



**Iowa Statewide Interoperable Communications System (ISICS)
Standards, Protocols, Procedures**

Standard Name:	Minimum Programming Requirements		Date Created:	06-19-2018	
Standard Policy #	1.7.0	Section Title:	Interoperability Standards	Status	APPROVED
Approval Authority:	ISICSB		Adopted:	7/12/18	Reviewed: 7/12/18

1. Purpose or Objective

The purpose of this standard is to establish minimum programming requirements for subscriber radios and consoles.

2. Technical Background

Capabilities

The ISICS Platform provides regional and statewide resources for interoperable communications to occur should multiple events occur simultaneously.

Constraints

If programming of subscriber radios is not coordinated, situations may arise in which subscriber radios and consoles may not have the proper talkgroups or channels programmed to appropriately handle the event. For consoles and subscriber radios to be effective, programming must be consistent and follow proven guidelines.

3. Operational Context

Consistent programming will facilitate interoperable communications during the vast majority of scenarios.

4. Recommended Protocol/ Standard

Consoles:

Minimum Programming Requirements
State Standard 1.7.0
ISICSB Approval: 7/12/18

- Communication centers with full connectivity to ISICS will program their regional talkgroups in addition to adjacent regional and the statewide interoperability talkgroups.

Control Stations:

- Communication centers using only control stations to connect to ISICS will at a minimum program their regional talkgroups and the statewide interoperability talkgroups.

Subscriber Radios:

- Subscriber radios connecting to ISICS will program all regional talkgroups and the statewide interoperability talkgroups.
- Subscriber radios connecting to ISICS will be programmed with all channels consistent with ISICSB ICS-217A.

System Administrator:

- The System Administrator or designee will ensure that seed code plugs are current for public safety and public service radio equipment.

5. Recommended Procedure

Upon successful application to the ISICS Platform, the user shall provide an advanced system key that will be provisioned by the System Administrator or designee. That system key shall include permissions for programming all statewide and regional interoperability talkgroups.

The System Administrator or designee will then ship the system key to the applying entity or the listed programming vendor. Tracking and delivery confirmation must be included in the shipping process.

Upon completion of programming of the entity's subscriber equipment and consoles, the entity or its designated programmer will notify the SWIC that programming has been completed and all regional and statewide interoperable talkgroups and channels listed on the ISICSB ICS-217A were programmed into the radios and consoles/control station/consolettes. The SWIC shall then notify the System Administrator and store the record in the appropriate repository.

6. Management

The System Administrator will maintain records of all system keys provisioned for entities consistent with current records retention policies.

The SWIC will ensure that verification of programming of regional and statewide interoperable talkgroups are recorded and maintained consistent with current records retention policies.