

Iowa State Fire Marshal's Office
Iowa Fire Extinguishing and Alarm System Certification Advisory Board
Meeting Minutes –July 17, 2019

Members Present:

Don Faux-by phone
Jeff Elliott-by phone
John Hadley-by phone
Kristen Spina-by phone

Members Present:

Craig Fraser
David Gutfreund
Doug Richard
David Kuhn

Members Not Present:

Jason Davis
Frank McGuire

State Fire Marshal Staff Present:

Rich Bolten-Building Code
Commissioner
Jeannie Guttenfelder, Management
Analyst

The Iowa Fire Extinguishing and Alarm System Certification Advisory Board meeting was held in the public conference room 125 of the Public Safety building on Wednesday, July 17, 2019. The meeting was called to order at 10:03 am by Chair Doug Richard. Attending by call-in were board members Don Faux, Jeff Elliott, John Hadley, and Kristen Spina. Public attendees were Dustin Lane and Shawn Mullin.

The meeting minutes from April 17, 2019 were discussed and a **motion** to approve made by Craig Fraser. Dave Kuhn **seconded** the motion and the minutes were **approved** with no changes unanimously.

A brief review was made of the responses to the changes by the Electronic Security Association's (ESA) certification renewal process. After review of the additional information, board members agreed the changes were in line with similar requirements by NICET and ICC. Mr. Fraser made a **motion** to approve the proposed CEU changes and Steve Dunham **seconded** the motion. The board recommendation was **approved** unanimously.

There was no other board business or public comments. The next board meeting is tentatively scheduled for Wednesday, September 18, at 10am. The board meeting adjourned at 10:15am.

Respectfully submitted,

Jeannie Guttenfelder, Management Analyst 3