board/pdfs/isicsb%20meeting%20pdfs/November_2022_CISA_update.pdf

Contact Chris Maiers at Christopher.Maiers@cisa.dhs.gov with any questions.

<u>Information Sharing Framework Update</u>: Captain Pierce reports DPS is scheduled to meet with CISA representatives on November 17, 2022, to discuss ISSF and how it would apply to CAD systems.

Old Business: None.

New Business: Due to increased work responsibilities, Chair Ness announced his intent to step down as the ISICSB Chair. He reported his intent to nominate Michele Bischof for Board Chair and encouraged all board members to consider submitting their name and committees of greatest interest – countless opportunities exist. He encouraged emails of interest be sent to Ness, Bischof and Deputy SWIC Walser. Formal nominations will be received during the Board meeting on December 8, 2022.

Michele Bischof made a motion to approve the following users: Fayette County Sheriff's Office – Level 3 and Lyon County Sheriff's Office – Level 3. Bridget Edson seconded the motion. All in favor. Motion passes.

Michele Bischof made a motion to approve a SCIP review request. Cindy Heick seconded the motion. All in favor. Motion passes.

Michele Bischof made a motion to approve a CISA TA request for O-RAP to assist with ambulance-to-hospital communications. Cindy Heick seconded the motion. All in favor. Motion passes.

Public Comment: None

Motion to Adjourn: Chair Ness adjourned the meeting at 11:13 a.m.