

# Iowa License Management System

The Iowa State Fire Marshal Division has implemented an online system for licensing and registrations. While some paper application submittals will still be accepted, we strongly encourage you to use the online License Management System (LMS) to submit your application to avoid errors in fee calculations, unnecessary submittals, and processing delays.

The applications shown once you are logged in depend on the user role your account has been assigned related to the business your account is associated to. If you don't see the application you are looking for, click on the Continue link under Applications to see if it has already been started.

## Application Submittals for a Business

Applications for business licenses, certifications, registrations, or plan reviews are found on the Applications page by clicking the Business Applications link in roughly mid-center of the page.

The screenshot displays the LMS user interface. At the top, there are navigation links for 'DPS Home' and 'SFM Home'. The user is logged in as 'Cindy Lou \*Who' and is greeted with 'Welcome, Cindy Lou \*Who | Logout'. A left-hand navigation menu includes 'My Account', 'Applications' (with sub-links for Continue, Checkout, Transaction, and Review), 'Business', and 'Lookup'. The main content area is titled 'Available Applications' and provides instructions for various application types, all pointing to 'Business Applications'. Below this, a 'My Applications' section shows 'Business Applications' as the active tab, indicated by a red arrow. The user's profile information, '\*Who, Cindy Lou ()', is displayed. At the bottom, there is a table of application actions:

Applications	Action
<b>Add New Business or Site</b> Use this form to add a business, consumer fireworks, or building code project site to the system. Further instructions will be provided once the addition is completed.	<a href="#">Apply Now</a>
<b>Update User Account (Assign Employer/User Position)</b> Use this form to associate your account to your business or site in order to access application forms.	<a href="#">Apply Now</a>

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