

Iowa State Fire Marshal's Office
Iowa Fire Extinguishing and Alarm System Certification Advisory Board
Meeting Minutes –March 17, 2021

Members Present-by phone:

David Gutfreund
Jason Davis
Jeff Elliott
David Kuhn
Don Faux
Doug Richard

Members Present-by phone:

Frank McGuire
John Hadley
Justin Frederick

Members Not Present:

Kristen Spina
Steve Dunham

State Fire Marshal Staff Present:

Jeannie Guttenfelder, Management Analyst 3
Dan Wood-State Fire Marshal

Public Present:

None

The Iowa Fire Extinguishing and Alarm System Certification Advisory Board meeting was held via conference call on Wednesday, March 17, 2021. The meeting was called to order at 10am by Chair Doug Richard.

The meeting minutes from October 21, 2020 were discussed and a **motion** to approve made by Mr. Richard. John Hadley **seconded** the motion and the minutes were **approved** with no changes unanimously.

Jeannie Guttenfelder shared that the adopted and filed administrative rule chapters 661-275, 661-276, and 661-277 related to the fire protection and alarm system licensing programs are now effective as of February 17, 2021 and will be implemented April 1, 2021 via new paper and online applications. Ms. Guttenfelder also reviewed a few corrections needed to chapters 275 and 276 in the list of approved endorsement qualifications that were overlooked during the final review process. Ms. Guttenfelder shared there will be a website page available April 1 that highlights the rule changes to be implemented April 1.

Fire Marshal Dan Wood shared information on Senate File (SF) 494 regarding completion of federal apprenticeship programs that may affect the fire protection and alarm system licensing programs. Mr. Wood attended a recent committee meeting and was able to clarify that the legislation was not intended to apply to the building trades; however, there is concern this legislation may be misinterpreted by license applicants. Our office will watch the legislation as it progresses and inform the board if there is a need for a future meeting prior to June to discuss any further concerns.

Ms. Guttenfelder also mentioned Senate File 354, which pertains to an extension for medial or financial hardship regarding continuing education requirements. At this time, we do not believe this legislation will affect the licensing programs, but will continue to monitor its progression as well.

Ms. Guttenfelder asked the board for feedback on whether or not the technician trainee license application forms should still default to a general “trainee” endorsement, or more specifically list the technician endorsements. The board’s general consensus was that more specific endorsements would be confusing and it should be the responsibility of the on-site, licensed technician to validate the trainee is only working on systems the technician is licensed for.

There was no other board business and no public comments. The next board meeting is tentatively scheduled for Wednesday, June 16, at 10am and will be held by conference call-in only, unless a meeting is necessary sooner to discuss any issues that may arise with SF494. The board meeting adjourned at 10:23am.

Respectfully submitted,

Jeannie Guttenfelder, Management Analyst 3