

State of Iowa Electrical Examining Board Meeting Minutes
December 19, 2019
Approved

Board Members Present

Marg Stoldorf, Chairperson
Todd Cash, Vice Chair
John Claeys
Dan Wood
Tim Gerald
Colby Black
Bob Hendricks
Kathleen Stoppelmoor

Board Members Present by Conference Call

TJ Meiners (Left at 11:10 a.m.)

Board Members Not Present

Penny Clark
Tammy Cooper

Staff Members Present

Brian Young, Executive Secretary
Cindi Hayes, Secretary II
John Lundquist, Assistant Attorney General's Office

Chair Stoldorf called the meeting to order at 10:00 a.m.

CP Stoldorf asked for the board members to introduce themselves.

CP Stoldorf moved to the first item on the agenda, which was the approval of the meeting minutes from October 17, 2019, 2019. Gerald made a **motion to accept the minutes as presented**. Claeys **seconded** the motion. CP Stoldorf proposed a change to the minutes. Gerald made a **motion to approve the open minutes with correction to "formally appoint the Executive Secretary to be the official voting member from the IEEB for NERA business, going forward"**. Stoppelmoor **seconded** the motion. All in favor; motion carried unanimously. VC Cash made a **motion to approve the closed session minutes**. Hendricks **seconded** the motion. All in favor; motion carried unanimously.

The next item on the agenda was the report of the Executive Secretary.

ES Young reviewed the financial report, which was previously provided to the Board for their review, and directed the Board's attention to revenue and expense items. Licensing revenue will show an increase because we are in the 3-year renewal period.

The next item on ES Young's report was the civil penalty letters for electricians working without licenses. Those individuals receiving civil penalty letters were: *Zachary Underhill, Jeremy Buschmann, Matthew Schroth, Austin White, Chase Stinger, Michael Castillo, Tyler Scheer, Nathaniel Caskey, Gabriel Felix, Jacob Crees, Carl Ahrendt, Alexander Edwards, Doug Baker, and Jason Stock*. Gerald made **motion to approve the letters**, and Stoppelmoor **seconded** the motion. All in favor; motion carried unanimously.

ES Young directed the Board to enforcement letters that had been sent out from October 8, 2019 through December 11, 2019 for permitting and inspection violations, which do not require Board action. ES Young explained the enforcement letter process stating enforcement letters are sent out to individuals that are not in compliance with Iowa Code 103. Enforcement letters sent were of the following types and the number of each type sent: *6 Permit Required Letters and 2 Permit Required & Cease and Desist Letters.*

The next item on the agenda was a permitting system update. ES Young stated that testing could resume in January 2020. Anticipated "Go-Live" date to be in March 2020.

The next item on the agenda was a license renewal update. ES Young stated that currently 84% of licensees requested a hard copy license mailed to them, along with receiving an emailed copy. The new system is working very well, as most licensees are renewing online. Incoming mail has greatly diminished from the past. Phone messages are being returned, if not same day, within 24 hours.

The next item on the agenda was NERA voting rights. Gerald made a **motion** to **approve the Executive Secretary to be the voting member during attendance to the yearly NERA meeting.** Claeys **seconded** the motion. All in favor; motion carried unanimously. NOTE: in the meeting of 12/19/2019, this language was changed by motion of Gerald to: **... formally appoint the Executive Secretary to be the official voting member from the IEEB for NERA business, going forward".** After a second by Stoppelmoor, it was approved unanimously by the Board.

The next item on the agenda was to discuss training for Board members on January 23, 2020 over the pre-adoption of the 2020 National Electric Code. Expected training time would be 10:00 a.m. to 12:00 p.m. Possible NEC adoption date around January 1, 2021.

The next item on the agenda was to vote on the reciprocity agreement with Texas. Only the Journeyman license will be reciprocated. Gerald made a **motion** to **approve the Texas reciprocity agreement as written.** VC Cash **seconded** the motion. All in favor; motion carried unanimously.

The next item on the agenda was reciprocity with Idaho, and ES Young continues to work on an agreement with them.

The next item on the agenda, ES Young asked the Board for further discussion regarding test score passing percentage remaining at 75%. Board consensus was to keep the passing score from all reciprocal states to be consistent with Iowa's at 75%.

The next item on the agenda, ES Young stated the new inspector for northwest Iowa will start on January 10, 2020. A conditional offer has been extended to an inspector applicant for northeast Iowa. The selected Clerk Specialist applicant has been scheduled for a second interview.

Meiners left the meeting at 11:10 a.m.

The next item on the agenda, ES Young asked the Board to discuss the felony application process for individuals currently incarcerated and enrolled in the US Department of Labor apprenticeship program. ES Young and AAG John Lundquist attended a meeting held between the Governor's staff and the Department of Corrections (DOC). AAG Lundquist stated that SF 567, includes a provision that precludes the DOC from offering, to currently incarcerated inmates, the option to participate in vocational training in a US Department of Labor apprenticeship program, where licensing of the inmate may later be denied by the Electrical Examining Board due to the type of felony charged. VC Cash made a **motion** to **proceed with a letter to DOC advising that incarcerated persons can be registered with the US Department of**

Labor and they may apply for a license after they have been released from incarceration, subject to rules and conditions in place at that time, that they are capable of demonstrating to the Board's satisfaction, lasting rehabilitation without ongoing correctional supervision. Black **seconded** the motion. 6 in favor, 2 opposed; motion carried unanimously.

CP Stoldorf suggested the board go into closed session, as indicated on the Agenda, to properly discuss the applications where there is a statutory requirement to protect information not available in the public domain.

VC Cash made a **motion to go in to closed session to discuss felony applications.** Black **seconded** the motion. Chair Stoldorf asked AAG Lundquist to verify why the Board was going into closed session, and if it is being done under advice of Counsel, which he stated was 21.5(1)(a), and he confirmed it is upon his advice. Motion carried, with roll call vote as follows:

Claeys – Yes
Black – Yes
Hendricks - Yes
Wood – Yes
Cash - Yes
Stoldorf – Yes
Gerald – Yes
Stoppelmoor – Yes

Board left Open Session at 11:24 a.m.

Closed session here (corresponding Minutes are omitted and not public).

OPEN MINUTES RESUME

Board returned to Open Session at 11:47 a.m.

The Board returned to the agenda item on license applications.

In regard to the Journeyman Class A application for Troy Prell; Gerald made a **motion to deny licensure**, and Claeys **seconded** the motion. 8 Aye, 0 Nay. Motion carried.

In regard to the Apprentice application for Dylan Fleming; Stoppelmoor made a **motion to deny licensure**, and Black **seconded** the motion. 8 Aye, 0 Nay. Motion carried.

In regard to the Unclassified Person application for Larry Strange; Claeys made a **motion to approve licensure**, and VC Cash **seconded** the motion. 6 Aye, 2 Nay. Motion carried.

In regard to the Unclassified Person application for Leroy Swire; VC Cash made a **motion to approve licensure**, and Claeys **seconded** the motion. 6 Aye, 2 Nay. Motion carried.

CP Stoldorf called for public comment, and with no public in attendance, there was no comment.

The next item on the agenda was Other Board Business and CP Stoldorf yielded to ES Young to explain permit fees due to one person's complaint.

The next Board meeting will be held on January 23, 2019.

Claeys made a **motion** to **adjourn**. VC Cash **seconded** the motion. All in favor; motion carried unanimously. Meeting was adjourned at 12:05 p.m.

Respectfully submitted,

Cindi Hayes, Secretary II