Iowa Statewide Interoperable Communications System (ISICS)
Standards, Protocols, Procedures

Standard Name:	**Maintenance of Alias List**		Date Created:		11-29-16	
Standard Policy #	**2.2.0**	**Section Title: Governance**	**Management of System**		Status	**Completed**
Approval Authority:	**ISICSB**		Adopted:	**08/10/2017**	Reviewed:	**08/10/2017**

1. Purpose or Objective

The objective of this standard is to provide guidance on how to resolve disputes involving radio user names, talkgroup and/or agency acronyms.

The appointed *Technical System Administrator* will be responsible for maintaining the login user aliases, talkgroups and agency acronyms. The information will be stored on the Iowa Statewide Interoperable Communications System (ISICS) secure database.

2. Technical Background

- **Capabilities**

Before approval of aliases, talkgroups and/or agency acronyms for usage on the ISICS, the Technical System Administrator must refer to the table of approved user alias, talkgroups and agency acronyms.

- **Constraints**

The *Technical System Administrator* is responsible for regularly keeping the table up-to-date to ensure aliases, talkgroups or agency acronyms are not duplicated. The table must be stored on the ISICS secure database.

3. Operational Context

N/A
4. Recommended Protocol/ Standard

N/A

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5. Recommended Procedure

The Technical System Administrator will manage the table, and notify the Standards Coordinator of any conflicts which are unable to be resolved amongst agencies. The Standards Coordinator will review the conflict and provide a recommendation to the Iowa Statewide Interoperable Communications System Board (ISICSB) within 14 days. The ISICSB will provide a resolution to the conflict within 30 days.

6. Management

The Technical System Administrator will regularly maintain and update the table and distribute any changes to users on a monthly basis, if needed, such as via e-mail.

Assumptions: The Standards Working Group assumes a Technical System Administrator will be appointed and will strictly adhere to the standard, and promptly notify ISICSB when a conflict is discovered.

Liabilities: The Standards Working Group acknowledges normal liabilities as they relate to the employer-employee relationship as recognized by the Iowa Code.

Cost: Exact costs the ISICSB are unknown at this point, but potential costs could include the services of the Technical System Administrator and the technology needed to maintain and upkeep the ISICS secure database in which all the information is housed.