

State of Iowa Electrical Examining Board Meeting Minutes
June 20, 2019
Unapproved

Board Members Present

Marg Stoldorf, Chairperson
Todd Cash, Vice Chair
John Claeys
Dan Wood
Tim Gerald
Tammy Cooper
Colby Black

Board Members Present by Conference Call

TJ Meiners
Kathleen Stoppelmoor

Board Members Not Present

Bob Hendricks
Penny Clark

Staff Members Present

Brian Young, Executive Secretary
Cindi Hayes, Secretary II
John Lundquist, Assistant Attorney General's Office

Chair Stoldorf called the meeting to order at 10:01 a.m.

Chair Stoldorf asked for the board members to introduce themselves. Newest Board member, Colby Black, was in attendance.

Chair Stoldorf moved to the first item on the agenda which was to vote for new Chair and Vice Chair. CP Stoldorf said she would take **nominations for Chairperson and Vice Chairperson**, then asked for nominations for Vice Chair. CP Stoldorf **nominated** Cash for Vice Chair. Cooper **seconded** the nomination. The Board majority voted for Cash to be Vice Chairperson, and Cash will remain as Vice Chairperson. VC Cash **nominated** CP Stoldorf for Chairperson. Claeys **seconded** the nomination. The Board majority voted for Stoldorf to be Chairperson, and Stoldorf will remain as Chairperson.

Chair Stoldorf moved to the next item on the agenda, which was the approval of the meeting minutes from April 18, 2019. Gerald made a **motion to approve the open minutes**. Stoppelmoor **seconded** the motion. All in favor; motion carried unanimously. Claeys made a **motion to approve the closed session minutes**. Cooper **seconded** the motion. All in favor; motion carried unanimously.

The next item on the agenda was the report of the Executive Secretary, and Chair Stoldorf turned the meeting over to ES Young.

ES Young reviewed the financial report, which was previously provided to the Board for their review, and he directed the Board's attention to revenue and expense items.

The next item on ES Young's report was the civil penalty letters for electricians working without licenses. ES Young explained the civil penalty process. Those individuals receiving civil penalty letters were: *Christopher Jones, Lance Vestal, Blake Colton, Anthony Burnell, Eric Welsh, Samuel Vander Plaats, Dalton Gilbert, Austin Brink, Cody Wagner, Ryan McClendon, Brennan Jacobsen, Andrew Taeger, Thaddeus Yoder, Tyler Henson, Anthony Fath, Casey Waechter, Jeffrey Nurre, Cody Ludlow, Jacob Wenck, Ethan Kouri, Dwayne Behrens Jr, Nathaniel Leshar, Sabahudin Klicic, Tyler Kasperbauer, Jacob Roelfs, Gregory Kraus.* Meiners made **motion to approve the letters**, and Gerald **seconded** the motion. All in favor; motion carried unanimously.

ES Young directed the Board to enforcement letters that had been sent out from April 11, 2019 through June 11, 2019 for permitting and inspection violations, which do not require Board action. ES Young explained the enforcement letter process stating enforcement letters are sent out to individuals that are not in compliance with Iowa Code 103. Enforcement letters sent were of the following types and the number of each type sent: *13 Permit Required Letters, 6 Cease & Desist Letters, 1 Improper Supervision Letter, 2 Notice of Noncompliance Letters, & 2 Opportunity to Correct Letters.*

The next item on the agenda was a permitting system update. ES Young explained that the "Go Live" date has been moved to September 9, 2019, due in part to ES Young's request for the vendor to make changes in regard to their original proposal; the goal being to have a product to meet the requirements.

The next item on the agenda was for a waiver request that was submitted by the Jacman Group regarding a continuing education class that was held prior to them being approved as an instructor and for course approval. ES Young informed the Board the curriculum of the class has now been approved. This provision is found in Administrative Rules 505.202(2). Meiners made a **motion to grant the waiver request**. Gerald **seconded** the motion. All in favor; motion carried unanimously.

The next item on the agenda was an update on vacant inspector positions. ES Young stated that he had interviewed several good applicants. One conditional offer has been extended, and the background check is in process. ES Young also stated that one inspector who had given his resignation, reversed his decision and asked to be re-instated; his request for reinstatement was accepted.

The next item on the agenda was to review license applications where a felony record was indicated.

ES Young turned the meeting back to Chair Stoldorf who suggested the board go into closed session, as indicated on the Agenda, to properly discuss the applications where there is a statutory requirement to protect information not available in the public domain. CP Stoldorf asked AAG Lundquist for clarification of SF 567 regarding the specific types of felony convictions that the Board will need to review. AAG Lundquist stated there was a last minute revision to the File that enumerates specific violent or sexual crime offenses, enabling the Board to more readily determine whether an application must be reviewed further through the felony subcommittee.

Meiners made a **motion to go in to closed session to discuss felony applications**. Claeys **seconded** the motion. Chair Stoldorf asked AAG Lundquist to verify why the Board was going into closed session, and if it is being done under advice of Counsel, which he stated was 21.5(1)(a), and he confirmed it is upon his advice. Motion carried, with roll call vote as follows:

Cooper – Yes
Claeys – Yes
Black – Yes
Wood – Yes

Cash - Yes
Stoldorf – Yes
Gerald - Yes
Stoppelmoor – Yes
Meiners - Yes

Board left Open Session at 10:51 a.m.

Closed session here (corresponding Minutes are omitted and not public).

OPEN MINUTES RESUME

Board returned to Open Session at 11:11 a.m.

The Board returned to the agenda item on license applications.

ES Young asked for flexibility for the EEB staff to issue licenses while meeting licensing qualifications. Cash made a **motion** to allow IEEB to continue licensing process contingent on meeting all other license requirements and **will not disqualify an applicant based on prior criminal history. Any issued license to be effective coincident with 702.11**. Gerald **seconded** the motion. All in favor; motion carried unanimously. The Board proceeded to vote.

In regard to the Unclassified Person application for Kevin Crowl; Cash made a **motion** to **approve licensure**, and Gerald **seconded** the motion. 7 Aye, 2 Nay. Motion carried.

In regard to the Apprentice application for Eric Vannausdle; Claeys made a **motion** to **approve licensure**, and Cash **seconded** the motion. 7 Aye, 2 Nay. Motion carried.

In regard to the Journeyman application for Patrick Lewis; Claeys made a **motion** to **deny licensure**, and Gerald **seconded** the motion. 0 Aye, 9 Nay. Motion carried.

In regard to the Journeyman application for Daniel Pickett; Black made a **motion** to **deny licensure**, and Cooper **seconded** the motion. 0 Aye, 9 Nay. Motion carried.

In regard to the Unclassified Person application for Leroy Swire; Claeys made a **motion** to **deny licensure**, and Black **seconded** the motion. 0 Aye, 9 Nay. Motion carried.

In regard to the Journeyman application which was previously denied for Randy Folkers; Gerald made a motion to **reaffirm denial of licensure**, and Cash **seconded** the motion. 9 Aye, 0 Nay. Motion carried.

CP Stoldorf called for public comment, and with no public in attendance, there was no comment.

The next Board meeting will be held on August 15, 2019.

Claeys made a **motion** to **adjourn**. Cooper **seconded** the motion. All in favor; motion carried unanimously. Meeting was adjourned at 11:20 a.m.

Respectfully submitted,

Cindi Hayes, Secretary II