

**Iowa State Fire Marshal's Office**  
**Iowa Fire Extinguishing and Alarm System Certification Advisory Board**  
**Meeting Minutes –January 16, 2019**

**Members Present:**

Don Faux  
David Kuhn  
Jeff Elliott-by phone  
Jason Davis  
John Hadley-by phone

**Members Present:**

Craig Fraser  
David Gutfreund  
Kristen Spina-by phone  
Doug Richard

**Members Not Present:**

Ellen Hagen  
Frank McQuire

**State Fire Marshal Staff Present:**

Rich Bolten, Building Code  
Commissioner  
Marg Stoldorf-by phone  
Jeannie Guttenfelder, Secretary

The Iowa Fire Extinguishing and Alarm System Certification Advisory Board meeting was held in the public conference room 125 of the Public Safety building on Wednesday, January 16, 2019. The meeting was called to order at 10:02 am by Chair Doug Richard. Attending by call-in were board members Kristen Spina and John Hadley, and Electrical Board chair Marg Stoldorf. Steve Aries of Waterloo was also in attendance by phone.

The meeting minutes from September 2018 were discussed and a **motion** to approve made by Craig Fraser. Jason Davis **seconded** the motion and the minutes were **approved** with no changes unanimously.

A brief discussion was held regarding certification approval for the Elite CEU FAIT course as an alternate alarm system installer licensing qualifier for the fire alarm system installer endorsement was held. Board members were in agreement the course was sufficient for someone working in the field on fire alarm systems and should be recommended for approval by the State Fire Marshal. Mr. Richard made a **motion** to recommend the course and Mr. Fraser **seconded** the motion. The board **approved** the recommendation unanimously.

There were no additional comments by the board or public comments. The next board meeting is tentatively scheduled for Wednesday, April 17, at 10am. Mr. Fraser made a **motion** to adjourn the meeting and Mr. Richard **seconded** the motion. The meeting was adjourned at 10:11 am.

Respectfully submitted,

Jeannie Guttenfelder, Secretary 2