

State of Iowa Electrical Examining Board Meeting Minutes  
December 20, 2018  
Approved

Board Members Present

Marg Stoldorf, Chairperson  
Todd Cash, Vice Chair  
John Claeys  
Kathleen Stoppelmoor  
Dan Wood  
Tim Gerald  
Bob Hendricks  
Tammy Cooper

Board Members Present by Conference Call

Kyle Barnhart

Board Members Not Present

TJ Meiners  
Penny Clark

Staff Members Present

Brian Young, Executive Secretary  
Cindi Hayes, Secretary II  
John Lundquist, Assistant Attorney General's Office  
Barb Edmondson, Attorney (Arrived at 10:09 a.m., left at 12:55 p.m.)

Chairperson Stoldorf called the meeting to order at 10:05 a.m.

CP Stoldorf asked for the board members to introduce themselves.

CP Stoldorf moved to the first item on the agenda, which was the approval of the meeting minutes from October 18, 2018. Barnhart made a **motion** to **approve the minutes**. Claeys **seconded** the motion. All in favor; motion carried unanimously.

The next item on the agenda was the report of the Executive Secretary, and CP Stoldorf turned the meeting over to ES Young.

ES Young reviewed the financial report, which was previously provided to the Board for their review, and he directed the Board's attention to revenue and expense items.

The next item on ES Young's report was the civil penalty letters for electricians working without licenses. ES Young explained the civil penalty process. Those individuals receiving civil penalty letters were: *Zach Ogle, Nicholas Hunt, Corey Peacock, Christopher Hamilton, Michael Rabbitt, Brec Sellers, Zachary Treanor, Ryan Woods, Cody Bollinger, Matthew Blanchard, Wesley Krogmann, Brett Steinkamp, Justen Grimes, Jesse Moser, Eric Maubach, David Kern, Darius Howard, Luke Riedesel, Stewart Hopkins, Dylan Merrill, Alec Linnenbrink, Hank Midey, Austin Sherman, Anthony Backer, Blake Squire, Travis Meester,*

*Tim Jansen, Devin Gerhart, Thomas Haut.* Hendricks made **motion** to **approve the letters**, and Gerald **seconded** the motion. All in favor; motion carried unanimously.

ES Young directed the Board to the list of enforcement letters that had been sent out from October 10, 2018 through December 6, 2018 for permitting and inspection violations, which do not require Board action. ES Young explained the enforcement letter process. Those individuals receiving enforcement letters were: *Dennis Franzen, Kurt Burmeister, Mitchel Schulz, Brian Machlan, David Johnson, Mark & Debra Leppert, Paul & Julia Edler, Cal Lunstrom, Kevin Ruggard, Sentry Pools – Sharon Hall, & Chase Zaruba (Permit Required), Monti Horner, Charles Stewart, Burlington Paradise Inc – Mohammad & Leila Nowrozzi, Hunter Wilz, Eric Rehfeldt, Caleb Bryant, Gabriel Meis, & Moroni Quereto (Cease & Desist), SNC Solutions – Thomas Curtis & Terrell Burger (Cease & Desist & Permit Required), Applegate Electric – Dave Applegate (Improper Licensure).*

The next item on the agenda was an update of the 1-year license renewals, where Apprentice and Unclassified Person licenses are currently being renewed. ES Young explained that renewal reminder postcards were mailed to all current Apprentices and Unclassified Persons; the postcard included a link to the licensing website to facilitate online renewals. In the past, the renewal reminder was a form that could be filled out and returned by mail requiring staff to process manually. The new reminder postcard also included a link to the manual renewal form (fill it out and mail it in) for the people that did not want to renew online. These changes were made in an effort to encourage online renewals, thereby reducing staff intervention, and to save postage costs. Approximately 81% of renewals are being processed through the online system.

The next item on the agenda was a permitting system update. ES Young explained that the software subcommittee met prior to the board meeting to discuss the financials for setting up a new permit system; discussion followed. Barnhart made a **motion** to **implement the new permit system as soon as possible**. VC Cash **seconded** the motion. All in favor; motion carried unanimously.

The next item on the agenda was discussion regarding Alaska's reciprocal agreement. Gerald made a **motion** to adopt the **Alaska reciprocal agreement as written and absent of material amendments**. Barnhart **seconded** the motion. All in favor; motion carried unanimously.

The next item on the agenda was a discussion of reciprocal license exam passing scores. ES Young stated he had received a letter from South Dakota asking to change the accepted test score to 70%. After discussion, VC Cash made a **motion** to **leave the written test passing score at 75% for reciprocal states**. Barnhart **seconded** the motion. All in favor; motion carried unanimously.

Board briefly recessed from 10:50 a.m. to 10:55 a.m.

The next item on the agenda was to review license applications where a felony record was indicated.

ES Young turned the meeting back to CP Stoldorf who suggested the board go into closed session, as indicated on the Agenda, to properly discuss the applications where there is a statutory requirement to protect information not available in the public domain.

Stoppelmoor made a **motion** to **go in to closed session to discuss felony applications**. Cooper **seconded** the motion. Motion carried. CP Stoldorf asked AAG Lundquist to verify why the Board was going into closed session, and if it is being done under advice of Counsel, which he stated was 21.5(1)(a), and he confirmed it is upon his advice. Motion carried, with roll call vote as follows:

Claeys – Yes  
Hendricks – Yes  
Barnhart – Yes  
Wood – Yes  
Cash - Yes  
Stoldorf – Yes  
Gerald – Yes  
Stoppelmoor – Yes  
Cooper - Yes

Board left Open Session at 11:02 a.m.

*Closed session here (corresponding Minutes are omitted and not public).*

#### OPEN MINUTES RESUME

Board returned to Open Session at 12:54 p.m.

The Board returned to the agenda item on the license applications, and proceeded to vote.

Regarding applications submitted by the following: Charlotte Nordman, Dennis Platt, Emmanuel Hinojosa, Kevin Funkhouser, Kevin Hollingsworth, Michael Slicker, Nelson Scott, Joshua McDade, Ryan Rhone, Sterling Johnson, Tanner Munkel, Thomas Hermanson, Timothy Franks, Travis Espey, and Joshua Chiles, Barnhart made a **motion** to **approve licensure**. Claeys **seconded** the motion. All in favor; motion carried unanimously.

Regarding applications submitted by the following: Anthony Sullivan, Atli Heimisson, Charlie Stroud, Connor Brown, Dillon Uebel, Don Epps, James Weaver, Jeremy Ackerman, Jesse Alvarez, Jordan Conwell, Justin Bergerson, Justin Dixon, Kevin Seifert, Marshall Field, Matthew Johnston, Matthew Sanders, Michael Olson, Phillip Owens, Ryan McClendon, Savanna Wentland, Vashon Dennis, Dale Kuzmicki, Monte Horner, Timothy Shafer, George Davis, Jason Rochette, and Raymond Dillow, Gerald made a **motion** to **deny licensure**. Stoppelmoor **seconded** the motion. All in favor; motion carried unanimously.

In regard to Carter Kleinsasser, the Board will issue an invitation to him to provide more information.

CP Stoldorf asked if there was other Board business and there was none.

CP Stoldorf called for public comment, and with no public in attendance, there was no comment.

The next Board meeting will be held on February 21, 2019.

AAG Lundquist and various board members thanked the felony subcommittee for their time reviewing 43 applications.

Claeys made a **motion** to **adjourn**. Hendricks **seconded** the motion. All in favor; motion carried unanimously. Meeting was adjourned at 1:26 p.m.

Respectfully submitted,

Cindi Hayes, Secretary II