

State of Iowa Electrical Examining Board Meeting Minutes
March 20, 2018
Approved

Board Members Present

John Claeys
Todd Cash
Allen Deheer
Kathleen Stoppelmoor
Marg Stoldorf, Chairperson
Dan Wood

Board Members Present on Conference Call

Kyle Barnhart, Vice Chair
TJ Meiners

Board Members Absent

Wayne Engle
Dave Guthrie

Staff Members Present

Barb Edmondson, Attorney (arrived 10:07 am)
Brian Young, Executive Secretary
Beth Feilmeier, Secretary 2

Staff Members Present on Conference Call

John Lundquist, Assistant Attorney General (joined at 10:20 am)

Chairperson Stoldorf called the meeting to order at 10:02 am.

CP Stoldorf wanted to recognize Secretary 2 Beth Feilmeier, and to thank her for her service, as she will be moving to a new position at the DNR, and this would be her last meeting. Executive Secretary Young wanted to recognize Allen Deheer, as his Board term was expiring and this would most likely be his last Board meeting as well unless the Board held a meeting in April.

As Barb Edmondson had not yet arrived, CP Stoldorf moved to the first item on the regular agenda, which was the approval of the meeting minutes from February 6, 2018. Cash made a **motion** to **approve the minutes**. Stoppelmoor **seconded** the motion. Motion carried unanimously.

The next item on the agenda was the report of the Executive Secretary, and CP Stoldorf turned the meeting over to ES Young.

The first item on ES Young's report was the financial report, which had been given to the Board previously for review, and he directed the Board's attention to revenue and expense items.

The next item on ES Young's report was the civil penalty letters for electricians working without licenses. Those individuals receiving civil penalty letters were: *Alexander Wessels, Matthew Temple, Joseph Simon,*

Nickolas Thomas, Jerod Vangenderen, Bryant Swanson, David Bollman, James Sinnott, Race Hall, & Cory Mills. Cash made **motion** to **approve** the letters. Deheer **seconded** the motion. Motion carried unanimously.

ES Young also informed the Board of the enforcement letters that had been sent out for permitting and inspection issues, which did not require Board action. Those individuals receiving enforcement letters were: *Bobby Bohannon, Nicholas Kapinski, Mickey Thurston, Northwest Sheet Metal, Travis & Michelle Norton, Jeffrey & Cheryl Marks, JKR real Estate, Century Electric, Nationwide Home, & Thomas Bowman (Permit Required), Remodelers- Mike Pagano Sr. (Permit Required- Cease & Desist), Davis Homes-Sid and Don Davis (Permit Required- Improper Licensure), Anthony Carlson, Rod Barrow, Brent Kirklin, & Stuart Van Mersbergen (Cease & Desist), Mike Helling, Henniges Automotive, & Matthew & Charity Bandstra (Opportunity to Correct Noncompliance), JW Kohler Electric-James Koehler, Electric Doctor-Jeff Lanum, & Cousin's Electric-Bradley Trickey (Improper Licensure.)*

Barb Edmondson arrived at the meeting, and ES Young turned the meeting back over to CP Stoldorf, who turned the meeting over to Edmondson for the scheduled Public Hearing on ARC 3656C, which was the update to the administrative rules to match license terminology from Iowa Code 105. Edmondson opened the public hearing, stating that the Notice of Intended Action had been published in the Iowa Administrative Bulletin on February 28, 2018, and that today was the date, time, and place set to receive public comments on this rulemaking.

Edmondson called for public comments, and stated that once the comments were received, the public hearing could be recessed for at least 15-20 minutes to give any additional members of the public opportunity to come to the hearing to share any comments they might have.

Hearing no public comments, Edmondson recessed the public hearing on ARC 3656 C, and stated that the public hearing would be resumed in approximately 15-20 minutes. Edmondson turned the meeting back over to CP Stoldorf, who proceeded to turn the meeting back over to ES Young.

ES Young informed the Board that there had been a lot of internal software testing taking place in the office in preparation for the software to go live. He stated that, because Secretary 2 Fellmeier was leaving, that she had not been doing any of the testing but rather performing day-to-day tasks in the office while the other office staff worked on testing the software.

He informed the Board that the way the system processed licenses was completely different from the current system, and so there would be a learning curve while the system was implemented. He did state that the system was much more efficient and quick, and that licenses could be issued more quickly, as the licensees would have the ability to print their own license once they have paid for it or save it on a mobile device. He also gave the Board information on how the public search side was very user friendly, and a lot of the things that the office staff is currently doing now (i.e. continuing education) would now be the responsibility of the continuing education providers. (Assistant Attorney General John Lundquist joined the conference call while ES Young was discussing the software upgrade.) There was some additional Board discussion regarding the new software.

CP Stoldorf turned the meeting back over to Edmondson, who re-opened the Public Hearing on ARC 3656C. Edmondson stated that as no additional members of the public had arrived to the meeting, she would close the public hearing. She stated that written comments would be received through the end of

the day, and also requested this item be placed on the agenda for the next Board meeting, as any time after April 4, the Board would be able to move the rulemaking forward.

The meeting was returned to ES Young, and he stated that there were no applications for licensure with felonies to review at this time, although was fully anticipating having several for review at the next meeting. ES Young turned the meeting back over to CP Stoldorf.

CP Stoldorf called for public comments, which there were none.

The next item on the agenda was to vote on the approval for ARC 3580C, regarding electrical inspections on farms. CP Stoldorf turned the meeting back over to Edmondson

Edmondson stated that the Board had held the public hearing regarding the Notice of Intended Action for Rulemaking regarding ARC 3580C regarding farm inspections. Edmondson stated that there had been no changes to the rule, and that the rulemaking met the requirements for a process called Adopted and Filed-Emergency after Notice. Edmondson stated that it was her recommendation that this rulemaking, ARC3580C, be adopted by the Board. Edmondson stated that the Board was within their statutory requirements, and recommended an effective date of Monday, March 26, 2018, although she would likely have it completed and filed prior to that date.

Cash made a **motion** to **approve the rulemaking as proposed**. Claeys **seconded** the motion. CP Stoldorf asked for the vote, but did not hear every response, she again requested the vote, and the motion carried unanimously.

Regarding other Board business, ES Young informed the Board that the new electrical inspector, Errin Gunderson would be starting on April 2. He also asked when the Board wanted to meet next and it was determined the next Board meeting would be held on April 19, 2018.

Claeys made a **motion** to **adjourn**. Cash **seconded** the motion. Motion carried unanimously. Meeting was adjourned at 10:58 am.

Respectfully submitted,

Beth Feilmeier
Secretary 2