

Iowa State Fire Marshal's Office
Iowa Fire Extinguishing and Alarm System Certification Advisory Board
UNAPPROVED-Meeting Minutes –August 2, 2021

Members Present-by phone:

David Gutfreund
David Kuhn
Don Faux
Doug Richard
Justin Frederick
Frank McGuire

Members Not Present:

Kristen Spina
Jason Davis
John Hadley
Jeff Elliott

State Fire Marshal Staff Present:

Jeannie Guttenfelder, Management
Analyst 3
Dan Wood-State Fire Marshal

Public Present:

None

The Iowa Fire Extinguishing and Alarm System Certification Advisory Board meeting was held via conference call on Monday, August 2, 2021. The meeting was called to order at 10:06 am by Chair Doug Richard.

The meeting minutes from March 17, 2021 were discussed and a **motion** to approve made by Mr. Richard. David Kuhn **seconded** the motion and the minutes were **approved** with no changes unanimously.

Jeannie Guttenfelder shared that a change to the content outline for the National Institute for Certification in Engineering Technologies (NICET) special hazards systems certification was discovered during research of a licensing issue. Ms. Guttenfelder wanted the board to be aware of the change and ensure there were no concerns about the currently licensing requirements or changes necessary.

The board members agreement there were no significant changes in the outline and no need for changes to the licensing requirements.

There was no other board business and no public comments. As the board does not have routine business to discuss, no meeting was tentatively scheduled at this time. The board meeting adjourned at 10:12am.

Respectfully submitted,

Jeannie Guttenfelder, Management Analyst 3