

Iowa State Fire Marshal's Office
Iowa Fire Extinguishing and Alarm System Certification Advisory Board
APPROVED Meeting Minutes –February 19, 2020

Members Present:

Justin Frederick
David Gutfreund
Doug Richard
David Kuhn
Frank McGuire
Jason Davis
Steve Dunham

Members Present:

Jeff Elliott-by phone
John Hadley-by phone

Members Not Present:

Don Faux
Kristen Spina

State Fire Marshal Staff Present:

Jeannie Guttenfelder, Management Analyst 3

The Iowa Fire Extinguishing and Alarm System Certification Advisory Board meeting was held in the public conference room 125 of the Public Safety building on Wednesday, February 19, 2020. The meeting was called to order at 10am by Chair Doug Richard. Public attendees were Keith Martin and Kris Schultz with General Fire and Safety and Tim Miller.

The meeting minutes from December 18, 2019 were discussed and a **motion** to approve made by Mr. Richard. Jason Davis **seconded** the motion and the minutes were **approved** with no changes unanimously.

Jeannie Guttenfelder briefly mentioned several bills currently in progress this legislative session that may have an effect on the advisory board. They include SF2114, SF2163, HF2155, HSB647, and SSB3122. David Kuhn also mentioned SSB3152. Website links to each are listed below.

SF2114: <https://www.legis.iowa.gov/docs/publications/LGI/88/SF2114.pdf>

SF2163: <https://www.legis.iowa.gov/docs/publications/LGI/88/SF2163.pdf>

HF2155: <https://www.legis.iowa.gov/docs/publications/LGI/88/HF2155.pdf>

HSB647: <https://www.legis.iowa.gov/docs/publications/LGI/88/HSB647.pdf>

SSB3122: <https://www.legis.iowa.gov/docs/publications/LGI/88/SSB3122.pdf>

SSB3152: <https://www.legis.iowa.gov/docs/publications/LGI/88/SSB3152.pdf>

A brief discussion was held on the subcommittee formation. There was some confusion as to whether the subcommittees must have public or stakeholder members participating or if it is only made up of advisory board members. Ms. Guttenfelder will get more information from DPS attorney, Catherine Lucas and legislative liaison, Chandlor Collins, and report back to the board members. Board members volunteered for each of the subcommittees: Doug Richard, David Gutfreund, and John Hadley to serve on the alarm system licensing review subcommittee and Jason Davis, Justin Frederick, and Jeff Elliott to serve on the fire extinguishing licensing review subcommittee. Scheduling of future subcommittee meetings will be determined at the next board meeting.

There was no other board business and no public comments. The next board meeting is tentatively scheduled for Wednesday, April 15, at 10am. The board meeting adjourned at 10:15am.

Respectfully submitted,

Jeannie Guttenfelder, Management Analyst 3