



# Manual Entry Form for Electrical Permit

State Fire Marshal Division

Electrical Bureau

215 E 7th Street, Des Moines IA 50319

1-866-923-1082 Fax (515) 725-6151

For credit/debit card purchase go to [iowaelectrical.gov](http://iowaelectrical.gov)

For purchase by check, money order, or cashier's check, fill out this form.

Fill out the following information to create your permit. Please keep copy for your records and send us the original.

**\* Refund of permit/inspection fees: Request for refunds of unused permit/inspection fees should be sent to: State Fire Marshal Division/Electrical Bureau. Unless approved by the chief electrical inspector, refund requests for amounts of \$25 or less, or for fees that were paid more than one (1) year from the date of the purchase will not be refunded.**

**\*\*Note: Homeowner accounts are for homeowners who wish to perform electrical work on an existing home they both own and live in.**

**\*\* NEW HOMES MUST BE WIRED BY A LICENSED ELECTRICAL CONTRACTOR. \*\***

Are you a:

Homeowner:

Farmer:

Contractor:

Your Mailing Address:

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Phone: \_\_\_\_\_

E-Mail (If available): \_\_\_\_\_

_____
_____
_____

State Contractor Electrical License Number (If applicable): \_\_\_\_\_

## Permit Information

Project Title: \_\_\_\_\_

Project Address: \_\_\_\_\_

City: \_\_\_\_\_

Postal Code: \_\_\_\_\_

County: \_\_\_\_\_

Project Type:  New  Addition  Renovation  Doesn't involve a structure

Utility Company Servicing Property: \_\_\_\_\_

Utility Company Phone Number: \_\_\_\_\_

Project Description:

