

## Create New User Account

License Management Website: <https://iowa.imagetrendlicense.com/lms/public/portal#/login>

- The first time you use the site, you will need to create a user account. Click the Create Account button below the login fields.



Use the Lookup link in the Navigation Pane on the left-hand side to search the real time status/license of companies and individuals. (You do not need to login to access the Lookup feature.)

Login

Username

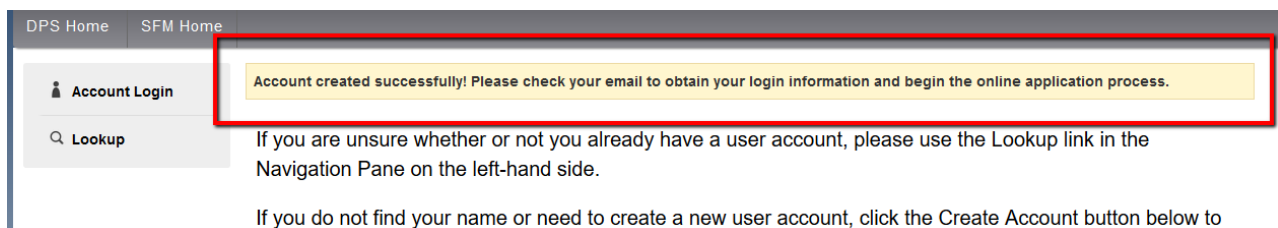
Password

Forgot Username or Forgot Password?

Login Create Account

Iowa Department of Public Safety  
License Management System

- Fill in the all the fields marked with a red asterisk \* and click the Save button.
- The system will take you back to the login page with a message that your account was created successfully.



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Account Login

Lookup

Account created successfully! Please check your email to obtain your login information and begin the online application process.

If you are unsure whether or not you already have a user account, please use the Lookup link in the Navigation Pane on the left-hand side.

If you do not find your name or need to create a new user account, click the Create Account button below to

- An email is sent with the subject line “Login Information” to the email address you provided. The email contains your username and a web link.
- Click on the web link to be redirected to the Set Password page in order to create your account password.
- Passwords must be a minimum of 7 characters with at least 1 capital letter and at least one number. Special characters may be used, but are not required. Enter a password and click the Submit button.
- You will know your password was saved when it gives you a logged in message and takes you to the Release Form page. Click Yes to complete the login process.



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You are logged in. Welcome Cindy Lou Who.

Release Form

I agree to the following Data Privacy Statement.